

June 3, 2020

**SHELBY COUNTY BOARD MEETING AGENDA**

**June 10, 2020 – 9:00 A. M.**

**Shelbyville Lion's Club building Forest Park**

1. Call to Order -Prayer- Pledge of Allegiance
2. Roll Call
3. Approval of Minutes for May 13<sup>th</sup> regular meeting and June 3<sup>rd</sup> Special meeting
4. Bruce Cannon, Chairman – Announce vacancy in County Board District #6 due to resignation of James Arthur
5. EJ Water Cooperative - Request Approval for Rebuild Illinois Public Infrastructure Grant Assistance Resolution
6. Lynn Williams, Rescue Squad Chairman – Request approval to purchase a 1983 International Tool Truck for \$1.00 (Vehicle will be insured by Shelby County)
7. Dale Wetherell, Public Buildings Chairman – Acknowledge receipt of \$250,000 grant to be used for Courthouse windows/repairs on behalf of State Senator Chapin Rose and State Representation Brad Halbrook
8. Erica Firnhaber, Treasurer - Expense/Revenue, Investment Report
9. County Highway Engineer Alan Spesard – Highway Engineer's Report; Request approval for a Petition from Penn Township Highway Commissioner to replace drainage structure
10. Bruce Cannon, Chairman – Discussion regarding removing the HR/Personnel Director position currently held by the Shelby County Treasurer's office
11. Committee Reports
12. Gina Vonderheide, States Attorney Closed Session Pursuant to 5 ILCS 120/2 ( C)  
(2) Collective Bargaining FOP Grievance
13. Chairman Updates
14. Chairman Appointments – See attached listing (Tourism Committee, Health Board, Airport and Landing Fields commission)
15. Correspondence
16. Approve payment of claims
17. Public Body Comment
18. Adjournment

Please silence cell phones during the Board meeting.

**Prayer this morning is given by Board member Bobby Orman**

## SHELBY COUNTY BOARD MEETING

June 10, 2020 – 9:00 A.M.

The Shelby County Board met on Wednesday, June 10, 2020, at 9:00 A.M. at the Shelbyville Lion's Club building located in Forest Park in Shelbyville, Illinois. The meeting was held at the Lion's Club building due to a large crowd being in attendance.

Chairman Bruce Cannon called the meeting to order. Board member Bobby Orman gave the prayer and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll.

Minutes for the May 13, 2020 county board meeting and the June 3<sup>rd</sup> special meeting were presented for approval. Wetherell made motion to approve the minutes as presented. Chaney seconded said motion, which passed by voice vote (20 yes, 0 no).

Chairman Cannon announced a vacancy in County Board District #6 due to the resignation of member James Arthur who moved out of state.

Eric Emmerich from EJ Water addressed the board requesting approval for a resolution for Shelby County to apply for a Rebuild Illinois grant on their behalf to expand the existing Delbert D. Mundt water treatment plant located in Holland Township. This would require Shelby County to commit funds from the County General Fund of \$126,000. Emmerich stated this grant would cost Shelby County nothing, the EJ Water will reimburse the County for all expenses related to this project.

Wetherell made motion to approve the resolution. Baker seconded said motion, which passed by voice vote (20 yes, 0 no). (Resolution and grant application attached to these minutes).

Lynn Williams, Rescue Squad chair requested approval for the Rescue Squad to purchase a 1981 International Utility truck for \$1.00. This truck will be insured by Shelby County.

Williams made motion to approve the purchase. Coffman seconded said motion, which passed by voice vote (20 yes, 0 no).

Dale Wetherell, Public Buildings Chair, updated the board the County has been awarded a \$250,000 grant to be used for Courthouse windows and maintenance. This grant was received through the efforts of State Senator Chapin Rose and State Representative Brad Halbrook.

Treasurer Erica Firnhaber presented the board with the monthly revenue, expense, and investment report. The general fund has a current cash balanced of \$1,324,603.66. Firnhaber state she hopes to get the first distribution out to the taxing districts in early July.

At this time, Chairman Cannon called for the County Highway Engineer's report.

Alan Spesard, County Highway Engineer, addressed the Board requesting approval for a petition from the Penn Township Highway Commissioner to replace a washed-out culvert. The road is currently closed and is located 8 miles East of Moweaqua. Estimated costs are \$9,000 and will be shared equally between the Township and Shelby County.

Hayden made motion to approve the petition. Jordan seconded said motion, which passed by voice vote (20 yes, 0 no). (Petition attached to these minutes).

Continuing with updates, Spesard reported the closed bridge in Prairie Township will be bid on June 12<sup>th</sup>. The County received their first allotment of money from the Rebuild Illinois Capital bill in the amount of \$158,000. \$684,000 in Township Motor Fuel tax monies have also been received. This 1.5 billion in grant money can only be used on "bondable projects." The state has promised \$340,000 for the past 9-10 months, this has not yet been received. Construction on the Windsor Township bridge will begin again next Tuesday. There have been a series of delays due to the weather and the contractor having other projects. The Clarksburg RR crossing approach is slated to begin June 15<sup>th</sup>.

Chairman Cannon informed the board he felt a change was needed regarding the Human Resource position/title that was formally given to the Treasurer's office last August. Due to the Treasurer being named in a lawsuit filed against Shelby County by labor Relations attorney Ed Flynn for refusal to pay his bill, Cannon informed Firnhaber he did not feel that office should have the human resource responsibilities. Orman asked if personnel should be discussed in open session. Firnhaber stated she was not personnel of the County Board; she was an Elected Official. Firnhaber also responded the lawsuit had nothing to do with human resources nor personnel, as Ed Flynn was NOT an employee of the County. The Treasurer's office has handled human resources for Shelby County for 50+ years and was designated HR in August 2019. Firnhaber state there has been no complaints from anyone in Shelby County regarding the human resources department. Firnhaber passed a list of duties performed for human resources in the Treasurer's office to all board members. The FOP Grievance involving the payroll was filed against the County Board not the Treasurer. Firnhaber stated the Treasurer's office has uncovered many overpayments made to county employees and reminded the board the Illinois State Police were currently investigating this allegation. Board member Earl Baker made a motion that Cannon be removed from office, it died for lack of a second.

Metzger made motion to table this issue. Orman seconded said motion, which passed by voice vote (19 yes 1 no Baker).

At this time, Chairman Cannon called for committee reports.

Metzger thanked the board for approving the purchase of the truck for the rescue squad. Metzger updated the board regarding an issue of dogs (pit bulls) running loose in Herrick. These are some of the same dogs returned to a defendant in the past 6 months following a jury trial in which the Judge gave him

**Shelby County Board**  
**June 10, 2020**

back the animals. The owner of these dogs has threatened the life of Animal Control Warden Brad Hudson. The Sheriff has instructed Hudson he is to not go to calls involving this person without deputies. Metzger asked State's Attorney what she needed from Animal Control to do something about his issue. Vonderheide stated she needed a written report from Hudson. Metzger stated this is an issue of public safety and requested action be taken against this individual and with these dogs as soon as possible before they killed someone.

Rescue Squad Chair Lynn Williams informed the board the Rescue Squad is requesting more money in next year's budget to help offset equipment costs.

Law Enforcement Committee chair Patterson informed the board the Sheriff's office will soon be retiring K-9 Hecktor and was recently able to purchase a K-9 who is already trained from Marshall County at a greatly reduced costs as they are phasing out their K-9 program. The Sheriff's office has a new payroll system in place, and it is working great.

At this time, Chairman Cannon requested a motion to enter closed session pursuant to 5 ILCS 120/2 (C-2) collective negotiations.

Kearney made motion to adjourn the regular meeting and convene to closed session. Hayden seconded said motion. Roll Call Vote: Aye: Baker, Barr, Bennett, Chaney, Drnjevic, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Mulholland, Orman, Patterson, Simpson, Swits, Wetherell and Williams. Nay: None. Not Voting: Cannon. Motion carried.

**CLOSED SESSION OF THE COUNTY BOARD**

The Closed Session was ended, the doors opened, and spectators could return to the meeting. There was no action taken in closed session.

Mulholland made motion to adjourn the closed meeting and convene to regular session. Wetherell seconded said motion. Roll Call Vote: Aye: Baker, Barr, Bennett, Chaney, Drnjevic, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Mulholland, Orman, Patterson, Simpson, Swits, Wetherell and Williams. Nay: None. Not Voting: Cannon. Motion carried.

There was no Chairman correspondence.

Continuing with appointments, Cannon requested the following:

Dr. Doris Bowers, County health board. Motion made by Wetherell, seconded by Kearney, passed by voice vote (18 yes, 0 no).

Rick Travis, County health board. Motion made by Bennett, seconded by Mulholland, passed by voice vote (18 yes, 0 no).

Barbara Bennett, County health board. Motion made by Chaney, seconded by Mulholland, passed by voice vote (18 yes, 0 no).

Dr. Rick Brown, Airport and Landing Fields Commission. Motion made by Williams, seconded by Simpson, passed by voice vote (18 yes, 0 no).

John Hall, Airport and Landing Fields Commission. Motion made by Simpson, seconded by Bennett, passed by voice vote (18 yes, 0 no).

Ken Fry, Tourism. Motion made by Mulholland, seconded by Williams, passed by voice vote (18 yes, 0 no).

Greg Miller, Tourism. Motion made by Durbin, seconded by Wetherell, passed by voice vote (18 yes, 0 no).

Sandy Steinke, Tourism. Motion made by Durbin, seconded by Patterson, passed by voice vote (18 yes, 0 no).

Nancy Cruitt, Tourism. Motion made by Mulholland, seconded by Chaney, passed by voice vote (18 yes, 0 no).

Mark Shanks, Tourism. Motion made by Kearney, seconded by Bennett, passed by voice vote (18 yes, 0 no).

Swits made a motion to pay the monthly claims as reviewed by the committees. Coffman seconded said motion, which passed by roll call vote Roll Call Vote: Aye: Baker, Barr, Bennett, Chaney, Drnjevic, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Mulholland, Orman, Patterson, Simpson, Swits, Wetherell and Williams. Nay: None. Not Voting: Cannon. Motion carried.

Under public body comment, Laurie Hubbartt stated she has read about the labor relations attorney, questioned why this job was not being handled by the State's Attorney and asked Chairman Cannon to resign from the board. Marguerite Davidson questioned why the State's Attorney did not attend the board meetings. Martha Firnhaber encouraged the board to switch to evening meetings so the public could attend and voice concerns and give more people the opportunity to serve on the board. Firnhaber stated she understood the State's Attorney needed to be in court and evening meetings would allow the SA to attend. Kirk Allen, from the Edgar County Watchdogs informed the board their special meeting was incorrectly held as it had not been requested by 1/3 of the board. Mr. Allen also stated he had been informed verbatim items that had been discussed during the closed session portion of the special meeting and requested the board release those sections of the recording.

**Shelby County Board**  
**June 10, 2020**

There was no further business to come before the Shelby County Board.

Williams made motion to adjourn until the next regular meeting to be held on July 8, 2020. Metzger seconded said motion, which passed by voice vote (18 yes, 0 no) and the meeting was adjourned at 10:31 A.M.



Jessica Fox  
Shelby County Clerk and Recorder

June 10, 2020 REGULAR MEETING

		ROLL CALL			QUESTIONS							
			6/10/2020	1/2020	Checked ON MOTIONS TO SESSION		Open ON MOTIONS TO Matters		Open ON MOTIONS TO Bills		ON MOTIONS TO	
COUNTY BOARD MEMBERS		MILEAGE	A.M.	P.M.	AYE	NAY	AYE	NAY	AYE	NAY	AYE	NAY
50	ARTHUR, JAMES	38										
	BAKER, EARL	50	✓		✓		✓		✓			
110	BARR, KENNETH	50	✓		✓		✓		✓			
117	BENNETT, BARBARA	40	✓		✓		✓		✓			
45	CANNON, BRUCE	26	✓									
	CHANEY, LAVONNE		✓		✓		✓		✓			
510	COFFMAN, BRYON	48	✓		✓		✓		✓			
500	DRNJEVIC, DENNIS	22	✓		✓		✓		✓			
214	DURBIN, JESSE	12	✓		✓		✓		✓			
105	GERGENI, GARY	26	✓		✓		✓		✓			
177	HAYDEN, RICHARD	44	✓		✓		✓		✓			
193	JORDAN, ROBERT N.	31	✓		✓		✓		✓			
64	KEARNEY, KAY		✓		✓		✓		✓			
206	LENZ, LARRY	26	✓		✓		✓		✓			
511	METZGER, TERRY		✓		✓		✓		✓			
7	MULHOLLAND, FRANK		✓		✓		✓		✓			
	ORMAN, ROBERT	34	✓		✓		✓		✓			
	PATTERSON, GARY		✓		✓		✓		✓			
274	SIMPSON, ROBERT	32	✓		✓		✓		✓			
	SWITS, DAVID	34	✓		✓		✓		✓			
44	WETHERELL, DALE	46	✓		✓		✓		✓			
10	WILLIAMS, LYNN		✓		✓		✓		✓			

S James Arthur  
409 E N 2<sup>nd</sup> Street  
Stewardson, IL 62463  
(217) 246-7024  
[jarthur.1@yahoo.com](mailto:jarthur.1@yahoo.com)

6/3/2020

Bruce Cannon, Shelby County Board Chairman  
301 E. Main St.  
Shelbyville, IL 62565

Mr. Cannon,

This letter represents my notice of resignation from the Shelby County Board, District 6 which is to be made final on the 4th day of June, 2020.

It is with regret that I submit my resignation due to relocating out of state for family considerations.

It has been a pleasure to serve with my fellow board members; I truly appreciate the experience and knowledge gained from having served on the Shelby County Board.

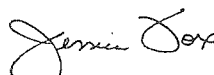
Respectfully submitted,

S James Arthur

CC:

Jessica Fox, Shelby County Clerk & Recorder  
Brad Halbrook, 102<sup>nd</sup> District, ILL State Rep.

FILED  
JUN 03 2020

  
SHELBY COUNTY CLERK



**Background**

The Delbert Water Treatment Plant was built in 2010 as a three million gallon a day lime softening water treatment plant. In 2010, EJ Water a NFP Cooperative, was servicing 4,500 households and wholesaling water to six communities from our ground water lime softening treatment plant. From our humble beginnings, to now building the Delbert Mundt Water Treatment Plant (DMWTP) in memory of our founder; EJ Water is currently serving sum 12,000 households and wholesaling water to sum 15 communities. We have seen growth with partnering alongside the rural communities to provide a long-term sustainable source of water.

**Project Description and Objectives:**

EJ Water is now moving closer towards peak capacity at the DMWTP. To improve resiliency to the population of 70,000 people that we serve; communities and members, this project would expand the plant to double the capacity to six million gallons a day. In addition to improving resiliency, the project would better position the DMWTP to meet demand from the population growth and rural water systems regionalizing on water treatment in Midwest Illinois.

**Estimate Project Cost:**

**\$14M Total Project Cost, Timeline – TBA – Depending on Getting Grant**

- Two Clara-Cones,
- Two Filters
- 1Mg Ground Storage Tank
- Lime Drying Beds
- Structure/Foundation Addition, Piping Upgrades
- 250Mg Reservoir (50 Acre Reservoir)







**REBUILD ILLINOIS  
PUBLIC INFRASTRUCTURE GRANT  
SHELBY COUNTY**

**MINUTES OF PUBLIC HEARING  
June 10, 2020 at 8:45 am**

→ 8:55

The Shelby County Inset Title, Name, called the public hearing concerning the Rebuild Illinois Regional Public Infrastructure (RIPI) Grant proposal to order. He/She then introduced the grant consultant for the proposed project. The mechanics of the proposed economic development project are as follows:

The State has allocated \$50,000,000 in Rebuild Illinois funds to the competitive Public Infrastructure (RIPI) component. A grant ceiling of \$5,000,000 per project and minimum of \$250,000 has been established. The objective of the program is to fund public infrastructure projects based upon the criteria included in Governor Pritzker's Five-Year Economic Development Plan. Applications for the Competitive PI component will be due Tuesday, June 30, 2020.

Shelby County's proposed RIPI project includes the expansion to the existing Delbert D. Mundt Water Treatment Plant.

The total project cost is estimated at \$13,971,000.

The County is applying for a \$5,000,000 (or 35.78% of the total project cost) grant from the RIPI fund.

The grant funds will be supplemented by local public funds in the amount of \$126,000 (or 0.9% of the total project cost) from the County's General Fund.

The grant funds will also be supplemented by other funds (non-local government funds) in the amount of \$8,845,000 (or 63.3%% of the total project cost) from a Co-Bank Letter of Credit.

The County has limited funds and cannot complete this work without an awarded RIPI grant.

The project will increase the County's water capacity to serve its existing customers and new growth within the water distribution system. The increased capacity will enable the County to better serve all of its customers including residential, schools, hospital and other medical offices, small businesses, and large industries.

The County has identified short and long term housing and community development needs and activities as follows:

1. Infrastructure improvements to the County's water distribution system including watermain extensions and replacement of old ductile iron watermains.
2. Drainage improvements including storm sewer, culverts, and ditch maintenance.

3. Sidewalk improvements within the County including sidewalk extensions and the replacement of deteriorated or unsafe sidewalks.

There will be no displacement of occupied households or businesses as a result of the proposed activities.

The floor was opened to questions and comments from the audience.

It was announced that a copy of the grant application records are available at Shelby County.

As there were no other questions, the Title, Name adjourned the meeting at Time.

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(\* ) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

I Agree

**Authorized Representative**

45. First Name

46. Last Name

47. Suffix

48. Title

49. Telephone Number

50. Fax Number

51. E-mail Address

52. Signature of Authorized Representative  
  


53. Date Signed  
6/10/2020

# Shelby County Board

P.O. Box 230  
Shelbyville, Illinois 62565

Phone:  
217/774-4421

June 10, 2020



Director's Office  
Illinois Department of Commerce and Economic Opportunity  
500 East Monroe  
Springfield, Illinois 62701

Dear Director:

Shelby County is submitting an application for a public infrastructure grant under the Rebuild Illinois program. The grant request is in the amount of \$5,000,000 to be used to construct an expansion to the existing Delbert D. Mundt Water Treatment Plant. Additional funds in the amount of \$8,971,000 to be used for the completion of the project will come from local public funds via the Shelby County General Fund and other funds (non-local government funds) via CoBank.

I certify that this application meets the eligibility thresholds as outlined in the Notice of Funding Opportunity and Rebuild Illinois Guidebook.

Very truly yours,

---

Bruce Cannon, Board Chairman  
Shelby County, Illinois

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

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I Agree

**Authorized Representative**

45. First Name

46. Last Name

47. Suffix

48. Title

49. Telephone Number

50. Fax Number

51. E-mail Address

52. Signature of Authorized Representative  


53. Date Signed

June 10, 2020

**CERTIFICATION**

Organization Name: Shelby County	STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE	AGENCY: Commerce & Economic Opportunity
CSFA #: 420-75-2411	CSFA Description: Rebuild Illinois DUNS # 968785704	NOFO # Fiscal Year(s): 2020

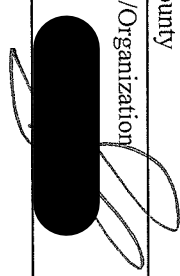
(2 CFR 200.415)

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s).

Shelby County  
 Institution/Organization

Shelby County  
 Institution/Organization

Signature

Signature 

Name of Official

Bruce Cannon  
 Name of Official

County Treasurer

Board Chairman

Title

Executive Director (or equivalent)

Chief Financial Officer (or equivalent)

June 10, 2020  
 Date of Execution

Date of Execution

**Note:** The State awarding agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.

CERTIFICATION		STATE OF ILLINOIS UNIFORM GRANT BUDGET TEMPLATE	AGENCY: Commerce & Economic Opportunity
Organization Name: Shelby County	CSFA Description: Rebuild Illinois	NOFO #	
CSFA #: 420-75-2411	DUNS # 968785704	Fiscal Year(s): 2020	

(2 CFR 200.415)

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s).

Shelby County  
 Institution/Organization  
 Signature  
 Name of Official  
 County Treasurer  
 Title  
 Chief Financial Officer (or equivalent)  
 Date of Execution

Shelby County  
 Institution/Organization  
 Signature  
 Bruce Cannon  
 Name of Official  
 Board Chairman  
 Title  
 Executive Director (or equivalent)  
 June 10, 2020  
 Date of Execution

Note: The State awarding agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.

**MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT**

a. What is the percentage of the minority group(s) population residing in the community? 2.0%

Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the "applicant community." If submitting an "on behalf of" application for a project in an unincorporated area, use Census Data for the project's County.

Racial Group	Total Persons	# of Hispanic / Latino Ethnicity
White	21,459	
Black/African American	203	
Asian	25	
American Indian/Alaskan Native	19	
Native Hawaiian/Other Pacific Islander	0	
American Indian/Alaskan Native and White	75	
Asian and White	4	
Black/African American and White	27	
American Indian/Alaskan Native and Black/African American	1	
Other Individuals Reporting more than One Race	19	
# of Female Headed Households	762	

With the exception of "Female Heads of Households", the above numbers should equal the total number of persons to benefit from the project ("targeted" area). 21,832

b. What is the goal for the percentage of funded contracts to be awarded to minority contractors? 4.0%

c. If the percentage goal in *b* is substantially less than the percentage of minorities residing in the community, please explain. \_\_\_\_\_

d. The applicant agrees to affirmatively further fair housing by posting Fair Housing Posters and by making HUD Fair Housing Complaint Forms available to the public. In addition, the unit of local government

Already has a Fair Housing Resolution on file. (Indicate Number and Date Passed Ordinance No. 18-03-"0", dated September 12, 2018)

If funded, will pass a Fair Housing Resolution.

Signature of Chief Elected Official:  Date 6/10/2020



**MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT**

a. What is the percentage of the minority group(s) population residing in the community?	2.0%
Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the "applicant community." If submitting an "on behalf of" application for a project in an unincorporated area, use Census Data for the project's County.	

Racial Group	Total Persons	# of Hispanic / Latino Ethnicity
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American Indian/Alaskan Native and White	75	
Asian and White	4	
Black/African American and White	27	
American Indian/Alaskan Native and Black/African American	1	
Other Individuals Reporting more than One Race	19	
# of Female Headed Households	762	

With the <u>exception of "Female Heads of Households"</u> , the above numbers should equal the total number of persons to benefit from the project ("targeted" area).	21,832
b. What is the goal for the percentage of funded contracts to be awarded to minority contractors?	4.0%
c. If the percentage goal in <i>b</i> is <u>substantially less</u> than the percentage of minorities residing in the community, please explain. _____	

d. The applicant agrees to affirmatively further fair housing by posting Fair Housing Posters and by making HUD Fair Housing Complaint Forms available to the public. In addition, the unit of local government

Already has a Fair Housing Resolution on file. (Indicate Number and Date Passed Ordinance No. 18-03-"0", dated September 12, 2018)

If funded, will pass a Fair Housing Resolution.

**Signature of Chief Elected Official:** \_\_\_\_\_ **Date** \_\_\_\_\_

**RESOLUTION COMMITTING FUNDS**

Resolution No. 2020-19

**(The Resolution CANNOT be dated prior to the date of the Public Hearing)**

WHEREAS, the County Board of County of Shelby, Illinois has taken action to submit a Rebuild Illinois competitive public infrastructure application,


WHEREAS, receipt of Rebuild Illinois grant assistance is essential to allow the County of Shelby to undertake the project to expand the existing Delbert D. Mundt Water Treatment Plant.

WHEREAS, criteria are such that financial participation by the grantee is required in conjunction with Rebuild Illinois funds, and


WHEREAS, the County of Shelby has certain monies allocated for the above-referenced project with local public funds and other funds (non-local government funds), as needed.

NOW, THEREFORE, BE IT RESOLVED THAT the County of Shelby does hereby commit funds from local public funds from the County General Fund for use in conjunction with a Rebuild Illinois Public Infrastructure Grant, such funds to equal 0.90% of the estimated total project cost of \$13,971,000, or \$126,000, and other funds (non-local government funds) from CoBank for use in conjunction with a Rebuild Illinois Public Infrastructure Grant, such funds to equal 63.33% of the estimated total project cost of \$13,971,000, or \$8,845,000.

PASSED and APPROVED at its regular County Board Meeting, held on the 10th day of June, 2020.

  
\_\_\_\_\_  
County Board Chairman

ATTEST:

  
\_\_\_\_\_  
County Clerk

**RESOLUTION COMMITTING FUNDS**

Resolution No. 2020-19

(The Resolution **CANNOT** be dated prior to the date of the Public Hearing)

WHEREAS, the County Board of County of Shelby, Illinois has taken action to submit a Rebuild Illinois competitive public infrastructure application,

WHEREAS, receipt of Rebuild Illinois grant assistance is essential to allow the County of Shelby to undertake the project to expand the existing Delbert D. Mundt Water Treatment Plant.

WHEREAS, criteria are such that financial participation by the grantee is required in conjunction with Rebuild Illinois funds, and

WHEREAS, the County of Shelby has certain monies allocated for the above-referenced project with local public funds and other funds (non-local government funds), as needed.

NOW, THEREFORE, BE IT RESOLVED THAT the County of Shelby does hereby commit funds from local public funds from the County General Fund for use in conjunction with a Rebuild Illinois Public Infrastructure Grant, such funds to equal 0.90% of the estimated total project cost of \$13,971,000, or \$126,000, and other funds (non-local government funds) from CoBank for use in conjunction with a Rebuild Illinois Public Infrastructure Grant, such funds to equal 63.33% of the estimated total project cost of \$13,971,000, or \$8,845,000.

PASSED and APPROVED at its regular County Board Meeting, held on the 10<sup>th</sup> day of June, 2020.



\_\_\_\_\_  
County Board Chairman

ATTEST:

  
\_\_\_\_\_  
County Clerk

I certify that the foregoing is a true and accurate summary of the above referenced RIPI public hearing held at Shelby County on June 10, 2020

Respectfully submitted,

A handwritten signature is written over a blacked-out redaction box. The signature appears to be "Bruce Cannon".

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Bruce Cannon, Board Chairman  
Shelby County

6/10/2020

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Date

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**I certify that the foregoing is a true and accurate summary of the above referenced RIPI public hearing held at Shelby County on June 10, 2020**

Respectfully submitted,


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Bruce Cannon, Board Chairman  
Shelby County

6/10/2020

---

Date

**LOCAL GOVERNMENT CERTIFICATIONS**

On this 10<sup>th</sup> day of June, 2020, Board Chairman Bruce Cannon of Shelby County, Illinois hereby certifies to the Department of Commerce and Economic Opportunity in regard to an application and award of funds through the Rebuild Illinois Grant that:

1. It confirms that no aspect of the project for assistance has or shall commence prior to the award of funds to the community and the receipt of an environmental clearance from the Department.
2. It will comply with the Interagency Wetland Policy Act of 1989 including the development of a plan to minimize adverse impacts on wetlands, or providing written evidence that the proposed project will not have an adverse impact on a wetland. It confirms that Project must also comply with Federal Wetlands Protection regulations at 24-CFR 58.5(b)(2) and Executive Order 11990, which may require preparation of an Eight-Step Wetlands Review.
3. It will comply with the Illinois Endangered Species Protection Act and the Illinois Natural Area Preservation Act by completing the consultation process with the Endangered Species Consultation Program of the Illinois Department of Natural Resources, or providing written evidence that the proposed project is exempt.
4. It will identify and document all appropriate permits necessary to the proposed project, including, but not limited to: building, construction, zoning, subdivision, IEPA and IDOT.
5. No legal actions are underway or being contemplated that would significantly impact the capacity of Shelby County to effectively administer the program, and to fulfill the requirements of the program.
6. It will coordinate with the County Soil and Water Conservation District regarding standards for surface and sub-surface (tile) drainage restoration and erosion control in the fulfillment of any project utilizing Rebuild Illinois funds and involving construction.
7. It is understood that the obligation of the State will cease immediately without penalty of further payment being required if in any fiscal year the Illinois General Assembly or federal funding source fails to appropriate or otherwise make available sufficient funds for this agreement.
8. It acknowledges the applicability of Illinois prevailing wage rate requirements to construction projects; a wage rate determination must be obtained prior to commencement of any construction or equipment installation; and, it shall discuss these requirements with the contractor.
10. It will comply with OMB 2 CFR 200 and applicable areas of Illinois' Grant Accountability and Transparency Act (GATA).
11. The area, in whole or in part, in which project activities will take place, IS or **IS NOT** (circle one) located in a floodplain.

**A FEMA Floodplain map is included in the application (as required) and is located on Page \_\_\_\_\_**

If yes, does it participate in the National Flood Insurance Program? Yes \_\_\_ No \_\_\_

If no, provide an explanation as to why it does not participate: \_\_\_\_\_

\_\_\_\_\_

Signature of Chief Elected Official

6/10/2020

Date

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Signature of Chief Elected Official

6/10/2020

Date

### MANDATORY DISCLOSURES

Award applicants and recipients of awards from the State of Illinois (collectively referred to herein as "Grantee") must disclose, in a timely manner and in writing to the State awarding agency, all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award. See 30 ILCS 708/40; 44 Ill. Admin Code § 7000.40(b)(4); 2 CFR § 200.113. Failure to make the required disclosures may result in remedial action.

Please describe all violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization:

Shelby County has incurred **NO** violations of State or federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the awarding of a grant to your organization.

Grantee has a continuing duty to disclose to the Department of Commerce and Economic Opportunity (the "Department") all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this grant award.

By signing this document, below, as the duly authorized representative of the Grantee, I hereby certify that:

- All of the statements in this Mandatory Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- There is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by the grant award.
- Grantee is not currently operating under or subject to any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of the Grantee's knowledge, it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority.
- If Grantee becomes the subject of an action, suit or proceeding at law or in equity that would have a material adverse effect on the performance required by an award, or an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify the Department in writing.

Grantee Organization: ~~Shelby County~~

By:   
Signature of Authorized Representative

Printed Name: Bruce Cannon

Printed Title: Board Chairman

Date: June 10, 2020



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Grantee Organization: Shelby County

By:   
Signature of Authorized Representative

Printed Name: Bruce Cannon


Printed Title: Board Chairman

Date: June 10, 2020

Supporting documentation should include, but is not limited to, the following: the organization’s bylaws; a list of board members; board meeting minutes; procedures to safeguard against the appearance of personal gain by the organization’s officers, directors, agents, and family members; procedures detailing the proper internal controls in place; timesheets documenting time spent on the award; and bid documents supporting the selection of the contractor involved in the conflict, if applicable.

By signing this document, below, as the duly authorized representative of Grantee, I hereby certify that:

- All of the statements in this Conflict of Interest Disclosure form are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).
- If I become aware of any situation that conflicts with any of the representations herein, or that might indicate a potential conflict of interest or create the appearance of a conflict of interest, I or another representative from my organization will immediately notify the Department’s grant manager for this award.
- I have read and I understand the requirements for the Conflict of Interest Disclosure set forth herein, and I acknowledge that my organization is bound by these requirements.

Grantee Organization:  Shelby County

By:   
Signature of Authorized Representative

Printed Name: Bruce Cannon

Printed Title: Board Chairman

Date: June 10, 2020

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Grantee Organization: Shelby County

By:   
Signature of Authorized Representative

Printed Name: Bruce Cannon

Printed Title: Board Chairman

Date: June 10, 2020

**COOPERATION AGREEMENT**

The EJ Water Cooperative, Inc., Effingham County, Illinois, seeks to support the efforts of the Shelby County Board of Trustees to obtain Rebuild Illinois Public Infrastructure funds from the Illinois Department of Commerce and Economic Opportunity for expansion of the Delbert D. Mundt Water Treatment Plant located in Shelby County, Illinois.

As the chief executives of our respective local governments, we are signing this agreement to cooperate as much as needed to accomplish these improvements.

The Shelby County Board of Trustees is hereby designated as the lead agency for this application and will be the applicant for the funds. The Shelby County Board of Trustees will be liable for all program administration functions should the grant be awarded.

\_\_\_\_\_  
EJ Water Cooperative, Inc. President

  
\_\_\_\_\_  
Shelby County Board Chairman

\_\_\_\_\_  
Attest

  
\_\_\_\_\_  
Attest

Date: \_\_\_\_\_

Date: June 10, 2020

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\_\_\_\_\_  
EJ Water Cooperative, Inc. President

  
\_\_\_\_\_  
Shelby County Board Chairman

\_\_\_\_\_  
Attest

  
\_\_\_\_\_  
Attest

Date: \_\_\_\_\_

Date: June 10, 2020

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Shelby, County of</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Government</b>	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. <b>301 E Main Street</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Shelbyville, IL 62565</b>	
7 List account number(s) here (optional)	

Print or type.  
See Specific Instructions on page 3.

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

<b>Social security number</b>																
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>					-	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>					-	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>				

or

<b>Employer identification number</b>
---------------------------------------

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

### Part II Certification

- Under penalties of perjury, I certify that:
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  3. I am a U.S. citizen or other U.S. person (defined below); and
  4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



To: Erica Firnhaber, Shelby County Treasure

From: Eric Emmerich, EJ Water Cooperative

Date: June 25, 2020

RE: Letter of Understanding for Reimbursable Expenses to Shelby County for RIPI Grant

Dear Erica,

This will confirm that we have discussed during our telephone conversation, board meeting and our latest email on June 25, 2020. It is agreed upon that if Shelby County/ EJ Water was to receive the RIPI Grant that is being applied for in June 2020; that any funds contributed by Shelby County including the \$126,000 contribution and any other direct expenses will be reimbursed to the county by EJ Water Cooperative.

Best,

A black oval redaction covers the signature of Eric Emmerich.

Eric Emmerich  
Business Development Director  
EJ Water Cooperative, Inc.



**RESOLUTION COMMITTING FUNDS**

**Resolution No. 2020-19**

**(The Resolution CANNOT be dated prior to the date of the Public Hearing)**

WHEREAS, the County Board of County of Shelby, Illinois has taken action to submit a Rebuild Illinois competitive public infrastructure application,

WHEREAS, receipt of Rebuild Illinois grant assistance is essential to allow the County of Shelby to undertake the project to expand the existing Delbert D. Mundt Water Treatment Plant.

WHEREAS, criteria are such that financial participation by the grantee is required in conjunction with Rebuild Illinois funds, and


WHEREAS, the County of Shelby has certain monies allocated for the above-referenced project with local public funds and other funds (non-local government funds), as needed.

NOW, THEREFORE, BE IT RESOLVED THAT the County of Shelby does hereby commit funds from local public funds from the County General Fund for use in conjunction with a Rebuild Illinois Public Infrastructure Grant, such funds to equal 0.90% of the estimated total project cost of \$13,971,000, or \$126,000, and other funds (non-local government funds) from CoBank for use in conjunction with a Rebuild Illinois Public Infrastructure Grant, such funds to equal 63.33% of the estimated total project cost of \$13,971,000, or \$8,845,000.

PASSED and APPROVED at its regular County Board Meeting, held on the 10<sup>th</sup> day of June, 2020.

  
\_\_\_\_\_  
County Board Chairman

ATTEST:

  
\_\_\_\_\_  
County Clerk



# Illinois Motor Vehicle Bill of Sale

BE IT KNOWN, that for payment in the sum of one Dollar(s) and 00/100 cents (\$ 1.00), the full receipt of which is acknowledged, the undersigned representative of the Raymond Community Fire Protection District (Seller) hereby sells and transfers to \_\_\_\_\_

(Buyer), the following described motor vehicle (Vehicle):

Make: International  
Year: 1981  
Vin #: 1HTAA17BXXBHB24706  
Odometer reading: \_\_\_\_\_  
Model or type: 1724 - 3 T CC Util.  
Color: \_\_\_\_\_  
Style: Truck  
Title No.: E5060786

FILED  
JUN 09 2020

*Jemie Fox*  
SHELBY COUNTY CLERK

The sale is subject to the following conditions and representations:


Seller acknowledges receipt of \$- 1.00 payment for the Vehicle, full payment from the Buyer and title transfer to take place within one (1) day.

Seller certifies to the best of the Seller's knowledge that the odometer reading listed in the Vehicle described above reflects the actual mileage of the Vehicle. The Vehicle's odometer was not altered, set back, or disconnected while in the Seller's possession, and the Seller has no knowledge of anyone doing so.

Seller warrants to Buyer that Seller has good and marketable title to said Vehicle, full authority to sell and transfer said property, and that said property is sold free of all liens, encumbrances, liabilities, and adverse claims of every nature and description whatsoever.

Seller has no knowledge of any hidden defects in and to the Vehicle and believes to the best of the Seller's knowledge that the Vehicle being sold is in good operating condition. Said Vehicle is otherwise sold "as is - not expressly or guaranteed" and Seller hereby disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. Buyer shall not be entitled to recover from Seller any consequential damages, damages to property, damages for loss of use, loss of time, or any other incidental damages.

Date Signed: Mar 23 2020

  
\_\_\_\_\_  
Raymond Community Fire Protection Dist.  
By: Its Representative

  
\_\_\_\_\_  
BUYER  
By: Its Representative



**Secretary of State**  
Odometer Disclosure Statement for Title Transfers

This space for use by  
Secretary of State

Secretary of State  
Vehicle Services Department  
501 S. Second St., Rm. 014  
Springfield, IL 62756  
  
www.cyberdriveillinois.com

Federal and state laws require that you state the mileage in a transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, Raymond Community FIRE Prot DIST, certify to the best of my knowledge that the odometer  
Seller's name (type or print)

reading now reads 00014 (no tenths) miles and reflects the actual mileage of the vehicle described below, unless one of the following statements is checked:

- The mileage stated is in excess of its mechanical limits.
- The odometer reading is not the actual mileage. Warning odometer discrepancy.

Year 1981 Make INTERNATIONAL Body Type UTILITY Model S1700

Vehicle Identification Number 1HTAA17BXBH024706

Seller's Signature Danny McCallum Raymond Community FIRE P.D.

Seller's Printed Name CHIEF DANNY MCCALLUM

Seller's Address 131 E BROAD ST. Street

RAYMOND, IL 62560 City, State, ZIP

Seller's Certification Date \_\_\_\_\_

To be completed by the buyer

Buyer's Signature Jordan Canic

Buyer's Printed Name Jordan Canic

Buyer's Address 110 N. Heinlein Dr Street

Shelbyville IL 62565 City, State, ZIP

Buyer's Acknowledgement Date 3/23/2020



## Shelby County Monthly Investment Report

ASSETS			4/30/2020	J/31/2020
GENERAL	001-1000-00-000	BU CHECKING	\$9,441.36	\$9,441.36
GENERAL	001-1001-00-000	SC PAYROLL .50% INT	\$30,877.39	\$36,551.73
GENERAL	001-1005-00-000	FF AP CLAIMS .25% INT	\$17,099.01	\$11,907.39
GENERAL	001-1100-00-000	PC TREASURER	\$350.00	\$2,500.00
GENERAL	001-1101-00-000	PC PROBATION	\$50.00	\$50.00
GENERAL	001-1300-00-000	BU .75% INT	\$530,250.90	\$350,603.40
GENERAL	001-1302-00-000	FF .50% INT	\$248,326.91	\$147,538.20
GENERAL	001-1400-00-000	FF CD MATURES 9/6/2020 1.50%	\$612,018.31	\$612,018.31
GENERAL	001-1402-00-000	FF CD MATURES 6/6/2020 2.25%	\$409,756.52	\$409,756.52
GENERAL	001-1999-00-000	DUE TO/FROM GENERAL FUND	\$35,535.45	\$49,232.09
Totals for Fund 001:			<u>\$1,893,705.85</u>	<u>\$1,629,599.00</u>
COUNTY HEALTH	002-1100-00-000	PETTY CASH	\$135.64	\$135.64
COUNTY HEALTH	002-1200-00-000	FF .50% INT	\$65,977.96	\$74,540.50
COUNTY HEALTH	002-1300-00-000	FF .50% INT	\$29,864.38	\$30,073.78
Totals for Fund 002:			<u>\$95,977.98</u>	<u>\$104,749.92</u>
ANIMAL CONTROL	003-1300-00-000	SC .50% INT	\$47,157.61	\$46,948.82
ANIMAL CONTROL	003-1400-00-000	SC CD MATURES 1/31/2021 1.55%	\$25,193.58	\$25,193.58
ANIMAL CONTROL	003-1402-00-000	BU CD MATURES 1/31/2021 2.50%	\$40,752.62	\$40,752.62
Totals for Fund 003:			<u>\$113,103.81</u>	<u>\$112,895.02</u>
AMBULANCE	004-1200-00-000	FF .50% INT	\$28,413.91	\$28,038.91
AMBULANCE	004-1400-00-000	FF CD MATURES 10/28/2020 1.60%	\$70,000.00	\$70,000.00
Totals for Fund 004:			<u>\$98,413.91</u>	<u>\$98,038.91</u>
MENTAL HEALTH	005-1300-00-000	SC .50% INT	\$262,588.73	\$265,498.51
MENTAL HEALTH	005-1400-00-000	FF CD MATURES 7/28/2020 1.01%	\$410,238.24	\$410,238.24
MENTAL HEALTH	005-1402-00-000	SC CD MATURES 1/25/2021 2.33%	\$411,779.98	\$411,779.98
MENTAL HEALTH	005-1403-00-000	SC CD MATURES 1/25/2022 2.53%	\$412,803.93	\$412,803.93
Totals for Fund 005:			<u>\$1,497,410.88</u>	<u>\$1,500,320.66</u>
IMRF	006-1200-00-000	FF .50% INT	\$508,738.90	\$464,734.18
IMRF	006-1999-00-000	DUE TO/FROM GENERAL FUND	(\$35,535.45)	(\$49,232.09)
Totals for Fund 006:			<u>\$473,203.45</u>	<u>\$415,502.09</u>
SOCIAL SECURITY	007-1200-00-000	FF .50% INT	\$103,631.83	\$70,824.91
SOCIAL SECURITY	007-1400-00-000	FF CD MATURES 10/28/2020 1.60%	\$75,207.40	\$75,207.40
Totals for Fund 007:			<u>\$178,839.23</u>	<u>\$146,032.31</u>
INDEMNITY	008-1200-00-000	FF .50% INT	\$9,008.35	\$9,008.35
INDEMNITY	008-1400-00-000	SC CD MATURES 1/28/2021 1.55%	\$120,000.00	\$120,000.00
Totals for Fund 008:			<u>\$129,008.35</u>	<u>\$129,008.35</u>
HEALTH INSURANCE	009-1002-00-000	BU SECTION 105	\$9,924.09	\$10,041.76
HEALTH INSURANCE	009-1203-00-000	BU SHELBY CO GROUP INS .01% INT	\$183,188.16	\$182,270.18
HEALTH INSURANCE	009-1450-00-000	PARADIGM HOLDINGS	\$46,662.00	\$46,662.00
Totals for Fund 009:			<u>\$239,774.25</u>	<u>\$238,973.94</u>
COURT SECURITY	010-1200-00-000	FF .50% INT	\$45,787.10	\$47,192.10
Totals for Fund 010:			<u>\$45,787.10</u>	<u>\$47,192.10</u>
COUNTY BRIDGE	011-1300-00-000	FF .50% INT	\$138,296.91	\$117,411.47
Totals for Fund 011:			<u>\$138,296.91</u>	<u>\$117,411.47</u>
COUNTY HIGHWAY	012-1200-00-000	FF .50% INT	\$113,797.46	\$61,973.30
Totals for Fund 012:			<u>\$113,797.46</u>	<u>\$61,973.30</u>
FASM	013-1300-00-000	SC .50% INT	\$88,133.51	\$89,271.72
Totals for Fund 013:			<u>\$88,133.51</u>	<u>\$89,271.72</u>
COUNTY MFT	014-1300-00-000	SC .50% INT	\$522,627.46	\$686,699.74
Totals for Fund 014:			<u>\$522,627.46</u>	<u>\$686,699.74</u>
TOURISM	015-1200-00-000	FF .50% INT	\$2,601.15	\$4,118.89
Totals for Fund 015:			<u>\$2,601.15</u>	<u>\$4,118.89</u>

PROBATION	016-1200-00-000	FF .50% INT	\$139,000.00	\$142,313.49
PROBATION	016-1400-00-000	FF CD MATURES 10/30/2020 2.00% INT	\$201,683.44	\$201,683.44
		Totals for Fund 016:	\$341,306.55	\$343,996.93
ASSIST COURT	017-1200-00-000	FF .50% INT	\$44,577.69	\$46,348.69
		Totals for Fund 017:	\$44,577.69	\$46,348.69
LAW LIBRARY	018-1200-00-000	FF .50% INT	\$7,461.84	\$7,415.87
		Totals for Fund 018:	\$7,461.84	\$7,415.87
AUTOMATION	019-1200-00-000	FF .50% INT	\$44,831.68	\$45,226.98
		Totals for Fund 019:	\$44,831.68	\$45,226.98
RECORDING	020-1200-00-000	FF .75% INT	\$66,878.36	\$74,785.61
RECORDING	020-1400-00-000	SC CD MATURES 1/28/2021 1.55%	\$102,380.97	\$102,380.97
		Totals for Fund 020:	\$169,259.33	\$177,166.58
DRUG TRAFFIC PREVENTION	021-1200-00-000	FF .50% INT	\$331.71	\$331.71
		Totals for Fund 021:	\$331.71	\$331.71
AIRPORT	022-1000-00-000	FF .25% INT	\$180.52	\$860.75
AIRPORT	022-1300-00-000	MONEY MARKETS	\$14,184.11	\$14,184.11
AIRPORT	022-1400-00-000	CERTIFICATE OF DEPOSITS	\$21,466.03	\$21,466.03
		Totals for Fund 022:	\$35,830.66	\$36,510.89
CEFS	023-1200-00-000	FF .50% INT	\$4,219.57	\$4,219.57
		Totals for Fund 023:	\$4,219.57	\$4,219.57
HOME NURSING	024-1300-00-000	SC .50% INT	\$831,894.89	\$815,579.55
HOME NURSING	024-1400-00-000	BU CD MATURES 2/4/2021 2.50%	\$254,703.85	\$254,703.85
HOME NURSING	024-1402-00-000	BU CD MATURES 2/11/2021 1.55%	\$102,380.96	\$102,380.96
		Totals for Fund 024:	\$1,188,979.70	\$1,172,664.36
WIC	025-1200-00-000	FF .00% INT	\$42,992.12	\$18,240.06
		Totals for Fund 025:	\$42,992.12	\$18,240.06
LOCAL BRIDGE	026-1300-00-000	SC .50% INT	\$127,332.55	\$178,208.53
		Totals for Fund 026:	\$127,332.55	\$178,208.53
TOWNSHIP BRIDGE	027-1200-00-000	FF .50% INT	\$31,975.04	\$25,635.76
		Totals for Fund 027:	\$31,975.04	\$25,635.76
TOWNSHIP CONTRUCTION	028-1000-00-000	BU CHECKING	\$0.24	\$0.24
		Totals for Fund 028:	\$0.24	\$0.24
TOWNSHIP MFT	029-1300-00-000	SC .50% INT	\$2,024,807.07	\$2,759,929.85
		Totals for Fund 029:	\$2,024,807.07	\$2,759,929.85
COUNTY JAIL MEDICAL COST	030-1200-00-000	FF .50% INT	\$1,743.87	\$1,833.87
		Totals for Fund 030:	\$1,743.87	\$1,833.87
MINOR UNKNOWN HEIRS	032-1200-00-000	FF .50% INT	\$600.55	\$600.55
MINOR UNKNOWN HEIRS	032-1400-00-000	FF CD MATURES 6/26/2020 2.25%	\$43,994.55	\$43,994.55
		Totals for Fund 032:	\$44,595.10	\$44,595.10
PUBLIC DEFENDER RECORDS AUTO	033-1200-00-000	FF .75% INT	\$137.39	\$147.39
		Totals for Fund 033:	\$137.39	\$147.39
SHOP WITH A COP	034-1200-00-000	FF .50% INT	\$4,910.85	\$4,910.85
		Totals for Fund 034:	\$4,910.85	\$4,910.85
PROBATION DRUG TESTING	037-1200-00-000	FF .50% INT	\$13,988.52	\$13,596.52
		Totals for Fund 037:	\$13,988.52	\$13,596.52
DRAINAGE	039-1000-00-000	FF .25% INT	\$928.22	\$1,000.30
DRAINAGE	039-1200-00-000	FF .50% INT	\$132,796.77	\$128,053.96
DRAINAGE	039-1400-00-000	FF CD MATURES 9/23/2020 1.50%	\$202,342.24	\$202,342.24
DRAINAGE	039-1402-00-000	FF CD MATURES 6/22/2020 2.25%	\$102,338.16	\$102,338.16
		Totals for Fund 039:	\$438,405.39	\$433,734.66

DOCUMENT STORAGE	040-1200-00-000	FF .50% INT	\$101,616.80	\$2,606.80
		Totals for Fund 040:	\$101,616.80	\$2,606.80
MISC COUNTY HEALTH	043-1200-00-000	FF .50% INT	\$295,235.42	\$306,260.21
		Totals for Fund 043:	\$295,235.42	\$306,260.21
VICTIM IMPACT PANEL	046-1200-00-000	FF .50% INT	\$14,894.01	\$14,951.01
		Totals for Fund 046:	\$14,894.01	\$14,951.01
STATE'S ATTORNEY FORFEITED	047-1200-00-000	FF .50% INT	\$1,135.96	\$1,135.96
		Totals for Fund 047:	\$1,135.96	\$1,135.96
RESCUE SQUAD DIVE TEAM	050-1200-00-000	FF .50% INT	\$9,518.90	\$14,518.90
		Totals for Fund 050:	\$9,518.90	\$14,518.90
DUI EQUIPMENT	051-1200-00-000	FF .50% INT	\$30,065.22	\$30,415.22
		Totals for Fund 051:	\$30,065.22	\$30,415.22
GIS	052-1200-00-000	FF .50% INT	\$228,502.20	\$233,071.20
GIS	052-1400-00-000	SC CD MATURES 1/28/2021 1.55%	\$204,761.93	\$204,761.93
		Totals for Fund 052:	\$433,264.13	\$437,833.13
CAPITAL IMPROVEMENT	054-1300-00-000	FF .25% INT	\$1,275.62	\$1,275.89
		Totals for Fund 054:	\$1,275.62	\$1,275.89
PET POPULATION	055-1000-00-000	SC .50% INT	\$18,370.68	\$18,123.40
PET POPULATION	055-1400-00-000	SC CD MATURES 1/31/2021 1.55%	\$20,000.00	\$20,000.00
		Totals for Fund 055:	\$38,370.68	\$38,123.40
EMA SPECIAL	056-1300-00-000	SC .50% INT	\$15,335.48	\$15,341.97
		Totals for Fund 056:	\$15,335.48	\$15,341.97
STATE'S ATTORNEY AUTOMATION	057-1200-00-000	FF .50% INT	\$5,593.07	\$5,611.07
		Totals for Fund 057:	\$5,593.07	\$5,611.07
DRUG COURT	058-1200-00-000	FF .50% INT	\$20,723.47	\$20,725.72
		Totals for Fund 058:	\$20,723.47	\$20,725.72
TAX SALE AUTOMATION	060-1200-00-000	FF .50% INT	\$8,326.64	\$8,338.64
		Totals for Fund 060:	\$8,326.64	\$8,338.64
MISC STATE GRANT PROGRAM	061-1300-00-000	SC .44% INT	\$27.74	\$27.75
		Totals for Fund 061:	\$27.74	\$27.75
RESCUE SQUAD	062-1200-00-000	FF .50% INT	\$8,243.27	\$8,243.27
		Totals for Fund 062:	\$8,243.27	\$8,243.27
CORONER SPECIAL FUND	063-1200-00-000	FF .50% INT	\$25,096.78	\$25,346.78
		Totals for Fund 063:	\$25,096.78	\$25,346.78
SOLID WASTE FUND	064-1200-00-000	FF .75% INT	\$880.15	\$880.15
		Totals for Fund 064:	\$880.15	\$880.15
SALE IN ERROR	065-1200-00-000	FF .75% INT	\$6,249.17	\$6,249.17
		Totals for Fund 065:	\$6,249.17	\$6,249.17
		Total	\$11,214,220.68	\$11,734,386.87
		Total ASSETS	\$11,214,220.68	\$11,734,386.87

266B

GENERAL	LIABILITIES AND FUND BALANCE		
	LIABILITIES		
	001-2002-00-000	PAYROLL CLEARING	\$63,324.57
		Totals for Fund 001:	\$85,524.45
			(\$63,324.57) (\$85,524.45)
		TOTAL LIABILITIES	\$63,324.57
			\$85,524.45
		TOTAL LIABILITIES AND FUND BALANCE	\$63,324.57
			\$85,524.45
SHELBY COUNTY STATE BANK	\$	6,209,101.96	
BUSEYBANK	\$	950,194.37	
FIRST FEDERAL S & L	\$	4,490,092.76	

**Shelby County Collector  
Balance Sheet  
County Collector Accounts**

Assets		4/30/2020	5/31/2020
100-1001-001	SHELBY COUNTY STATE BANK .50% INT	\$212.97	\$214.98
100-1203-003	1ST NATL BANK OF ASSUMPTION	\$215.65	\$3,579.90
100-1205-005	COMMUNITY BANKS OF SHELBY COUNTY	\$237.08	\$107,665.12
100-1210-010	SCSB-STRASBURG .29% INT	\$211.95	\$79,801.42
100-1215-015	BUSEYBANK-TAX TRUST .01% INT	\$13,556.45	\$10,790.23
100-1301-001	SHELBY COUNTY STATE BANK .49% INT	\$285.50	\$365,722.51
100-1302-002	BUSEYBANK 1.05% INT	\$1,633.52	\$125,409.61
100-1304-004	FIRST NATL BANK OF NOKOMIS-MOWEAQUA .04% INT	\$787.25	\$65,899.42
100-1306-006	SCSB-FINDLAY .48% INT	\$288.94	\$69,203.81
100-1307-007	FIRST NATL BANK OF PANA .06% INT	\$235.05	\$62,083.28
100-1308-008	PEOPLES BANK & TRUST-PANA	\$200.00	\$29,983.06
100-1309-009	1ST NATL BANK OF WATERLOO-STEWARDSON .18% INT	\$214.73	\$62,177.63
100-1311-011	SCSB-WINDSOR .48% INT	\$288.66	\$96,068.34
100-1312-012	DEWITT SAVINGS BANK-MOWEAQUA .03% INT	\$201.24	\$22,508.87
100-1313-013	FIRST FEDERAL S & L .15% INT	\$61,895.07	\$177,948.10
100-1316-016	TSB-TEUTOPOLIS STATE BANK-SIGEL .22% INT	\$238.49	\$40,289.99
100-1317-017	BANK OF HILLSBORO-PANA .06% INT	\$201.66	\$1,090.37
100-1318-018	SCSB-MOWEAQUA .51% INT	\$271.73	\$19,314.46
100-1413-013	FF CD MATURES 9/4/2020 1.50% INT	\$50,243.05	\$50,243.05
100-1414-013	FF CD MATURES 7/27/2020 1.01% INT	\$14,024.81	\$14,024.81
100-1415-013	FF CD MATURES 7/21/2020 .75% INT	\$0.00	\$1,800,000.00
<b>Total Assets</b>		<b>\$145,443.80</b>	<b>\$3,204,018.96</b>

**Liabilities and Fund Balance**

**Liabilities**

100-2000-000	ACCOUNTS PAYABLE CLEARING--	\$2,150.00	\$0.00
<b>Total Liabilities</b>		<b>\$2,150.00</b>	<b>\$0.00</b>

**Fund Balance**

100-3000-000	Fund Balance--	\$143,380.20	\$3,204,104.46
<b>Total Fund Balance</b>		<b>\$143,380.20</b>	<b>\$3,204,104.46</b>

<b>Total Liabilities and Fund Balance</b>		<b>\$145,530.20</b>	<b>\$3,204,104.46</b>
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<b>BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS</b>		<b>\$3,751,809.60</b>	<b>\$3,751,809.60</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$3,608,429.40)</b>	<b>(\$547,705.14)</b>
<b>ENDING FUND BALANCE</b>		<b>\$143,380.20</b>	<b>\$3,204,104.46</b>

266C

GENERAL FUND AVAILABLE CASH REPORT

General Fund	September	October	November	December	January	February	March	April	May	June	July	August
Beginning Balance	\$2,619,477.42	\$2,445,173.36	\$3,013,355.22	\$2,887,161.24	\$2,583,412.86	\$2,389,186.28	\$2,332,876.34	\$2,159,321.70	\$2,134,699.09			
-Payroll Liability	\$58,981.57	\$54,311.82	\$55,321.10	\$78,651.02	\$54,403.19	\$46,341.99	\$67,335.41	\$67,855.50	\$63,324.57	\$85,524.45		
+Revenue	\$204,432.75	\$895,204.71	\$296,788.68	\$291,226.54	\$239,725.05	\$243,803.02	\$225,444.77	\$305,984.84	\$251,227.84			
-Expense	\$374,067.06	\$328,032.13	\$446,312.58	\$570,727.14	\$425,890.43	\$321,106.38	\$399,519.50	\$326,069.85	\$538,334.61			
+Payroll Liability	\$54,311.82	\$55,321.10	\$78,651.02	\$54,403.19	\$46,341.99	\$67,335.41	\$67,855.50	\$63,324.57	\$85,524.45			
Ending Balance	\$2,445,173.36	\$3,013,355.22	\$2,887,161.24	\$2,583,412.81	\$2,389,186.28	\$2,332,876.34	\$2,159,321.70	\$2,134,705.76	\$1,869,792.20	\$0.00	\$0.00	\$0.00
-Restricted Funds	\$737,088.97	\$736,998.03	\$732,074.59	\$554,466.67	\$551,849.15	\$549,350.26	\$547,202.65	\$545,885.46	\$545,188.54			
Cash Balance	\$1,708,084.39	\$2,276,357.19	\$2,155,086.65	\$2,016,063.49	\$1,837,337.13	\$1,783,526.08	\$1,612,119.05	\$1,588,820.30	\$1,324,603.66			

FY 19

General Fund	September	October	November	December	January	February	March	April	May	June	July	August
Beginning Balance	\$3,945,456.63	\$3,787,036.96	\$4,019,487.86	\$3,442,533.93	\$3,287,444.57	\$3,164,162.95	\$3,011,589.56	\$2,824,770.91	\$2,706,161.84	\$2,331,852.76	\$2,148,498.66	\$3,077,756.17
-Payroll Liability	\$58,508.04	\$54,502.05	\$45,160.62	\$81,434.57	\$62,147.28	\$57,224.83	\$58,885.44	\$60,805.87	\$57,385.20	\$79,172.37	\$56,229.33	\$55,578.79
+Revenue	\$194,448.81	\$753,540.72	\$205,053.81	\$331,055.62	\$263,370.89	\$224,631.64	\$254,468.11	\$254,176.09	\$390,924.75	\$199,230.44	\$1,285,532.58	\$221,138.62
-Expense	\$348,787.49	\$511,748.39	\$818,281.69	\$466,857.69	\$381,730.06	\$378,865.64	\$443,207.19	\$369,364.49	\$787,021.00	\$359,641.50	\$355,624.53	\$682,820.15
+Payroll Liability	\$54,502.05	\$45,160.62	\$81,434.57	\$62,147.28	\$57,224.83	\$58,885.44	\$60,805.87	\$57,385.20	\$79,172.37	\$56,229.33	\$55,578.79	\$58,981.57
Ending Balance	\$3,787,111.96	\$4,019,487.86	\$3,442,533.93	\$3,287,444.57	\$3,164,162.95	\$3,011,589.56	\$2,824,770.91	\$2,706,161.84	\$2,331,852.76	\$2,148,498.66	\$3,077,756.17	\$2,619,477.42
-Restricted Funds	\$899,085.04	\$898,251.58	\$898,075.81	\$777,263.61	\$725,084.48	\$723,025.09	\$721,178.93	\$738,316.76	\$737,591.19	\$737,341.57	\$737,131.50	\$737,254.17
Cash Balance	\$2,888,026.92	\$3,121,236.28	\$2,544,458.12	\$2,560,180.96	\$2,439,078.47	\$2,288,564.47	\$2,103,591.98	\$1,967,845.08	\$1,594,261.57	\$1,411,157.09	\$2,340,624.67	\$1,882,223.25

PEWAL  
50/50

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING  
EXAMINED THE ATTACHED

RESOLUTION \_\_\_\_\_  
PETITION \_\_\_\_\_ ✓  
AGREEMENT \_\_\_\_\_

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,  
ROAD & BRIDGE COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



STATE OF ILLINOIS,

County of Shelby } ss.  
Road District of Penn }

To the County Board of Shelby County, Illinois:

The undersigned, Highway Commissioner of the Road District of Penn in said County, would respectfully represent that a box culvert needs to be replaced over the unnamed tributary where the same is crossed by the highway TR 164 at a point near NE 1/4 SW 1/4 Section 24; R3E; T14N; 3rd PM

in said Road District, for which said work the Road District of Penn is responsible; and the cost of which work will be nine thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.

Wherefore, the said Highway Commissioner hereby petitions you for aid, and for an appropriation from the "County Bridge Fund" in the County Treasury of a sum sufficient to meet one half the expenses of said bridge or other work, said Road District being prepared to furnish the other half of the amount required.

Dated at Shelbyville, this 8th day of June 2020

Highway Commissioner.

STATE OF ILLINOIS,

County of Shelby } ss.  
Road District of Penn }

I, the undersigned Highway Commissioner of the Road District of Penn County aforesaid, hereby state that I have made a careful estimate of the probable cost of the

(Here state the description of the work asked for.)

Pipe Culverts -	7000
Labor, Equip, Mat'l -	2000
	\$9000

2 - 66" ERS x 32'

and I do estimate that the probable cost of the same will be nine thousand Dollars.

Witness my hand, this 8th day of June 2020

Highway Commissioner.

STATE OF ILLINOIS,  
County of Shelby } ss.  
Road District of Penn }

Brad Alward Highway Commissioner of said Road District of  
Penn being duly sworn, on oath says that

nine thousand Dollars mentioned in the estimate to which this  
affidavit is attached is necessary, and that the same will not be more expensive than is needed for the purpose  
required.

[Redacted Signature]

Highway Commissioner.

Subscribed and sworn to before me, this 8th day of June 2020

[Redacted Signature]

PETITION FOR COUNTY AID TO BUILD  
OR REPAIR BRIDGE, CULVERT OR  
DRAINAGE STRUCTURE  
ROAD DISTRICT OF

Penn  
Shelby  
COUNTY, ILLINOIS

Filed this \_\_\_\_\_ day of \_\_\_\_\_

County Clerk.  
Byers Printing Company, Springfield, Illinois.



Penn 2750n 1500e

NEW HIRE EMPLOYMENT FORMS AND SET UP

I-9  
IL W-4  
US W-4  
UNEMPLOYMENT  
IMRF/SLEP  
HEALTH INSURANCE  
DENTAL  
VISION  
TERM LIFE  
LONG TERM DISABILITY  
SHORT TERM DISABILITY  
DEFERRED COMP

BI-WEEKLY PAYROLL

ENTER HOURS  
PROCESSING AND REPORTS  
EFT FILE TO THE BANK  
PAYROLL POSTS TO FE OFFICE EXPENSE  
TRANSFER OF FUNDS FROM CO. HEALTH, HIGHWAY, CO MFT, TWP BRIDGE AND GENERAL FUND

STATE SALARY REIMBURSEMENTS MONTHLY

PROCESS REPORTS AND SENT TO THE STATE  
STATE'S ATTORNEY  
PROBATION (3)  
PUBLIC DEFENDER  
SUPERVISOR OF ASSESSMENTS

FEDERAL & STATE TAXES PAID EVERY PAYROLL

OTHER DEDUCTIONS PAID MONTHLY

MONTHLY IMRF  
MONTHLY SUTA (UNEMPLOYMENT)  
QUARTERLY SUTA  
QUARTERLY FEDERAL 941  
QUARTERLY STATE 941  
YEARLY W-2s/W-3s  
1099s/1096

INSURANCES MONTHLY PREMIUMS  
PROCESS WEEKLY HEALTH CLAIMS

SHELBY COUNTY BUDGET MEETING

May 28, 2020

The Shelby County Budget Committee met on Thursday, May 28, 2020, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Vice-Chairman Frank Mulholland called the meeting to order. Those Budget members in attendance were Kay Kearney, Larry Lenz, Barbara Bennett, Gary Patterson, Gary Gergeni, LaVonne Chaney and Terry Metzger. Office heads in attendance were SOA Debbie Dunaway, Circuit Clerk Susan Arthur, and County Clerk Jessica Fox.

Clerk Fox passed a copy of a 5-year expense report for all departments and an amended schedule of budget meetings to the committee.

The committee continued with review of department budgets beginning with Law Library 035 and ending with Shop with a Cop 060. The committee will be meeting with Probation, the Coroner, and the Highway Engineer at the June 4<sup>th</sup> meeting to discuss those budgets and with the Sheriff and Jared Rowcliffe on June 11<sup>th</sup> to discuss the budgets they are both responsible for.

Reductions were requested for DUI Equipment Fund(036) to a \$5,000 budget, GIS(038) reduce by \$20,000, Probation Drug Testing(039 pending discussion with Burdick) reduced to \$5,000, Recording Fee Fund (042) reduced to \$35,000, Animal Control Fee Fund (044, move pound repairs to 012) reduced to \$10,500. Other accounts which might be in question will be discussed with those respective department heads.

Metzger made motion to adjourn the meeting. Lenz seconded said motion, which passed by voice vote (8 yes, 0 no).

The meeting was adjourned at 9:58 AM.

\_\_\_\_\_  
Jessica Fox, Shelby County Clerk

**SHELBY COUNTY BUDGET MEETING**

**June 4, 2020**

The Shelby County Budget Committee met on Thursday, June 4, 2020 at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Bruce Cannon called the meeting to order. Those Budget members in attendance were Kay Kearney, Barbara Bennett, Larry Lenz, Frank Mulholland, LaVonne Chaney, Gary Gergeni and Terry Metzger. Office heads in attendance were Treasurer Erica Firnhaber, SOA Debbie Dunaway, Circuit Clerk Susan Arthur, and County Clerk Jessica Fox. Gary Patterson had another committee meeting and was unable to attend.

Probation CMO Aaron Burdick addressed the committee to discuss his department's budgets. Burdick reported under the Probation 011 budget the state funded a pretrial officer, so those expenses were up. Salaries for all probation officers are 100% reimbursed by the State. Mileage will increase as the officers are able to make home visits again and a phone line had to be added for the new pretrial officer. Burdick will reduce his 011 budget by \$2,000 in postage costs. The rest of the Probation budgets were reduced as follows:

Probation Fee Fund 030 – Decrease \$10,000 from 70,000 to 60,000  
Probation Drug Testing 039 – Decrease \$3,000 from 10,000 to 7,000  
Victim Impact 040 – Decrease \$500 from 2,000 to 1,500  
Drug Court Fund 053 – Decrease \$5,000 from 10,0000 to \$5,000

Burdick stated the 030 budget is the "Chief Circuit Judge's" budget so he will have to get approval to reduce this amount. Burdick stated he will file amended budgets once he has her approval.

Highway Engineer Alan Spesard spoke with the committee regarding the Highway Department budget, expenses, revenues, and accounts that make up this budget. Currently, the budget committee requests no changes to the Highway Department budget.

Another budget meeting was scheduled for Thursday, July 11, 2020 at 9:00 AM. Clerk Fox will see if the Coroner would be available since he was unable to attend today's meeting.

Mulholland made motion to adjourn. Bennett seconded said motion, all voted yes by voice and the meeting was adjourned at 10:33 AM.

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Jessica Fox, Shelby County Clerk

**SHELBY COUNTY BUDGET MEETING**

**June 11, 2020**

The Shelby County Budget Committee met on Thursday, June 11, 2020 at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Vice-Chairman Frank Mulholland called the meeting to order. Those Budget members in attendance were Kay Kearney, Larry Lenz, Barbara Bennett, Gary Patterson, LaVonne Chaney, Gary Gergeni and Terry Metzger. Office heads in attendance were Treasurer Erica Firnhaber, SOA Debbie Dunaway and County Clerk Jessica Fox and Circuit Clerk Susan Arthur. Probation officer Heather Wade was also briefly in attendance.

Coroner Brian Green addressed the committee regarding the Coroner's budget (005) and the Coroner Special Fee Fund (057). Green reported last week had been a very busy week, with 4 autopsies having to be done. A new coroner will take office on December 1. Green questioned why the committee did not want accurate numbers being reported for the Coroner's budget and that office requested to amend on a yearly basis. At this time, the committee requested no changes to the Coroner's 005 budget. The Coroner's Special Fee fund will be reduced at this time from the budgeted \$9,500, as over the past 5 years, no more than \$5,000 has been spent from this fund. Green thanked the committee and left the meeting.

Sheriff Don Koonce and Secretary Tina Wade met with the committee to review the Sheriff's budgets. Under 029, Courthouse Maintenance was left at \$90,000, Fuel & Electric reduced from \$25,000 to \$22,000 and water was reduced from \$8,000 to \$7,000. At this time, no changes were made to the Sheriff's department budget (032). It is currently budgeted at \$2,245,253. Sheriff Koonce stated he was working with the Judge to get Juvenile detention transferred to the Probation budget. DUI Equipment (036) was reduced from \$28,913 to \$5,000 based on the 5-year expense report. The 9-1-1(037) budget was discussed as \$30,000 is currently budgeted but the past 2 years more than \$45,000 has been spent. Clerk Fox will send the Sheriff a report of what is being paid out of this account and the Sheriff will submit a more accurate budget for this account. No changes were made to Drug Traffic Prevention (047) or Courthouse Security (051). Shop with a Cop was reduced from \$10,000 to \$5,000 to reflect the money in the bank for this account. Sheriff Koonce stated he was looking for an organization to take over this program. Both Koonce and Wade thanked the committee and left the meeting.

At this time Beth Beck-Marts (CEFS Transportation Director) and Jared Rowcliffe entered the meeting to address the CEFS Rural Transportation budget. Both Beck-Marts and Rowcliffe stated that even though revenues and expenses for the CIPT had been much less than budgeted according to the 5-year expense and revenue report, due to the grant, \$2,500,000 must be budgeted and shown as a revenue. Treasurer Firnhaber stated she would update the revenue report to reflect the 2.5 million.

Bennett made motion to adjourn the meeting. Metzger seconded said motion, which passed by voice vote.

The next budget meeting is scheduled for Wednesday, June 17, 2020 at 9:00 AM.

The meeting was adjourned at 10:39 AM.

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Jessica Fox, Shelby County Clerk

## Road & Bridge Committee Meeting Minutes

- **Date and Time of Meeting:** June 8, 2020; 9am
- **Location of Meeting:** Shelby County Highway Department  
1590 State Highway 16  
Shelbyville, Illinois 62565
- **Roll Call:** Bruce Cannon, Bryon Coffman, Larry Lenz, Jesse Durbin
  - Also in attendance: Alan Spesard
- **Approval of Last Month's Minutes**
  - **Committee recommended approval**
- **Financial Review**
  - **Committee recommended approval**
- **Review Claims**
  - **Committee recommended approval**
- **New Business:**
  - Petition from Penn Highway Commissioner to replace drainage structure
    - Committee recommended approval
  - Doty vs Moffett – Dry Point lawsuit - Taylor Law Office summons for Discovery interrogatories to be submitted to State's Attorney
  - Budget meeting with Committee on June 4<sup>th</sup>
  - Audit report reviewed
  - MFT Revenue down last month due to lack of fuel sold during stay-at- home order
  - Cold Mix production completed on May 20<sup>th</sup>
  - Prairie Bridge approved for bid on June 12<sup>th</sup>
  - IDOT may impose restrictions on use of \$1.5 Billion MFT uses – “Bondable Projects”: received first installment this Month. Proposing to use some of it on Salt Storage Shed pending IDOT approval.
  - New payroll policy issued by Treasurer: Sick time, vacation time, personal time now being tracked by County Treasurer. Issues being worked on
  - IDOT performed audit on Bridge Inspection program on June 1st. Went very well.
  - Bid Westervelt railroad crossing in July
  - Staff update – Person assigned to assist with engineering from Hammond & Reid quit. Interviews for new engineers did not go well – no experienced applicants. Thinking of training in-house
- **Old Business:**
  - Review snow plow policy; Contacted Christian, Cumberland and Fayette County for their policy – they do not have a written policy but they do same as us.
    - County Engineer agreed to order more salt to prepare for next winter.
  - Employee Handbook Draft in review – need to include highway Department overtime process, conflicts with Union Contract, needing a professional review, treating all employees the same
- **Adjournment:** Next meetings scheduled for July 2<sup>nd</sup> and 6<sup>th</sup>



Road & Bridge Committee  
Meeting Minutes  
June 5, 2020 @ 9:00 am

**THIS MEETING IS CANCELED**

Law Enforcement Committee  
Meeting Agenda June 4, 2020

1. K9
2. Auditor
3. Budget
4. Review expenditures

Lees & Salary  
June 9, 2020

Frank Mulholland, Kay Kearney, Barbara  
Bennett met @ 9:00 AM

Claims were approved.

Barb made motion to adjourn. Kay  
Recorded @ 9:40 AM.

FILED  
JUN 09 2020

Jenna Cox  
SHELBY COUNTY CLERK

June 9 2020

Purchasing Committee

Time 9: Am

Call to order

Lynn Williams

Terry Metzger

Terry Metzger Motion to pay bills as preceded  
2nd David Switz

Gary Cergeni

David Switz

Robert Hayden

Kenny Borr

Kenny Borr Motion to Adjourn

Absent

2nd

Juan Rathan

Gary Cergeni

Pass

FILED

JUN 09 2020

Jessie Cox

SHELBY COUNTY CLERK

## Zoning Report

### Shelby County Board Meeting 6/10/2020

#### March Building Permit Log

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Est. Cost</u>	<u>Fee</u>
20-013	3/3/2020	Wes Horton	19; Tower Hill	2311-19-00-100-002	Acc. Building	N/A	\$ 125.00
20-014	3/12/2020	Mark and Deborah Nugent	18; Rose	1812-18-00-200-009	Acc. Building	N/A	\$ 125.00
20-015	3/23/2020	JMVH Properties, LLC	36; Ash Grove	0115-36-18-302-003	Mobile Home	N/A	\$ 175.00
20-016	3/31/2020	Deacon and Donna Faulkner	23; Big Spring	0221-23-00-300-012	New Residence	\$ 300,000.00	\$ 175.00
20-017	3/31/2020	Justin and Sasha Curry	29; Shelbyville	2013-29-00-100-017	New Residence	\$ 210,660.00	\$ 175.00

#### April Building Permit Log

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Est. Cost</u>	<u>Fee</u>
20-018	4/8/2020	Larry and Caroly Beitz	02; Prairie	1526-02-00-400-006	Acc. Building	N/A	N/F
20-019	4/13/2020	Jeremy Tippit	02; Okaw	1208-02-00-200-018	Acc. Building	N/A	N/F
20-020	4/28/2020	Randall and Paula Boston	15; Rural	1906-15-00-400-002	New Residence	\$ 200,000.00	\$ 175.00
20-021	4/28/2020	Robert Houde	23; Okaw	1208-23-04-401-001	Acc. Building	N/A	\$ 125.00
20-022	4/29/2020	David and Laura Kinkelaar	04; Sigel	2127-04-00-300-005	New Residence	\$ 250,000.00	\$ 175.00
20-023	4/29/2020	David and Laura Kinkelaar	04; Sigel	2127-04-00-300-005	Acc. Building	N/A	N/F

#### May Building Permit Log

<u>Permit #</u>	<u>Date</u>	<u>Name</u>	<u>Township</u>	<u>Parcel ID</u>	<u>Type</u>	<u>Est. Cost</u>	<u>Fee</u>
20-024	5/5/2020	Ben Holste	01; Holland		New Residence	\$ 240,000.00	\$ 175.00
20-025	5/26/2020	Michael and Sara Towler	01; Dry Point	0524-01-00-100-015	Acc. Building	N/A	\$ 125.00
20-026	5/26/2020	Kathryn Stodden	15; Sigel	2127-15-00-300-019	New Residence	\$ 100,000.00	\$ 175.00
20-027	5/26/2020	Nate Thompson	36; Rose	1812-36-00-300-004	New Residence	\$ 170,000.00	\$ 175.00
20-028	5/29/2020	Larry Roadarmel	01; Dry Point	0524-01-00-400-004	Acc. Building	N/A	N/F

# C.E.F.S. Economic Opportunity Corporation

"Community Action Agency"



1805 S. Banker Street, P.O. Box 928  
Effingham, Illinois 62401-0928  
PHONE: (217) 342-2193 ~ FAX: (217) 342-4701  
E-MAIL: [cefs@cefseoc.org](mailto:cefs@cefseoc.org)  
WEBSITE: [www.cefseoc.org](http://www.cefseoc.org)

KEVIN BUSHUR  
Chief Executive Officer

FILED  
MAY 26 2020

*Jessica Fox*  
SHELBY COUNTY CLERK

May 18, 2020

TO: Jessica Fox  
Shelby County Clerk  
301 E. Main  
PO Box 320  
Shelbyville, IL 62565

FROM: John Gillmore  
Program Manager  
1805 S. Banker St.  
Effingham, IL 62041

Enclosed is a copy of the Shelby County April PCOM report to share with your board members. Please contact me at 217-342-2193 ext. 161 or by e-mail at [jgillmore@cefseoc.org](mailto:jgillmore@cefseoc.org) if there are any questions.

*[Redacted Signature]*  
John Gillmore  
Program Manager

Enclosures

EQUAL OPPORTUNITY EMPLOYER

281

C. E. F. S./Central Illinois Public Transit  
Grant Recipient Monthly Monitoring Outcome Report

Shelby County

Hours of Service for Shelby County Transportation are 6:00 A.M. to 6:00 P.M.

Monitoring Indexes	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Number of Days of Service	22	22	21	23	20	19	22	20	22	22	20	22	213
Number of Trips	1,431	2,066	2,324	2,630	2,097	933	2,428	2,212	1,351	309	1,781	17,781	17,781
Number of Vehicles	13	12	16	16	19	13	4	17	25	13	278	278	8,484
Revenue Vehicle Hours	982	1,065	974	1,112	924	321	1,110	989	729	278	4,303	113,748	8,484
Revenue Vehicle Miles	12,714	15,092	13,727	16,025	12,746	1,485	15,089	12,705	9,862	4,303	113,748	113,748	113,748
DOAP Revenues					\$113,417			\$76,852					\$190,269
5311 Revenues							\$51,449	\$76,852					\$96,413
Contract Revenues			\$14,489	\$6,268	\$6,352	\$6,104	-\$2,392	\$15,180	\$4,280	\$25,686			\$56,413
Fares	\$334	\$292	\$444	\$403	\$324	\$278	\$558	\$264	\$390	\$2			\$75,967
System Expenses	\$31,600	\$32,040	\$29,968	\$37,917	\$34,092	\$37,189	\$67,736	\$37,055	\$27,806	\$18,174			\$3,289
Net Revenues	-\$31,266	-\$31,748	-\$15,035	-\$31,246	\$86,001	-\$30,807	-\$18,121	\$55,241	\$21,828	\$7,514	\$0	\$0	\$353,577
Ridership	76	81	75	81	79	44	73	71	67	19			\$12,361
Trip Denials	0	0	4	3	5	2	2	1	2	0			666
Trip Denied but Provided	0	0	0	0	0	0	0	0	0	0			19
Cost per Trip	\$22.08	\$15.51	\$12.90	\$14.42	\$16.26	\$39.86	\$27.90	\$16.75	\$20.58	\$58.82	\$0.00	\$0.00	\$19.89
Cost per Hour	\$32.18	\$30.08	\$30.77	\$34.10	\$36.90	\$115.85	\$61.02	\$37.47	\$38.14	\$65.37	\$0.00	\$0.00	\$41.68
Cost per Mile	\$2.49	\$2.12	\$2.18	\$2.37	\$2.67	\$25.04	\$4.49	\$2.92	\$2.82	\$4.22	\$0.00	\$0.00	\$3.11
Maintenance of Vehicles	9	3	9	7	8	5	6	7	3	6			63
Maintenance of Facilities	0	0	0	0	0	0	0	0	0	0			5
New Service Contracts	1	4	0	0	0	0	0	0	0	0			5
Overtime Hours	28	34	44	44	68	63	48	72	44	12			457
Complaints	0	0	0	0	0	0	0	0	0	0			0
Vehicle Accidents	0	0	1	0	0	0	0	0	0	0			1
Mobility Index Outcomes/Efforts	0.064	0.092	0.104	0.118	0.094	0.042	0.109	0.099	0.060	0.014	0.000	0.000	0.795
Annualized Mobility Index	0.768	0.938	1.041	1.134	1.132	1.027	1.066	1.081	1.042	0.954	0.867	0.795	0.795
(Note - Annual Goal is .69)													
2010 Census Rural Population													
Shelby County	22,363												

**FILED**  
MAY 26 2020

*Jennie Sox*  
SHELBY COUNTY CLERK

Daily Management Statistics Report

C.E.F.S. Eco. Opp. Corp.

04/01/2020 - 04/30/2020

*Shelby*

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Days of Service:	22
Invoice Revenue:	\$6,812.23
Fares Collected:	\$9.00
Total Revenue:	\$6,821.23
ServiceMiles:	4303
Non-Service/Admin Miles:	776
Service Hours:	277.71665
NonService Hours:	41.8
Total Billable Riders:	253
Average Revenue Per Ride:	\$26.96
Average Miles Per Ride:	17.0
Average Hours Per Ride:	1.0977
Average Rides Per Day:	11.5
Average Service Miles Per Day:	195.6
Average Service Hours Per Day:	12.6
Average Revenue Per Day:	\$310.06
Total Passenger Trips	309
NonBillable No Shows:	3
Rider Cancels:	228
Subscription Rides:	210
Demand Rides:	43
Immediate Rides:	0
In Area Rides:	253
Out of Area Rides:	0
In County Rides:	253
Out of County Rides:	0
Unduplicated Riders:	19
Denied Rides:	0
Ambulatory Rides:	229
Non Ambulatory Rides:	24
Accidents:	0
Breakdowns:	0
Wait Hours:	0.0
Escort Hours:	0.0
Trainee Hours:	0.0
Fuel Cost:	\$684.62
Gallons Fuel:	421.4
Fuel Cost Per Gallon	\$1.62



SHELBY COUNTY BUDGET MEETING

May 28, 2020

The Shelby County Budget Committee met on Thursday, May 28, 2020, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Vice-Chairman Frank Mulholland called the meeting to order. Those Budget members in attendance were Kay Kearney, Larry Lenz, Barbara Bennett, Gary Patterson, Gary Gergeni, LaVonne Chaney and Terry Metzger. Office heads in attendance were SOA Debbie Dunaway, Circuit Clerk Susan Arthur, and County Clerk Jessica Fox.

Clerk Fox passed a copy of a 5-year expense report for all departments and an amended schedule of budget meetings to the committee.

The committee continued with review of department budgets beginning with Law Library 035 and ending with Shop with a Cop 060. The committee will be meeting with Probation, the Coroner, and the Highway Engineer at the June 4<sup>th</sup> meeting to discuss those budgets and with the Sheriff and Jared Rowcliffe on June 11<sup>th</sup> to discuss the budgets they are both responsible for.

Reductions were requested for DUI Equipment Fund(036) to a \$5,000 budget, GIS(038) reduce by \$20,000, Probation Drug Testing(039 pending discussion with Burdick) reduced to \$5,000, Recording Fee Fund (042) reduced to \$35,000, Animal Control Fee Fund (044, move pound repairs to 012) reduced to \$10,500. Other accounts which might be in question will be discussed with those respective department heads.

Metzger made motion to adjourn the meeting. Lenz seconded said motion, which passed by voice vote (8 yes, 0 no).

The meeting was adjourned at 9:58 AM.

\_\_\_\_\_  
Jessica Fox, Shelby County Clerk

Animal Control

May 27, 2020

9:00 a.m. -

Animal Control Facility

Brad, Terry, <sup>Bob</sup>Jordan

Kay

Dr. Spisard arrived @ 9:50

Discussion on Minimum Wage increase

- When - Jan 2021 is \$11. We ~~are still~~ <sup>believe</sup>  
The County is paying \$11.50. We need to  
check if that is correct.

Brad is getting quite a few calls from citizens  
in Stewardson. (Still no contract)

Brad completed the 2020 Sexual Harassment  
Prevention Training and turned in his  
Certificate of Participation.

Reviewed and signed the bills and payroll.

No report for the dog wash because it was closed.  
However, it is open now and has been busy.

FILED  
MAY 27 2020

Jenni Fox  
SHELBY COUNTY CLERK



SHELBY COUNTY BUDGET MEETING

May 21, 2020

The Shelby County Budget Committee met on Thursday, May 21, 2020, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Bruce Cannon called the meeting to order. Those Budget members in attendance were Kay Kearney, Larry Lenz, Barbara Bennett, Gary Patterson, Frank Mulholland, Gary Gergeni, LaVonne Chaney and Terry Metzger. Office heads in attendance were Treasurer Erica Firnhaber, SOA Debbie Dunaway, Circuit Clerk Susan Arthur, and County Clerk Jessica Fox. Health Administrator Steve Melega was in attendance briefly before getting approval of his time sheets for the Health Department from the Treasurer and then exited the meeting.

Clerk Fox passed copies of the submitted budgets, the budget worksheet, budget vs. actual expense report for 2018-2020, and estimated revenues prepared by the Treasurer's office. The committee is beginning the process with an approximate budget deficit of \$2,564,886, the general fund deficit is \$1,247,419 and the special fund deficit is \$1,317,467.

The committee began reviewing budgets by department. Most of the department budgets are increased over what was submitted last year.

The office heads in attendance responded to questions related to their budgets. Clerk Fox informed the committee there will be 2 elections in this next budget year, 11/3/3030 and April 6, 2021. There is a current Senate Bill pending that might require an increase of vote by mail expenses. Other issues with this bill, if passed, might create more expense to the county. Fox stated it was possible she would have to amend the submitted budget depending on how laws changed pertaining to the election.

Circuit Clerk Arthur stated she expected more jury trials with a new States Attorney coming into the County. Arthur commented they had already done more jury trials in the last year than they had the past 4 years.

It was decided to scheduled meetings with Coroner Brian Green, Highway Engineer Alan Spesard, Probation CMO Aaron Burdick, Sheriff Don Koonce, CEFS/Rural Transportation, and Jared Rowcliffe, with EMA, Zoning and PCOM in early June to discuss the budgets they submitted.

Discussion was held about implementation of an electronic timekeeping system in the Sheriff's office. Sheriff Koonce has spoken with several Sheriff's who use this system and it helps reduce errors. A presentation on this system might be made to the committee at some time in the future.

Metzger made motion to adjourn the meeting. Mulholland seconded said motion, which passed by voice vote (8 yes, 0 no).

The meeting was adjourned at 10:26 AM.

\_\_\_\_\_  
Jessica Fox, Shelby County Clerk

**June 10, 2020 County Board Chairman Appointments**

Dr. Doris Bowers – County Health Board

Rick Travis – County Health Board

Barbara Bennett – County Health Board

Dr. Richard Brown– Airport Commission

John Hall – Airport Commission

Ken Fry – Tourism

Greg Miller – Tourism

Sandy Steinke – Tourism

Nancy Cruitt – Tourism

Mark Shanks - Tourism