#### SHELBY COUNTY BOARD MEETING AGENDA

#### June 8, 2011 – 9:00 A. M. in Courtroom B

- 1. Call to Order Pledge of Allegiance
- 2. Roll Call
- 3. Approval of Minutes
- 4. Kristie Warfel, CEFS Transportation Director Section 53ll Downstate Operating Grant Resolutions, Ordinance and Special Warranty 5333 (b)
- 5. Jennifer Miller, Transit Reservation Information Program (TRIP) Update
- 6. Chairman Bruce Cannon Resolution for the Reapportionment of the County of Shelby
- 7. Chairman Bruce Cannon Ordinance to Set Fee for the Issuance of Civil Union License and Increase Fee for Marriage License
- 8. Chairman Bruce Cannon Resolution for 2011 Prevailing Wage
- 9. County Highway Engineer Alan Spesard Highway Engineer's Report
- 10. EMA Coordinator/Zoning Administrator Jared Rowcliffe EMA/Zoning Reports
- 11. Committee Reports
- 12. Chairman Updates
- 13. Chairman Appointments
- 14. Correspondence
- 15. Public Body Comment
- 16. Adjournment

COFFEE: Jury Room B - 8:30 A. M.

Please silence cell phones during the Board meeting.

#### SHELBY COUNTY BOARD MEETING

June 8, 2011 – 9:00 A.M.

The Shelby County Board met on Wednesday, June 8, 2011, at 9:00 A.M. at the Courthouse in Shelbyville, Illinois.

Chairman Bruce Cannon called the meeting to order. All present recited the Pledge of Allegiance.

County Clerk Kathy Lantz called the roll. Glenn R. "Dick" Clark, Joe Sims and Norma Stewart were absent.

Minutes for the May 11, 2011 board meeting were presented for approval.

MOTION: Jim Warren made motion to approve the minutes

of the May 11, 2011 board meeting as presented.

Rob Amling seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Kristie Warfel, C.E.F.S. Transportation Director, presented the following documents requiring approval of the County Board for public transportation. The documents included two resolutions authorizing application for to the Department of Public Transportation, Illinois Department of Transportation (IDOT), for operating assistance for public transportation, an Ordinance to authorize and direct the Shelby County Board Chairman to execute and file on behalf of Shelby County all required grant agreements with State of Illinois, Federal government or any department or agency and the acceptance of a Special Section 5333(B) Warranty for application to the small urban and rural programs.

Resolutions – (1) authorize application and execution for Public Transportation Financial Assistance Under Section 5311 of Federal Transit Act of 1991; and (2) authorizing application and execution for Public Transportation Financial Assistance Contract Number 3786, Grant # OP-08-36-IL per the Downstate Public Transportation Act. (See Resolutions attached to these minutes.)

MOTION: Dale Wetherell made motion to approve the Resolutions

authorizing the Shelby County Board Chairmen and County Treasurer to execute and file on behalf of Shelby County all required Grant Agreements with IDOT in order to obtain grant

assistance as presented.

Dave Cruitt seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Ordinance, Special Warranty – to authorize and direct the Shelby County Board Chairman to execute and file on behalf of Shelby County all required grant agreements with State of Illinois, Federal government or any department or agency and to approve the acceptance of a Special Section 5333(B) Warranty for application to the small urban and rural programs.

MOTION: Barbara Bennett made motion to approve the Ordinance/Special

Warranty to authorize and direct the Shelby County Board Chairman to execute and file on behalf of Shelby County all required grant agreements with State of Illinois, Federal government or any department or agency and to approve the acceptance of a Special Section 5333(B) Warranty for application to the small urban and rural programs.

Ken Barr seconded the motion.

VOTE: Roll Call Vote:

Aye: Amling, Barr, Behl, Bennett, Cruitt, Doerner, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Pauley, Robertson,

Roessler, Strohl, Warren, Wetherell

Nay: None

Absent: Clark, Sims, Stewart

Not Voting: Cannon Motion carried.

Jen Miller, Transit Reservation Information Program (TRIP) Director, addressed the Board and explained the TRIP to them. TRIP is a new service provided by the Coles County Council on Aging (CCCoA) to residents and visitors to a 12 county region – Champaign, Clark, Coles, Cumberland, Douglas, DeWitt, Edgar, Macon, Moultrie, Piatt, Shelby and Vermilion counties. TRIP provides customers with transportation that crosses the boundary line of one public transportation provider into or through another provider's covered area. TRIP coordinators work with our CEFS program to provide transportation. Dee Braden, CCCoA Executive Director, and Mrs. Warfel provided additional information to the Board. Informational brochures were provided to the Board in their meeting packet.

Chairman Cannon presented the Shelby County Reapportionment Resolution stating that county boards must reapportion its county every 10 years. Included in the Resolution is the setting forth of the number of county board districts (11); the legal descriptions of each district; the number of members to be elected from each the districts (2); and the member compensation on a per diem. Fees and Salaries Committee recommended no change in the per diem. The member per diem is as follows: \$60.00 per day

for regularly scheduled County Board meetings and \$45.00 per day for scheduled committee meetings plus mileage. The Board Chairman is compensated \$70.00 per day for regularly scheduled County Board meetings and \$45.00 for scheduled committee meetings plus mileage. (See Resolution attached to these minutes for further reapportionment information and district legal descriptions.) Discussion followed.

MOTION: Dave Cruitt made motion to approve the Shelby County

Reapportionment Resolution as presented.

Rob Amling seconded the motion.

VOTE: Roll Call Vote:

Aye: Amling, Barr, Behl, Bennett, Cruitt, Doerner, Durbin, Gergeni, Hayden, Jordan, Kearney, Lenz, Robertson,

Roessler, Strohl, Warren, Wetherell

Nay: Pauley

Absent: Clark, Sims, Stewart

Not Voting: Cannon Motion carried.

Chairman Cannon presented an Ordinance to set fees for the issuance of civil unions and marriage licenses. On January 10, 2011, Illinois Governor Pat Quinn signed the civil union legislation into law. New legislation allows for a fee to be set for civil unions and marriages up to \$75.00 by County Board Ordinance. Currently, the fee for marriage license is \$25.00 and \$4.00 for civil union. Fees and Salaries Committee recommended setting the fee at \$50.00 which includes a \$5.00 Domestic Violence Fund Fee collected for the State.

MOTION: Don Strohl made motion to approve the Ordinance

to Set Fees for the Issuance of Civil Unions and Marriages

as presented.

Kay Kearney seconded the motion.

VOTE: Roll Call Vote:

Aye: Amling, Behl, Bennett, Cannon, Cruitt, Durbin,

Hayden, Kearney, Pauley, Strohl,

Nay: Barr, Doerner, Gergeni, Jordan, Lenz, Robertson,

Roessler, Warren, Wetherell Absent: Clark, Sims, Stewart

Not Voting: None

Chairman Cannon broke the 9-9 tie vote, voting aye.

Motion carried.

The annual Prevailing Wage Rate Resolution was presented to the Board for approval.

MOTION: Barbara Bennett made motion to approve the annual

Prevailing Wage Resolution as presented.

Don Strohl seconded the motion.

VOTE: All voted aye by voice with the exception of one nay vote.

Motion carried.

Alan Spesard, County Highway Engineer, addressed the Board to give the highway report. Mr. Spesard presented three Petitions – to replace a culvert in Prairie Township, to replace a drainage structure in Okaw Township and to replace a culvert in Ash Grove Township. (See Petitions attached to these minutes for further descriptions, funding division of costs, estimates, etc.)

Petition – replace a culvert in Prairie Township:

MOTION: Dale Wetherell made motion to approve the Petition to

replace a culvert in Prairie Township as presented.

Jim Warren seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Petition – replace a drainage structure in Okaw Township:

MOTION: Gary Gergeni made motion to approve the Petition to

replace a drainage structure in Okaw Township as

presented.

Robin Robertson seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Petition – replace a culvert in Ash Grove Township:

MOTION: Robert Behl made motion to approve the Petition to

replace a culvert in Ash Grove Township as presented.

John "Jack" Roessler seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Ending his report, Mr. Spesard gave some updates and highlights of the County Highway Department. There will be an IDOT letting held at the Highway Department on June 17<sup>th</sup>. The closed bridge in Rose Township is near completion and will be reopened after inspection. Work on the two railroad crossing approaches in Okaw will start July 5<sup>th</sup>.

EMA/Zoning Administrator Jared Rowcliffe presented a Resolution to rezone Ralph Riley's property in Cold Spring Township, Section 21, from Agriculture (AG) to General Business (GB). Planning Commission and Zoning Board of Appeals recommended approval to the Board. (See Resolution attached to these minutes for further description.)

MOTION: Ken Barr made motion to approve the Resolution to

rezone Ralph Riley's property in Cold Spring Township, Section 21, from AG to GB for a barge manufacturing

business.

Barbara Bennett seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Continuing, Mr. Rowcliffe highlighted the Zoning/EMA report previously mailed to the Board for their review. As EMA Coordinator, Mr. Rowcliffe informed the Board that EMA will host the Incident Command System 300 training on July 9<sup>th</sup> - 10<sup>th</sup> and the 400 training on August 20<sup>th</sup> - 21<sup>st</sup>. EMA Committee met May 13<sup>th</sup> to discuss and approve the Sheriff's Department giving EMA a vehicle to use. Mr. Rowcliffe explained reimbursement of the vehicle expenses and uses of the vehicle. Chairman Cannon noted that the vehicle would be used for Mr. Rowcliffe to travel to and from work.

MOTION: Dave Cruitt made motion to approve the transfer

of Sheriff's Department vehicle to EMA as presented.

Ken Barr seconded the motion.

VOTE: All voted aye by voice and the motion carried.

Chairman Cannon called for committee reports. Those reporting were:

Fees and Salaries Committee - Mr. Pauley stated all was in order.

Purchasing Committee – Mr. Strohl stated all bills were approved but that Comtech turned in a large claim for the boiler. Additionally, Mr. Strohl requested that offices turn in their claims in a timely manner so they can be reviewed by the Committee prior to approval.

County Farms - Mr. Jordan stated the farm was doing fine.

Finance Committee – Mr. Amling stated there would be a budget meeting on June 13th.

Animal Control Committee – Mr. Jordan stated that the Animal Control Warden position was being advertised. Fees and Salaries Committee met and set the salary at \$32,000.00 with benefits.

Public Health Committee - Mr. Barr stated that all was in order.

Job Center – Mr. Barr said the center was anticipating program cuts but they fine until September.

Law Enforcement Committee – Mrs. Kearney stated the Committee met to discuss the Sheriff's proposed budget. Mr. Robertson wondered if there was a list of the Sheriff's Department vehicles and who was titled as owner. Mrs. Lantz will provide a current list of county owned vehicles to the chairpersons of the departments with vehicles. Mrs. Kearney will give an update on the contract between the US Army Corps and Sheriff's Department Law Enforcement Cooperative Agreement at the next board meeting.

Airport Committee – Chairman Cannon reported that the Field Base Operator (FBO) operator resigned. The Airport and Landing Fields Commission are in transition as the current FBO is leaving and a new FBO takes over. The Commission is researching the FBO position and feasibility of maintaining an airport of this size. The Shelby County Airport receives FFA funding. Steve Wempen, Secretary and Treasurer of the Commission, is doing a good job getting funding. The Commission is making progress in putting together a plan for the airport.

Public Buildings Committee – Mr. Warren stated that the County has a boiler inspection by Xcell twice a year. The chiller and boiler were repaired and cleaned last year for approximately \$18,000.00. According to Mr. Warren, Mr. Deters, Morrissey Construction, does not have a progress report yet on the acquisition of courthouse preservation grants. Mr. Amling stated that we were between grant cycles right now. Chairman Cannon explained that while the board waits to see if grants will be forthcoming for a Geothermal heating/air conditioning system, the board might bid the work and see what costs are going to be

Legislative Committee – Mr. Amling stated the Committee will meet to review the closed board meeting minutes and report at the July meeting whether they should remain closed or be opened by the board.

Insurance Committee – Mrs. Bennett informed the Board that the Committee will not see bids for the County's health insurance coverage for next fiscal year (FY). Premium numbers have been received from Randy Biehler, agent for Shelbyville Insurance Services, carrier of the County's health insurance. Mrs. Bennett said the numbers look good and will be reviewed by the Budget Committee on June 13<sup>th</sup>.

Budget Committee – Chairman Cannon stated that the Budget Committee will meet June  $13^{\rm th}$  to review the current year department budgets and the proposed department budgets submitted for the FY 2011 - 2012.

Regional Board of Education (ROE) – Mrs. Kearney reported that there have been further personal changes at the ROE office. Assistant Superintendent Kevin Van Meter had taken over as Superintendent upon the resignation of Superintendent Nik Groothuis. Mr. Van Meter has now resigned. Newly elected Superintendent Bobbi Mattingly will assume the Superintendent's duties during the short interim period before her new term begins. The new Assistant Superintendent is Michele Lindenmeyer. The ROE satellite office hours at the Shelbyville Township building are being reduced from every Monday to the first Monday of the month, from 1:00 – 3:00 P. M. or by scheduling an appointment by calling the Regional Office. The ROE staff person here on those dates will be Amber Donnel.

Providing an update to the Board, Chairman Cannon announced that Dennis Ballinger had received a Court ordered sale in error on his purchase of the 2006 taxes (sold at the tax sale in 2007) and subsequent taxes paid for 2007 and 2008. The sale in error was granted due to the federal tax lien filed in front of the tax sale. The taxing bodies involved will have to pay back nearly one-half million dollars. The County's share is approximately \$140,000.00. The deadline for the payback has not been determined yet. A July Court hearing is scheduled to determine payback structure. Funding sources for paying back the County's share of the payback are being reviewed. Chairman Cannon welcomes any payback ideas from the board. Discussion followed.

Chairman Cannon requested the following appointments:

Bob Angell, member of Lake Mattoon Public Water District

Tad Mayhall, member of Airport and Landing Fields Commission

Dr. Doris Bowers, Mary Naber, Barbara Bennett, Rick Travis, Odus Cheek, Vera Stewardson, members of County Health Board

Bruce Krile, member of County Welfare Services Board

Ken Fry, Greg Miller, Nancy Cruitt, Bill Leach, Mike Ballinger, members of Tourism Board

MOTION:

Robert Jordan made motion to approve the Chairman's

appointments as presented. Ken Barr seconded the motion.

VOTE:

All voted aye by voice and the motion carried.

Chairman Cannon called for Public Body comment. There was none.

There was no further business to come before the Shelby County Board.

MOTION:

Fred Doerner made motion to assess mileage and per diem for the June meetings, to pay the bills and payroll as approved by the Committees and adjourn until the next regular meeting to be held on July 13, 2011.

Ken Barr seconded the motion.

VOTE:

All voted aye by voice, motion carried and the meeting was

adjourned at 10:25 A.M.

Kathy A. Lantz Shelby County Clerk and Recorder

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Resolution authorizing application of and execution for Public Transportation Financial Assistance under Section 5311 of Federal transit Act of 1991, as amended (49 U.S.C.§ 5311).

WHEREAS, the provision of the public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, the Downstate Public Transportation Act of 1991, as amended (49 U.S.C.§ 5311) makes funds available to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SHELBY COUNTY:

- Section 1. That an application be made to the Division of Public Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Shelby County.
- Section 2. That while participating in said operating assistance program Shelby County will provide all required local match funding.
- Section 3. That the County Board Chairman of the Shelby County Board is hereby authorized and directed to execute and file on behalf of the Shelby County such application.
- Section 4. That the County Board Chairman of the Shelby County Board is authorized to furnish such additional information as may be required by the Division of Public Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.
- Section 5. That the County Board Chairman of the Shelby County Board is hereby authorized and directed to execute and file on behalf of Shelby County all required Grant Agreements with the Illinois Department of Transportation, in order to obtain grant assistance under the provisions of Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311).

Section 6. The County Board Chairman of Shelby County and the Shelby County Treasurer are hereby authorized to provide such information and to file such documents as may be required to perform the Grant Agreement and to receive the grant.

(Signature of Authorized Official)

(Shelby County Board Chairman

(Title)

(Date)

# RESOLUTION <u>ao11-23</u>

Resolution authorizing application of and execution for Public Transportation Financial Assistance Contract Number 3786, Grant Number 0P-08-36-IL under the provision of the Downstate Public Transportation Act (30 ILCS 740/2-1, et seq.)

WHEREAS, the provision of the public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, the Downstate Public Transportation Act makes funds available to keep offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SHELBY COUNTY:

- 1. Shelby County enter into a Downstate Public Transportation Operating Assistance Agreement Contract Number 3786, Grant Number 0P-08-36-IL and amend such agreement if required for fiscal year 2012, with the State of Illinois in order to obtain grant assistance under the provisions of the Downstate Public Transportation Act (30 ILCS 740/2-1, et seq.)
- 2. That the Chairman of the Shelby County is hereby authorized and directed to execute the Agreement or its amendments on behalf of Shelby County.
- 3. That the Chairman of the Shelby County is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement, its amendment(s) and to receive the Grant

and to receive the Grant.			
PRESENT and ADOPTED the	8th	day of	June, 20 <u>11</u>
		ATTEST	
Secretary 6/8/11		Chairn	nan Bruce Canna
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#### **Ordinance**

ORDINANCE NUMBER 11-01-"0"

AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION IN SHELBY COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Shelby County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the Shelby County limits:

NOW, THEREFORE, BE IT ORDAINED by the Chairman and the County Board of Shelby County that:

Section 1. Shelby County shall hereby provide public transportation within the Shelby, Moultrie, Douglas, Fayette, Clay and Montgomery Counties.

Section 2. The County Clerk of the County of Shelby shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That the County Board Chairman of Shelby County is hereby authorized and directed to execute and file on behalf of Shelby County a Grant Application to the Illinois Department of Transportation.

Section 5. That the County Board Chairman of Shelby County is hereby authorized and directed to execute and file on behalf of Shelby County all required Grant Agreements with the Illinois Department of Transportation.

PASSED by the Chairman and the Board of Shelby County on the 9th day of June, 2011, and deposited and filed in the office of the Shelby County Clerk of said County on that date.

Elected Board Members 22

PRESENT 19 3 ABSENT

AYE 18 Chairman

NAY 0

Clerk of Shelby County, Illinois

irman of Shelby County, Illinois

APPROVED by the Chairman of the Shelby County Board, this 8th day of June, 2011.

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#### Acceptance of the Special Warranty

WHEREAS, Section 5311 of the Federal Transit Act of 1964, as amended, makes funds available to help offset certain operating deficits of a system providing public transit service in non-urbanized areas; and

WHEREAS, 49 U.S.C. § 5333(b) requires that fair and equitable arrangements must be made to protect the interests of employees affected by such assistance as a condition of receipt of funds under Section 5311; and

WHEREAS a simplified process for assuring employee protections that accommodates the needs of participants in the Section 5311 program has been agreed upon by the U.S. Department of Labor and the U.S. Department of Transportation by allowing execution of a Special Section 5333(b) Warranty for Section 5311 projects (Special Warranty), which the Secretary of Labor certified on May 31, 1979;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF SHELBY COUNTY:

Section 1. That an application be made to the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1964, as amended.

Section 2. As a condition of the receipt of Section 5311 funds, Shelby County hereby agrees in writing to the terms and conditions of the Special Warranty (attached) regarding fair and equitable arrangements to protect the interests of employees affected by such assistance.

PASSED by <u>Shelby County Board</u> , on the <u>8<sup>th</sup></u> day of <u>June</u> , 2011. Officer or Official of Applicant
Signature of Authorized Official Brace Canam
Shelby County Board Chairman Title
June 8, 2011 Date

# SPECIAL SECTION 5333(B) WARRANTT FOR APPLICATION TO THE

The following language shall be made part of the contract of assistance with the State or other public body charged with allocation and administration of funds provided under 49 U.S.C. Section 5311:

#### A. General application

The Public Body ("Shelby County") agrees that, in the absence of waiver by the Department of Labor, the terms and conditions of this warranty, as set forth below, shall apply for the protection of the transportation related employees of any employer providing transportation services assisted by the Project ("Recipient"), and the transportation related employees of any other surface public transportation providers in the transportation service area of the Project.

The Public Body shall provide to the Department of Labor and maintain at all times during the Project an accurate, up-to-date listing of all existing transportation providers which are eligible Recipients of transportation assistance funded by the Project, in the transportation service area of the Project, and any labor organizations representing the employees of such providers.

Certification by the Public Body to the Department of Labor that the designated Recipients have indicated in writing acceptance of the terms and conditions of the warranty arrangement will be sufficient to permit the flow of Section 5311 funding in the absence of a finding of non-compliance by the Department of Labor.

#### B. Standard Terms and Conditions

- (1) The Project shall be carried out in such a manner and upon such terms and conditions as will not adversely affect employees of the Recipient and of any other surface public transportation provider in the transportation service area of the Project. It shall be an obligation of the Recipient and any other legally responsible party designated by the Public Body to assure that any and all transportation services assisted by the Project are contracted for and operated in such a manner that they do not impair the rights and interests of affected employees. The term "Project," as used herein, shall not be limited to the particular facility, service or operation assisted by Federal funds, but shall include any changes, whether organizational, or otherwise, which are a result of the assistance provided. The phrase "as a result of the Project," shall when used in this arrangement, include events related to the Project occurring in anticipation of, during, and subsequent to the Project and any program of efficiencies or economies related thereto; provided, however, that volume rises and falls of business, or changes in volume and character of employment brought about by causes other than the Project (including any economies or efficiencies unrelated to the Project) are not within the purview of this arrangement. An employee covered by this arrangement, who is not dismissed, displaced or otherwise worsened in his position with regard to his employment as a result of the Project, but who is dismissed, displaced or otherwise worsened solely because of the total or partial termination of the Project, discontinuance of Project services, or exhaustion of Project funding shall not be deemed eligible for a dismissal or displacement allowance within the meaning of paragraphs (6) and (7) of the Model agreement or applicable provisions of substitute comparable arrangements.
- (2) (a) Where employees of a Recipient are represented for collective bargaining purposes, all Project services provided by that Recipient shall be provided under and in accordance with any collective bargaining agreement applicable to such employees which is then in effect.

- days' notice of intended actions which may result in displacements or dismis or rangements of the working forces. In the case of employees represented by a union, such notice shall be provided by certified mail through their representatives. The notice shall contain a full and adequate statement of the proposed changes, and an estimate of the number of employees affected by the intended changes, and the number and classifications of any jobs in the Recipient's employment available to be filled by such affected employees.
- (2) (c) The procedures of this subparagraph shall apply to cases where notices involve employees represented by a union for collective bargaining purposes. At the request of either the Recipient or the representatives of such employees negotiations for the purposes of reaching agreement with respect to the applications of the terms and conditions of this arrangement shall commence immediately. If no agreement is reached within twenty (20) days from the commencement of negotiations, any party to the dispute may submit the matter to dispute settlement procedures in accordance with paragraph (4) of this warranty. The foregoing procedures shall be complied with and carried out prior to the institution of the intended action.
- (3) For the purpose of providing the statutory required protections including those specifically mandated by 49 U.S.C. Section 5333(b)1, the public Body will assure as a condition of the release of funds that the Recipient agrees to be bound by the terms and conditions of the National (Model) Section 5333(b) Agreement executed July 23, 1975, identified below, provided that other comparable arrangements may be substituted therefor, if approved by the Secretary of Labor and certified for inclusion in these conditions. (4) Any dispute or controversy arising regarding the application, interpretation, or enforcement of any of the provisions of this arrangement which cannot be settled by and between the parties at interest within thirty (30) days after the dispute or controversy first arises, may be referred by any such party to any final and binding disputes settlement procedure acceptable to the parties, or in the event they cannot agree upon such procedure, to the Department of Labor or an impartial third party designated by the Department of Labor for final and binding determination. The compensation and expenses of the impartial third party, and any other jointly incurred expenses, shall be borne equally by the parties to the proceeding and all other expenses shall be paid by the party incurring them. In the event of any dispute as to whether or not a particular employee was affected by the Project, it shall be his obligation to identify the Project and specify the pertinent facts of the Project relied upon. It shall then be the burden of either the Recipient or other party legally responsible for the application of these conditions to prove that factors other than the Project affected the employees. The claiming employee shall prevail if it is established that the Project had an effect upon the employee even if other factors may also have affected the employee.
- (5) The Recipient or other legally responsible party designated by the Public Body will be financially responsible for the application of these conditions and will make the necessary arrangements so that any employee covered by these arrangements, or the union representative of such employee, may file claim of violation of these arrangements with the Recipient within sixty (60) days of the date he is terminated or laid off as a result of the Project, or within eighteen (18) months of the date his position with respect to his employment is otherwise worsened as a result of the Project. In the latter case, if the events giving rise to the claim have occurred over an extended period, the 18-month limitation shall be measured from the last such event. No benefits shall be payable for any period prior to six (6) months from the date of the filing of any claim.
- (6) Nothing in this arrangement shall be construed as depriving any employee of any rights or benefits which such employee may have under existing employment or collective bargaining agreements, nor shall this arrangement be deemed a waiver of any rights or any union or of any represented employee derived from any other agreement or provision of federal, state or local law.

ult of the Project, he shall be granted priority of employment or reemployment. If any ant position within the control of the Recipient for which he is, or by training or raining within a reasonable period, can become qualified. In the event training or retraining is required by such employment or reemployment, the Recipient or other legally responsible party designated by the Public Body shall provide or provide for such training or retraining at no cost to the employee.

- (8) The Recipient will post, in a prominent and accessible place, a notice stating that the Recipient has received federal assistance under 49 U.S.C. Chapter 53 and has agreed to comply with the provisions of 49 U.S.C. Section 5333(b). This notice shall also specify the terms and conditions set forth herein for the protection of employees. The Recipient shall maintain and keep on file all relevant books and records in sufficient detail as to provide the basic information necessary to the proper application, administration, and enforcement of these arrangements and to the proper determination of any claims arising thereunder. (9) Any labor organization which is the collective bargaining representative of employees covered by these arrangements, may become a party to these arrangements by serving written notice of its desire to do so upon the Recipient and the Department of Labor. In the event of any disagreement that such labor organization represents covered employees, or is otherwise eligible to become a party to these arrangements, as applied to the Project, the dispute as to whether such organization shall participate shall be determined by the Secretary of Labor.
- (10) In the event the Project is approved for assistance under 49 U.S.C. Chapter 53, the foregoing terms and conditions shall be made part of the contract of assistance between the federal government and the Public Body or Recipient of federal funds; provided, however, that this arrangement shall not merge into the contract of assistance, but shall be independently binding and enforceable by an upon the parties thereto, and by any covered employee or his representative, in accordance with its terms, nor shall any other employee protective agreement merge into this arrangement, but each shall be independently binding and enforceable by and upon the parties thereto, in accordance with its terms.

#### C. Waiver

As part of the grant approval process, either the Recipient or other legally responsible party designated by the Public Body may in writing seek from the Secretary of Labor a waiver of the statutory required protections. The Secretary will waive these protections in cases, where at the time of the requested waiver, the Secretary determines that there are no employees of the Recipient or of any other surface public transportation providers in the transportation service area who could be potentially affected by the Project. A 30-day notice of proposed waiver will be given by the Department of Labor and in the absence of timely objection, the waiver will become final at the end of the 30-day notice period. In the event of timely objection, the Department of Labor will review the matter and determine whether a waiver shall be granted. In the absence of waiver, these protections shall apply to the Project.

# Applicant's Certification Of Intent

Applicant:	Shelby County		
Address:	Shelby County Courthouse		
	PO Box 230		
	Shelbyville, IL 62565		
	Bruce Cannon Contact Person	Shelby County Title	217/774-4421 Telephone
	217/774-5291 Fax Number		
	N/A E-Mail Address		
Tansportation	nt hereby applies to the State on, Division of Public Transportation portation Act for operating and adm	1 for grants under A	rticle III of the Downstate
I hereby cert and have fou	ify that I have reviewed this applica	tion including all atta	achments and information,
Officer or Off	ture Bruse Cannon		
	ty Board Chairman		
6/8	8/2011		
Date			

# PURCHASE OF SERVICE AGREEMENT

For the provision of service under the

State of Illinois
Department of Transportation
Division of Public Transportation
Section 5311 Non-Metro Public Transportation and Downstate
Operating Assistance Grant

Between

SERVICE PROVIDER:

C.E.F.S. Economic Opportunity Corporation

1805 S Banker Street

Effingham, IL 62401-0928

And

**GRANT RECIPIENT:** 

Shelby County Board

Shelby County Courthouse

Shelbyville, IL 62565

#### PART I

#### NOTICE OF AVAILABLE FUNDS

Inasmuch as C.E.F.S. Economic Opportunity Corporation, hereinafter called the "Service Provider" has satisfied all conditions precedent to the award of a grant under the State of Illinois. Department of Transportation, Division of Public Transportation. Non-Metro Public Transportation Project. Shelby County hereinafter called the "Grant Recipient", will, by the authority of the Illinois Department of transportation and as its designated grant recipient, make funds available to the Service Provider in accordance with the attached budget. These funds are for the purpose of undertaking activated in accordance with the requirements of the Illinois Department of Transportation administered by the Division of Public transportation. Non-Metro Transportation funding prerequisite and to prepare all necessary information for the Non-Metro Public Transportation Project.

This Contract includes the following sections, all of which are incorporated into and make a part of this Contract:

Part I Notice of Available Funds;

Part II Method of Compensation: Fiscal Recording/Reporting Requirements;

Part III Terms, Assurances, Certifications, and Conditions Governing the Contract;

Part IV Scope of Work/Work Program

Part V Budget

The Service Provider is hereby authorized to incur costs against these funds from the beginning date of July 1, 2011 through the ending date of June 30, 2012. The Service Provider's authorized signature below shall constitute acknowledgement of the Service Provider's acceptance of these funds and the terms and conditions of this contract.

Approved by the Service Provider:

Authorized Provider
Paul D. White

Approved by the Grant Recipient:

Authorized Signature
Bruce Cannon

#### Part II

# Method of Compensation Fiscal Recording/Reporting Requirements

1. <u>Compensation of the Service Provider:</u> Payments pursuant to this contract are subject to the availability of Federal Department of Transportation, Federal transit Administration funds, State of Illinois Funds and their appropriation and authorized expenditure under federal and state law.

For carrying out the program objectives as described in The Grantee Application, the total compensation and reimbursement payable by the Grant Recipient to the Service Provider shall not exceed the amounts as outlined in the attached budget.

All payment requests by the Service Provider will be reviewed by the Grant Recipient to insure such requests are in accordance with the approved budget. The Service Provider agrees to submit payment requests that are:

- a) only for costs necessary to complete Project program objectives
- b) eligible for payment under the State of Illinois cost principles for under 56 Illinois Administrative Code 2630;and
- c) are in conformity with the State of Illinois administrative requirements for under 56 Illinois Administrative Code 2610.
- 2. <u>Method of Compensation:</u> Payments to the Service Provider are subject to the initiation of a requisition form.

The Service Provider will maintain appropriate records of actual coasts incurred and will submit this information to the Grant Recipient as requested.

The Service Provider cannot be reimbursed for costs incurred in excess of total federal dollars in the approved budget, but may be reimbursed through Downstate Operating Assistance Funds. However, the Service Provider may be reimbursed for costs exceeding amounts budgeted by a specific line item. Any over expenditure of an amount budgeted for a line item requires a commensurate under expenditure of another line item.

If the Service Provider expends funds contrary to the provisions of this contract or the approved program budget, the Grant Recipient may require the repayment of those funds if the expenditure violated Service Providers assurances or the statutory provision of this contract. Other expenditures that do not confirm to the scope of work may be improper only because the Service Provider has hailed to obtain approval of a revised work program. In such cases, the Grant Recipient may withhold funds until the revision is approved by IDOT.

An overpayment of grant funds (unliquidated balance) shall promptly be refunded to the Grant Recipient accompaine4d be either a final expenditure repot of the audit report. In addition, the Service Provider agrees to repay the Grant Recipient for any funds that are determined by the Grant Recipient, through monitoring activities or audit reports, to have been spent improperly.

- 3. <u>Financial Control Requirements:</u> The Service Providers financial management system will be structured to provide accurate, current, and complete disclosure of the financial results off the program. The Service Provider is accountable got all funds received under this contract. The Service Provider will maintain effective control and accountability over all funds, as required by the Grant Recipient, and agrees to maintain a minimum amount of cash on hand necessary to effectively operate the program.
- 4. <u>Audit Requirements:</u> An annual financial and compliance audit will be procured by the Grant Recipient as required by the Illinois Department of Transportation, except in the case where an organization-wide audit is conducted. An organization-wide audit (or A-110 or A-128 audit if applicable) may be used by the Grant Recipient to satisfy the audit requirements under this Contract, where the Service Provider activities are included in such audits.

D-149.

All audits of appropriate records must be performed by a certified public accountant of a licensed firm. The audit must be conducted in accordance with the Comptroller General's Standards for Audits of Governmental Organization, Programs, Activities, or Functions, and the General Accounting Office's Guidelines for Financial and Compliance Audits of Federally Assisted Programs.

IDOT reserved the right to conduct special audits, at any time during normal working hours, of funds expended under this Purchase Agreement.

The independent audit reports that are submitted to Illinois Department of Transportation, Division of Public Transportation should include the following information:

1. The Grantee's name;

No. of the Later of

- 2. The Grantee's fiscal year;
- 3. The type of Section 5311 program and Downstate Operating funds received (operating or capital assistance);
- 4. The amount of funds received by type;
- 5. A statement that the audit was made in accordance with OMB Circular A-128;
- 6. The auditor's report on the financial statements and on the schedules(s) of federal assistance;
- 7. The financial statement and schedule(s) of Federal assistance, showing the total expenditures for the federal Section 5311 program including the Downstate Operating Assistance funds;
- 8. The auditor's report on the study and evaluation of internal control systems which must identify the Grantee's significant internal accounting controls, and those controls designed to provide reasonable assurance that Federal Section 5311 program including Downstate Operating Assistance funds is being managed in compliance with laws and regulations. The report must also identify the control were evaluated, the controls that were not evaluated and the material weakness identified as a result of the evaluation;
- 9. The Auditor's report on compliance containing;
  - A statement of positive assurance with respect to those tested for compliance, including compliance with laws and regulations pertaining to financial reports and claims for advances and reimbursements;
  - b) A statement of negative assurance on those items not tested;
  - c) An identification of total amounts questioned, if any, for each assistance award, as result on non compliance.
- 5. Access to Records: The Service Provider will make available to federal, state and to the Grant Recipient (and/or their authorized representative), upon reasonable request, any and all financial and participant records necessary for conducting audits, investigations, and reviews authorized buy the Illinois Department of Transportation. The Service Provider will maintain all financial records, as previously outlined, and make them available for review for a period of time of not less than three years past the end of any fiscal year.
- 6. <u>FTA-funded Project Equipment:</u> Pursuant to FTA circular 9040. 1F, Chapter VI-4, this agreement includes the expressed use by the Service Provider of FTA-funded project equipment owned by the Grant Recipient. The use of FTA-funded project equipment will be done in compliance with all applicable federal statutory and regulatory requirements.
- 7. <u>Debarment:</u> The Service Provider certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded form participation in the Agreement by any Federal department of agency.
- 8. <u>Termination:</u> The Service Provider agrees to notify the Grantee, in writing, 30 days prior to its desire to terminate the agreement.

AFFLICA				p				OMB Approval No. 0348-0043				
FEDERAL ASSISTANCE			2. DATE SUBMITTED 05/05/2011			Applicant Identifier						
TYPE OF SL Application	IBMISSION:	D	andination.	3. DATE RECEIV	ED BY STATE		State Application Identifier					
□ Constructi	ion		application onstruction	4 DATE OFFICE	TD DV FEDER							
Non-Cons			on-Construction	4. DATE RECEIV	ED BY LEDEK	AL AGENCY	Federal Identifier					
5. APPLICANT			OI-COID GCGO	1								
Legal Name: S	helby Count					Organization	ed I hit	A ATTENDED AND THE REAL PROPERTY.				
Legal Name: Shelby County  Address (give city, county, state, and zip code):												
Shelby County Courthouse						Name and telephone number of the person to be contacted on matters involving this application (give area code)						
Shelbyville, IL 62565						Bruce Cannon, County Board Chairman 217-774-4421						
6. EMPLOYER IDENTIFICATION NUMBER (EIN):						7. TYPE OF APPLICANT: (enter appropriate letter in box)						
E9 - 9932751						A. State H. Independent School Dist.						
8. TYPE OF AP	PLICATION:					8. County 1. State Controlled Institution of Higher Learning C. Municipal J. Private University						
		New	Z Continu	ation □ Re	vision	D. Township K. Indian Tribe E. Interstate L. Individual F. Intermunicipal M. Profit Organization G. Special District N. Other (Specify)						
If Revision, enter	r appropriate l	etter(s)	n box(es)									
A. Increas	e Award	B. D	ecrease Award	C. Increese Dura	ation							
D. Decrea	se Duration		r (specify):		·	9. NAME OF FEDERAL AGENCY:						
						Federal Transit Administration						
10. CATALOG	OF FEDERAL	DOMES	TTC ASSISTANC	E NUMBER:		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:						
				20 - 5	09							
TITLE:			-			j						
12. AREAS AFF	ECTED BY P	ROJEC	「(Cities, Countie	s, States, etc.):								
Clay,Faye	tte,Shelby	,Mou	ltrie,Montgor	mery&Dougla	s Co.							
13. PROPOSED			14. CONGRESS	IONAL DISTRICTS	S OF:							
Start Date 07/01/2011	Ending Date 06/30/20	12	a. Applicant	)		b. Proje	<sup>2d</sup> 15,19,20					
15. ESTIMATED	FUNDING:							EVIEW BY STATE EXECUTIVE ORDER				
a. Federal \$		352,626.00			a. YES, THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE							
b. Applicant		\$	\$ 3,000.0			TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:						
c. State		\$	602.140.00			DATE						
d. Local		<b>\$</b> 75.269.00			5.269.00	b. NO.  PROGRAM IS NOT COVERED BY E.O. 12372						
e. Other		\$ 6,000.00			00.000,6							
Program Income \$		\$	\$ 25,000.00				17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?					
. TOTAL \$		444	1,064,035.00			☐ Yes If "Yes," attach an explanation. Ø No						
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Bruce Cannon  Signature of Authorized Representation						ounty Bo	ard Chairman	217/774-4421 e. Date Signed				
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nthorized for Local								Standard Form 424 (Rev. 4-92) Prescribed by OMB Circular A-102				

Previous Edition Usable Authorized for Local Rep

# FEDERAL FISCAL YEAR 2011 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

#### **PREFACE**

In accordance with 49 U.S.C. 5323(n), the following certifications and assurances have been compiled for Federal Transit Administration (FTA) assistance programs. FTA requests each Applicant to provide as many certifications and assurances as needed for all programs for which the Applicant intends to seek FTA assistance during Federal Fiscal Year 2011. Category 01 applies to all Applicants. Category 02 applies to all applications for Federal assistance in excess of \$100,000. Categories 03 through 24 will apply to and be required for some, but not all, Applicants and projects. An Applicant may select a single certification that will cover all the programs for which it anticipates submitting an application. FTA requests each Applicant to read each certification and assurance carefully and select all certifications and assurances that may apply to the programs for which it expects to seek Federal assistance.

FTA and the Applicant understand and agree that not every provision of these certifications and assurances will apply to every Applicant or every project for which FTA provides Federal financial assistance through a Grant Agreement or Cooperative Agreement. The type of project and the section of the statute authorizing Federal financial assistance for the project will determine which provisions apply. The terms of these certifications and assurances reflect applicable requirements of FTA's enabling legislation currently in effect.

The Applicant also understands and agrees that these certifications and assurances are special pre-award requirements specifically prescribed by Federal law or regulation and do not encompass all Federal laws, regulations, and directives that may apply to the Applicant or its project. A comprehensive list of those Federal laws, regulations, and directives is contained in the FTA Master Agreement MA(17) for Federal Fiscal Year 2011 at the FTA Web site <a href="http://www.fta.dot.gov/documents/17-Master.pdf">http://www.fta.dot.gov/documents/17-Master.pdf</a>. The certifications and assurances in this document have been streamlined to remove most provisions not covered by statutory or regulatory certification or assurance requirements.

Because many requirements of these certifications and assurances will require the compliance of the subrecipient of an Applicant, we strongly recommend that each Applicant, including a State, that will be implementing projects through one or more subrecipients, secure sufficient documentation from each subrecipient to assure compliance, not only with these certifications and assurances, but also with the terms of the Grant Agreement or Cooperative Agreement for the project, and the applicable Master Agreement for its project, if applicable, incorporated therein by reference. Each Applicant is ultimately responsible for compliance with the provisions of the certifications and assurances applicable to itself or its project irrespective of participation in the project by any subrecipient. The Applicant understands and agrees that when it applies for FTA assistance on behalf of a consortium, joint venture, partnership, or team, each member of that consortium, joint venture, partnership, or team is responsible for compliance with the certifications and assurances the Applicant selects.

FTA strongly encourages each Applicant to submit its certifications and assurances through TEAM-Web, FTA's electronic award and management system, at <a href="http://ftateamweb.fta.dot.gov">http://ftateamweb.fta.dot.gov</a>. Twenty-four (24) Categories of certifications and assurances are listed by numbers 01 through 24 in the TEAM-Web "Recipients" option at the "Cert's & Assurances" tab of "View/Modify Recipients."

# 01. ASSURANCES REQUIRED FOR EACH APPLICANT

Each Applicant for FTA assistance must provide all assurances in this Category "01." Except to the extent that FTA expressly determines otherwise in writing, FTA may not award any Federal assistance until the Applicant provides the following assurances by selecting Category "01."

# A. Assurance of Authority of the Applicant and Its Representative

The authorized representative of the Applicant and the attorney who sign these certifications, assurances, and agreements affirm that both the Applicant and its authorized representative have adequate authority under applicable State, local, or Indian tribal law and regulations, and the Applicant's by-laws or internal rules to:

- (1) Execute and file the application for Federal assistance on behalf of the Applicant;
- (2) Execute and file the required certifications, assurances, and agreements on behalf of the Applicant binding the Applicant; and
- (3) Execute grant agreements and cooperative agreements with FTA on behalf of the Applicant.

#### B. Standard Assurances

The Applicant assures that it will comply with all applicable Federal statutes and regulations in carrying out any project supported by an FTA grant or cooperative agreement. The Applicant agrees that it is under a continuing obligation to comply with the terms and conditions of the FTA grant agreement or cooperative agreement, including the FTA Master Agreement that is incorporated by reference and made part of the latest amendment to its grant agreement or cooperative agreement with FTA issued for its project. The Applicant recognizes that Federal laws and regulations may be modified from time to time and those modifications may affect project implementation. The Applicant understands that Presidential executive orders and Federal directives, including Federal policies and program guidance may be issued concerning matters affecting the Applicant or its project. The Applicant agrees that the most recent Federal laws, regulations, and directives will apply to the project, unless FTA issues a written determination otherwise.

#### C. Intergovernmental Review Assurance

Except if the Applicant is an Indian tribal government seeking assistance authorized by 49 U.S.C. 5311(c)(1), the Applicant assures that each application for Federal assistance it submits to FTA has been submitted or will be submitted for intergovernmental review to the appropriate State and local agencies as determined by the State. Specifically, the Applicant assures that it has fulfilled or will fulfill the obligations imposed on FTA by U.S. Department of

Transportation (U.S. DOT) regulations, "Intergovernmental Review of Department of Transportation Programs and Activities," 49 CFR part 17. This assurance does not apply to Applicants for Federal assistance under FTA's Tribal Transit Program, 49 U.S.C. 5311(c)(1).

#### D. Nondiscrimination Assurance

As required by 49 U.S.C. 5332 (which prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity), by Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d, and by U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21 at 21.7, the Applicant assures that it will comply with all requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21, so that no person in the United States, on the basis of race, color, national origin, creed, sex, or age will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity (particularly in the level and quality of transportation services and transportation-related benefits) for which the Applicant receives Federal assistance awarded by the U.S. DOT or FTA.

Specifically, during the period in which Federal assistance is extended to the project, or project property is used for a purpose for which the Federal assistance is extended or for another purpose involving the provision of similar services or benefits, or as long as the Applicant retains ownership or possession of the project property, whichever is longer, the Applicant assures that:

- (1) Each project will be conducted, property acquisitions will be undertaken, and project facilities will be operated in accordance with all applicable requirements of 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21, and understands that this assurance extends to its entire facility and to facilities operated in connection with the project;
- (2) It will promptly take the necessary actions to effectuate this assurance, including notifying the public that complaints of discrimination in the provision of transportation-related services or benefits may be filed with U.S. DOT or FTA. Upon request by U.S. DOT or FTA, the Applicant assures that it will submit the required information pertaining to its compliance with these provisions;
- (3) It will include in each subagreement, property transfer agreement, third party contract, third party subcontract, or participation agreement adequate provisions to extend the requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d and 49 CFR part 21 to other parties involved therein including any subrecipient, transferee, third party contractor, third party subcontractor at any level, successor in interest, or any other participant in the project;
- (4) Should it transfer real property, structures, or improvements financed with Federal assistance provided by FTA to another party, any deeds and instruments recording the transfer of that property shall contain a covenant running with the land assuring nondiscrimination for the period during which the property is used for a purpose for which the Federal assistance is extended or for another purpose involving the provision of similar services or benefits;
- (5) The United States has a right to seek judicial enforcement with regard to any matter arising under Title VI of the Civil Rights Act, U.S. DOT implementing regulations, and this

assurance; and

(6) It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to achieve compliance with the requirements imposed by or issued pursuant to 49 U.S.C. 5332, 42 U.S.C. 2000d, and 49 CFR part 21.

#### E. Assurance of Nondiscrimination on the Basis of Disability

As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," at 49 CFR 27.9, the Applicant assures that, as a condition to the approval or extension of any Federal assistance awarded by FTA to construct any facility, obtain any rolling stock or other equipment, undertake studies, conduct research, or to participate in or obtain any benefit from any program administered by FTA, no otherwise qualified person with a disability shall be, solely by reason of that disability, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity receiving or benefiting from Federal assistance administered by the FTA or any entity within U.S. DOT. The Applicant assures that project implementation and operations so assisted will comply with all applicable requirements of U.S. DOT regulations implementing the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, et seq., and the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 et seq., and implementing U.S. DOT regulations at 49 CFR parts 27, 37, and 38, and any other applicable Federal laws that may be enacted or Federal regulations that may be promulgated.

#### F. Suspension and Debarment

In accordance with the terms of U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 CFR Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 CFR Part 180:

(1) The Applicant (Primary Participant) certifies to the best of its knowledge and belief, that it

and its principals, including its first tier subrecipients:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded or disqualified from covered transactions by any Federal

department or agency;

(b) Have not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction; violation of any Federal or State antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses

listed in subparagraph (1)(b) of this certification;

(d) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State, or local) terminated for cause or default.

- (2) The Applicant (Primary Participant) certifies that it and its principals, including its first tier subrecipients, will treat each lower tier contract or lower tier subcontract under the Project that (a) equals or exceeds \$25,000, (b) is for audit services, or (3) requires the consent of a Federal official, as a covered contract for purposes of 2 CFR Part 1200 and 2 CFR Part 180, and will otherwise comply with the Federal requirements of 2 CFR Part 1200 and 2 CFR Part 180, and will assure that the each lower tier participant involved in the Project is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded or disqualified from participation in this transaction by any Federal department or agency;
- (3) The Applicant (Primary Participant) certifies that if, later, it or its principals, including any of its first tier subrecipients, become aware of any information contradicting the statements of subparagraphs (1)(a) through (d) above, it will promptly provide any necessary information to FTA;
- (4) If the Applicant (Primary Participant) or any of its principals, including any of its first tier subrecipients or lower tier participants, is unable to certify to the statements within paragraphs (1), (2), and (3) above, the Applicant shall indicate so on its Signature Page or a Page attached in FTA's TEAM system providing a written explanation to FTA.

#### G. U.S. OMB Assurances

Consistent with U.S. OMB assurances set forth in SF-424B and SF-424D, the Applicant assures that, with respect to itself or its project, the Applicant:

- (1) Has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project cost) to assure proper planning, management, and completion of the project described in its application;
- (2) Will give FTA, the Comptroller General of the United States, and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives;
- (3) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain;
- (4) Will initiate and complete the work within the applicable project time periods following receipt of FTA approval;
- (5) Will comply with all applicable Federal statutes relating to nondiscrimination including, but not limited to:
  - (a) Title VI of the Civil Rights Act, 42 U.S.C. 2000d, which prohibits discrimination on the basis of race, color, or national origin;
  - (b) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 through 1683, and 1685 through 1687, and U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance," 49 CFR part 25, which prohibit discrimination on the basis of sex;
  - (c) Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of disability;

- (d) The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 through 6107, which prohibits discrimination on the basis of age;
- (e) The Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. 1101 et seq., relating to nondiscrimination on the basis of drug abuse;
- (f) The Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, as amended, 42 U.S.C. 4541 *et seq.* relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- (g) The Public Health Service Act of 1912, as amended, 42 U.S.C. 290dd through 290dd-2., relating to confidentiality of alcohol and drug abuse patient records;
- (h) Title VIII of the Civil Rights Act, 42 U.S.C. 3601 et seq., relating to nondiscrimination in the sale, rental, or financing of housing; and
- (i) Any other nondiscrimination statute(s) that may apply to the project;
- (6) To the extent applicable, will comply with, or has complied with, the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (Uniform Relocation Act) 42 U.S.C. 4601 et seq., which, among other things, provide for fair and equitable treatment of persons displaced or persons whose property is acquired as a result of federally assisted programs. These requirements apply to all interests in real property acquired for project purposes and displacement caused by the project regardless of Federal participation in any purchase. As required by sections 210 and 305 of the Uniform Relocation Act, 42 U.S.C. 4630 and 4655, and by U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR 24.4, the Applicant assures that it has the requisite authority under applicable State and local law to comply with the requirements of the Uniform Relocation Act, 42 U.S.C. 4601 et seq., and U.S. DOT regulations, "Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs," 49 CFR part 24, and will comply with that Act or has complied with that Act and those implementing regulations, including but not limited to the following:
  - (a) The Applicant will adequately inform each affected person of the benefits, policies, and procedures provided for in 49 CFR part 24;
  - (b) The Applicant will provide fair and reasonable relocation payments and assistance as required by 42 U.S.C. 4622, 4623, and 4624; 49 CFR part 24; and any applicable FTA procedures, to or for families, individuals, partnerships, corporations, or associations displaced as a result of any project financed with FTA assistance;
  - (c) The Applicant will provide relocation assistance programs offering the services described in 42 U.S.C. 4625 to such displaced families, individuals, partnerships, corporations, or associations in the manner provided in 49 CFR part 24;
  - (d) Within a reasonable time before displacement, the Applicant will make available comparable replacement dwellings to displaced families and individuals as required by 42 U.S.C. 4625(c)(3);
  - (e) The Applicant will carry out the relocation process in such manner as to provide displaced persons with uniform and consistent services, and will make available replacement housing in the same range of choices with respect to such housing to all displaced persons regardless of race, color, religion, or national origin;
  - (f) In acquiring real property, the Applicant will be guided to the greatest extent practicable under State law, by the real property acquisition policies of 42 U.S.C. 4651 and 4652;

- (g) The Applicant will pay or reimburse property owners for their necessary expenses as specified in 42 U.S.C. 4653 and 4654, with the understanding that FTA will provide Federal financial assistance for the Applicant's eligible costs of providing payments for those expenses, as required by 42 U.S.C. 4631;
- (h) The Applicant will execute such amendments to third party contracts and subagreements financed with FTA assistance and execute, furnish, and be bound by such additional documents as FTA may determine necessary to effectuate or implement the assurances provided herein; and
- (i) The Applicant agrees to make these assurances part of or incorporate them by reference into any third party contract or subagreement, or any amendments thereto, relating to any project financed by FTA involving relocation or land acquisition and provide in any affected document that these relocation and land acquisition provisions shall supersede any conflicting provisions;
- (7) To the extent applicable, will comply with the Davis-Bacon Act, as amended, 40 U.S.C. 3141 et seq., the Copeland "Anti-Kickback" Act, as amended, at 18 U.S.C. 874, and at 40 U.S.C. 3145, and the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 et seq., regarding labor standards for federally assisted projects;
- (8) To the extent applicable, will comply with the flood insurance purchase requirements of section 102(a) of the Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4012a(a), requiring the Applicant and its subrecipients in a special flood hazard area to participate in the program and purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more;
- (9) To the extent applicable, will comply with the Lead-Based Paint Poisoning Prevention Act, 42 U.S.C. 4831(b), which prohibits the use of lead-based paint in the construction or rehabilitation of residence structures;
- (10) To the extent applicable, will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities on which a construction project supported with FTA assistance takes place without permission and instructions from FTA;
- (11) To the extent required by FTA, will record the Federal interest in the title of real property, and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project;
- (12) To the extent applicable, will comply with FTA provisions concerning the drafting, review, and approval of construction plans and specifications of any construction project supported with FTA assistance. As required by U.S. DOT regulations, "Seismic Safety," 49 CFR 41.117(d), before accepting delivery of any building financed with FTA assistance, it will obtain a certificate of compliance with the seismic design and construction requirements of 49 CFR part 41;
- (13) To the extent applicable, will provide and maintain competent and adequate engineering supervision at the construction site of any project supported with FTA assistance to assure that the complete work conforms with the approved plans and specifications, and will furnish progress reports and such other information as may be required by FTA or the State;
- (14) To the extent applicable, will comply with any applicable environmental standards that may be prescribed to implement the following Federal laws and executive orders:
  - (a) Institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended, 42 U.S.C. 4321 through 4335 and Executive Order

No. 11514, as amended, 42 U.S.C. 4321 note;

- (b) Notification of violating facilities pursuant to Executive Order No. 11738, 42 U.S.C. 7606 note;
- (c) Protection of wetlands pursuant to Executive Order No. 11990, 42 U.S.C. 4321 note;
- (d) Evaluation of flood hazards in floodplains in accordance with Executive Order No. 11988, 42 U.S.C. 4321 note;
- (e) Assurance of project consistency with the approved State management program developed pursuant to the requirements of the Coastal Zone Management Act of 1972, as amended, 16 U.S.C. 1451 through 1465;
- (f) Conformity of Federal actions to State (Clean Air) Implementation Plans under section 176(c) of the Clean Air Act of 1955, as amended, 42 U.S.C. 7401 through 7671q;
- (g) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, 42 U.S.C. 300f through 300j-6;
- (h) Protection of endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. 1531 through 1544; and
- (i) Environmental protections for Federal transportation programs, including, but not limited to, protections for parks, recreation areas, or wildlife or waterfowl refuges of national, State, or local significance or any land from a historic site of national, State, or local significance to be used in a transportation project as required by 49 U.S.C. 303(b) and 303(c);
- (j) Protection of the components of the national wild and scenic rivers systems, as required under the Wild and Scenic Rivers Act of 1968, as amended, 16 U.S.C. 1271 through 1287; and
- (k) Provision of assistance to FTA in complying with section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 470f; with the Archaeological and Historic Preservation Act of 1974, as amended, 16 U.S.C. 469 through 469c; and with Executive Order No. 11593 (identification and protection of historic properties), 16 U.S.C. 470 note;
- (15) To the extent applicable, will comply with the requirements of the Hatch Act, 5 U.S.C. 1501 through 1508 and 7324 through 7326, which limit the political activities of State and local agencies and their officers and employees whose primary employment activities are financed in whole or part with Federal funds including a Federal loan, grant agreement, or cooperative agreement except, in accordance with 49 U.S.C. 5307(k)(2) and 23 U.S.C. 142(g), the Hatch Act does not apply to a nonsupervisory employee of a public transportation system (or of any other agency or entity performing related functions) receiving FTA assistance to whom that Act does not otherwise apply;
- (16) To the extent applicable, will comply with the National Research Act, Pub. L. 93-348, July 12, 1974, as amended, 42 U.S.C. 289 et seq., and U.S. DOT regulations, "Protection of Human Subjects," 49 CFR part 11, regarding the protection of human subjects involved in research, development, and related activities supported by Federal assistance;
- (17) To the extent applicable, will comply with the Animal Welfare Act, as amended, 7 U.S.C. 2131 et seq., and U.S. Department of Agriculture regulations, "Animal Welfare," 9 CFR subchapter A, parts 1, 2, 3, and 4, regarding the care, handling, and treatment of warm blooded animals held or used for research, teaching, or other activities supported by Federal

assistance;

(18) Will have performed the financial and compliance audits as required by the Single Audit Act Amendments of 1996, 31 U.S.C. 7501 et seq., U.S. OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," Revised, and the most recent applicable U.S. OMB A-133 Compliance Supplement provisions for the U.S. DOT; and

(19) To the extent applicable, will comply with all applicable provisions of all other Federal laws or regulations, and follow Federal directives governing the project, except to the extent that

FTA has expressly approved otherwise in writing.

#### 02. LOBBYING CERTIFICATION

An Applicant that submits or intends to submit an application to FTA for any Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance exceeding \$100,000 is required to provide the following certification. FTA may not award Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance exceeding \$100,000 until the Applicant provides this certification by selecting Category "02."

A. As required by 31 U.S.C. 1352 and U.S. DOT regulations, "New Restrictions on Lobbying," at 49 CFR 20.110, the Applicant's authorized representative certifies to the best of his or her knowledge and belief that for each application to U.S. DOT or FTA for a Federal grant, loan (including a line of credit), cooperative agreement, or a commitment that the Federal Government to guarantee or insure a loan exceeding \$100,000:

(1) No Federal appropriated funds have been or will be paid by or on behalf of the Applicant to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of a Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance, or the extension, continuation, renewal, amendment, or modification of any Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance;

(2) If any funds other than Federal appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for a Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance, the Applicant assures that it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

(3) The language of this certification shall be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, subagreements, and contracts under grants, loans (including a line of credit), cooperative agreements, loan guarantees,

and loan insurance).

B. The Applicant understands that this certification is a material representation of fact upon which reliance is placed by the Federal government and that submission of this certification is a prerequisite for providing a Federal grant, loan (including a line of credit), cooperative agreement, loan guarantee, or loan insurance for a transaction covered by 31 U.S.C. 1352.

The Applicant also understands that any person who fails to file a required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### 03. PROCUREMENT COMPLIANCE

In accordance with 49 CFR 18.36(g)(3)(ii), each Applicant that is a State, local, or Indian tribal government that is seeking Federal assistance to acquire property or services in support of its project is requested to provide the following certification by selecting Category "03." FTA also requests other Applicants to provide the following certification. An Applicant for FTA assistance to acquire property or services in support of its project that fails to provide this certification may be determined ineligible for award of Federal assistance for the project, if FTA determines that its procurement practices and procurement system fail to comply with Federal laws or regulations in accordance with applicable Federal directives.

The Applicant certifies that its procurements and procurement system will comply with all applicable Federal laws and regulations in accordance with applicable Federal directives, except to the extent FTA has expressly approved otherwise in writing.

# 04. PROTECTIONS FOR PRIVATE TRANSPORTATION PROVIDERS

Each Applicant that is a State, local, or Indian tribal government that is seeking Federal assistance authorized under 49 U.S.C. chapter 53 to acquire any property or an interest in the property of a private provider of public transportation or to operate public transportation equipment or facilities in competition with, or operate public transportation equipment or facilities in addition to, transportation service provided by an existing private provider of public transportation is required to provide the following certification. FTA may not award Federal assistance for such a project until the Applicant provides this certification by selecting Category "04."

As required by 49 U.S.C. 5323(a)(1), the Applicant certifies that before it acquires the property or an interest in the property of a private provider of public transportation or operates public transportation equipment or facilities in competition with, or in addition to, transportation service provided by an existing public transportation company, it has or will have:

- A. Determined that the assistance is essential to carrying out a program of projects as required by 49 U.S.C. 5303, 5304, and 5306;
- B. Provided for the participation of private companies engaged in public transportation to the maximum extent feasible; and
- C. Paid just compensation under State or local law to the company for any franchise or property acquired.

#### 05. PUBLIC HEARING

An Applicant seeking Federal assistance authorized under 49 U.S.C. chapter 53 for a capital project that will substantially affect a community or a community's public transportation service

is required to provide the following certification. FTA may not award Federal assistance for a capital project of that type until the Applicant provides this certification by selecting Category "05."

As required by 49 U.S.C. 5323(b), for a proposed capital project that will substantially affect a community, or the public transportation service of a community, the Applicant certifies that it has, or before submitting its application, it will have:

- A. Provided an adequate opportunity for public review and comment on the proposed project;
- B. After providing notice, including a concise description of the proposed project, published in a newspaper of general circulation in the geographic area to be served, held a public hearing on the project if the project affects significant economic, social, or environmental interests;
- C. Considered the economic, social, and environmental effects of the proposed project; and
- D. Determined that the proposed project is consistent with official plans for developing the community.

# 06. ACQUISITION OF ROLLING STOCK FOR USE IN REVENUE SERVICE

An Applicant seeking Federal assistance authorized under 49 U.S.C. chapter 53 to acquire any rolling stock for use in revenue service is required to provide the following certification. FTA may not award any Federal assistance to acquire such rolling stock until the Applicant provides this certification by selecting Category "06."

As required by 49 U.S.C. 5323(m) and implementing FTA regulations, "Pre-Award and Post-Delivery Audits of Rolling Stock Purchases," 49 CFR part 663, at 49 CFR 663.7, the Applicant certifies that it will comply with the requirements of 49 CFR part 663 as modified by amendments authorized by section 3023(k) of SAFETEA-LU when procuring revenue service rolling stock. Among other things, the Applicant agrees to conduct or cause to be conducted the requisite pre-award and post delivery reviews, and maintain on file the certifications required by 49 CFR part 663, subparts B, C, and D.

# 07. ACQUISITION OF CAPITAL ASSETS BY LEASE

An Applicant that intends to request the use of Federal assistance authorized under 49 U.S.C. chapter 53 to acquire capital assets by lease is required to provide the following certifications. FTA may not provide Federal assistance to support those costs until the Applicant provides this certification by selecting Category "07."

As required by FTA regulations, "Capital Leases," 49 CFR part 639, at 49 CFR 639.15(b)(1) and 49 CFR 639.21, if the Applicant acquires any capital asset by lease financed with Federal assistance authorized under 49 U.S.C. chapter 53, the Applicant certifies as follows:

(1) It will not use Federal assistance authorized under 49 U.S.C. chapter 53 to finance the cost of leasing any capital asset until it performs calculations demonstrating that leasing the capital asset would be more cost-effective than purchasing or constructing a similar asset; and it will complete these calculations before entering into the lease or before receiving a capital grant for the asset, whichever is later; and

(2) It will not enter into a capital lease for which FTA can provide only incremental Federal assistance unless it has adequate financial resources to meet its future obligations under the lease if Federal assistance is not available for capital projects in the subsequent years.

#### 08. BUS TESTING

An Applicant for Federal assistance appropriated or made available for 49 U.S.C. chapter 53 to acquire any new bus model or any bus model with a new major change in configuration or components is required to provide the following certification. FTA may not provide Federal assistance for the acquisition of any new bus model or bus model with a major change until the Applicant provides this certification by selecting Category "08."

As required by 49 U.S.C. 5318 and FTA regulations, "Bus Testing," at 49 CFR 665.7, the Applicant certifies that, before expending any Federal assistance to acquire the first bus of any new bus model or any bus model with a new major change in configuration or components, or before authorizing final acceptance of that bus (as described in 49 CFR part 665):

A. The bus model will have been tested at FTA's bus testing facility; and

B. The Applicant will have received a copy of the test report prepared on the bus model.

#### 09. CHARTER SERVICE AGREEMENT

An Applicant seeking Federal assistance authorized under 49 U.S.C. chapter 53 (except as permitted by 49 CFR 604.2), or under 23 U.S.C. 133 or 142, to acquire or operate any public transportation equipment or facilities is required to enter into the following Charter Service Agreement. FTA may not provide Federal assistance authorized under 49 U.S.C. chapter 53 (except as permitted by 49 CFR 604.2), or under 23 U.S.C.133 or 142, for such projects until the Applicant enters into this Charter Service Agreement by selecting Category "09."

A. As required by 49 U.S.C. 5323(d) and (g) and FTA regulations at 49 CFR 604.4, the Applicant understands and agrees that it and each subrecipient, lessee, third party contractor, or other participant in the project at any tier may provide charter service for transportation projects that uses equipment or facilities acquired with Federal assistance authorized under the Federal transit laws (except as permitted by 49 CFR 604.2), or under 23 U.S.C. 133 or 142, only in compliance with those laws and FTA regulations, "Charter Service," 49 CFR part 604, the terms and conditions of which are incorporated herein by reference.

B. The Applicant understands and agrees that:

(1) The requirements of FTA regulations, "Charter Service," 49 CFR part 604, will apply to any charter service it or its subrecipients, lessees, third party contractors, or other participants in the project provide;

(2) The definitions of FTA regulations, "Charter Service," 49 CFR part 604, will apply to

this Charter Service Agreement; and

(3) A pattern of violations of this Charter Service Agreement may require corrective measures and imposition of remedies, including barring the Applicant, subrecipient, lessee, third party contractor, or other participant in the project that has engaged in that pattern of violations from receiving FTA financial assistance, or withholding an amount

of Federal assistance as set forth in FTA regulations, "Charter Service," 49 CFR part 604, Appendix D.

#### 10. SCHOOL TRANSPORTATION AGREEMENT

An Applicant that is seeking Federal assistance authorized under 49 U.S.C. chapter 53 or under 23 U.S.C.133 or 142 to acquire or operate public transportation facilities and equipment is required to enter into the following School Transportation Agreement. FTA may not provide Federal assistance authorized under 49 U.S.C. chapter 53 or under 23 U.S.C.133 or 142 for such projects until the Applicant enters into this School Transportation Agreement by selecting Category "10."

A. As required by 49 U.S.C. 5323(f) and (g) and FTA regulations at 49 CFR 605.14, the Applicant understands and agrees that it and each subrecipient, lessee, third party contractor, or other participant in the project at any tier may engage in school transportation operations in competition with private school transportation operators that uses equipment or facilities acquired with Federal assistance authorized under the Federal transit laws or under 23 U.S.C. 133 or 142, only in compliance with those laws and FTA regulations, "School Bus Operations," 49 CFR part 605, to the extent consistent with 49 U.S.C. 5323(f) or (g), the terms and conditions of which are incorporated herein by reference.

B. The Applicant understands and agrees that:

(1) The requirements of FTA regulations, "School Bus Operations," 49 CFR part 605, to the extent consistent with 49 U.S.C. 5323(f) or (g), will apply to any school transportation service it or its subrecipients, lessees, third party contractors, or other participants in the project provide;

(2) The definitions of FTA regulations, "School Bus Operations," 49 CFR part 605 will apply to this School Transportation Agreement; and

(3) If there is a violation of this School Transportation Agreement, FTA will bar the Applicant, subrecipient, lessee, third party contractor, or other participant in the project that has violated this School Transportation Agreement from receiving Federal transit assistance in an amount FTA considers appropriate.

#### 11. DEMAND RESPONSIVE SERVICE

An Applicant that operates demand responsive service and applies for direct Federal assistance authorized under 49 U.S.C. chapter 53 to acquire non-rail public transportation vehicles is required to provide the following certification. FTA may not award direct Federal assistance authorized under 49 U.S.C. chapter 53 to an Applicant that operates demand responsive service to acquire non-rail public transportation vehicles until the Applicant provides this certification by selecting Category "11."

As required by U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," at 49 CFR 37.77(d), the Applicant certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Viewed in its entirety, the

Applicant's service for individuals with disabilities is provided in the most integrated setting feasible and is equivalent with respect to: (1) response time, (2) fares, (3) geographic service area, (4) hours and days of service, (5) restrictions on trip purpose, (6) availability of information and reservation capability, and (7) constraints on capacity or service availability.

# 12. ALCOHOL MISUSE AND PROHIBITED DRUG USE

If the Applicant is required by FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," at 49 CFR part 655, to provide the following certification concerning its activities to prevent alcohol misuse and prohibited drug use in its public transportation operations, FTA may not provide Federal assistance to that Applicant until it provides this certification by selecting Category "12."

As required by FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," at 49 CFR part 655, subpart I, the Applicant certifies that it has established and implemented an alcohol misuse and anti-drug program, and has complied with or will comply with all applicable requirements of FTA regulations, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations," 49 CFR part 655.

### 13. INTEREST AND OTHER FINANCING COSTS

An Applicant that intends to request the use of Federal assistance for reimbursement of interest or other financing costs incurred for its capital projects financed with Federal assistance under the Urbanized Area Formula Program, the Capital Investment Program, or the Paul S. Sarbanes Transit in Parks Program is required to provide the following certification. FTA may not provide Federal assistance to support interest or other financing costs until the Applicant provides this certification by selecting Category "13."

As required by 49 U.S.C. 5307(g)(3), 5309(g)(2)(B)(iii), 5309(g)(3)(B)(iii), 5309(i)(2)(C), and 5320(h)(2)(C), the Applicant certifies that it will not seek reimbursement for interest or other financing costs unless it is eligible to receive Federal assistance for those costs and its records demonstrate that it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, to the extent FTA may require.

# 14. INTELLIGENT TRANSPORTATION SYSTEMS

An Applicant for FTA assistance for an Intelligent Transportation Systems (ITS) project, defined as any project that in whole or in part finances the acquisition of technologies or systems of technologies that provide or significantly contribute to the provision of one or more ITS user services as defined in the "National ITS Architecture," is requested to provide the following assurance. FTA strongly encourages any Applicant for FTA financial assistance to support an ITS project to provide this assurance by selecting Category "14." An Applicant for FTA assistance for an ITS project that fails to provide this assurance, without providing other documentation assuring its commitment to comply with applicable Federal ITS standards and protocols, may be determined ineligible for award of Federal assistance for the ITS project.

As used in this assurance, the term Intelligent Transportation Systems (ITS) project is defined to include any project that in whole or in part finances the acquisition of technologies or systems of technologies that provide or significantly contribute to the provision of one or more ITS user services as defined in the "National ITS Architecture."

- A. As provided in subsection 5307(c) of SAFETEA-LU, 23 U.S.C. 512 note, apart from certain exceptions, "intelligent transportation system projects carried out using funds made available from the Highway Trust Fund, including funds made available under this subtitle to deploy intelligent transportation system technologies, [shall] conform to the national architecture, applicable standards or provisional standards, and protocols developed under subsection (a) [of section 5307 of SAFETEA-LU]." To facilitate compliance with subsection 5307(c) of SAFETEA-LU, 23 U.S.C. 512 note, the Applicant assures it will comply with all applicable provisions of Section V (Regional ITS Architecture) and Section VI (Project Implementation) of FTA Notice, "FTA National ITS Architecture Policy on Transit Projects," at 66 FR 1455 et seq., January 8, 2001, and other FTA policies that may be issued in connection with any ITS project it undertakes financed with funds authorized under Title 49 or Title 23, United States Code, except to the extent that FTA expressly determines otherwise in writing; and
- B. With respect to any ITS project financed with Federal assistance derived from a source other than Title 49 or Title 23, United States Code, the Applicant assures that it will use its best efforts to assure that any ITS project it undertakes will not preclude interface with other intelligent transportation systems in the Region.

#### 15. URBANIZED AREA FORMULA PROGRAM

Each Applicant for Urbanized Area Formula Program assistance authorized under 49 U.S.C. 5307 is required to provide the following certifications on behalf of itself and any subrecipients participating in its projects. Unless FTA determines otherwise in writing, the Applicant is ultimately responsible for compliance with its certifications and assurances even though a subrecipient, lessee, third party contractor, or other participant may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the Applicant is strongly encouraged to take appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the Applicant has made to FTA. If, however a "Designated Recipient" as defined at 49 U.S.C. 5307(a)(2)(A) enters into a Supplemental Agreement with FTA and a Prospective Grantee, that Grantee is recognized as the Applicant for Urbanized Area Formula Program assistance and must provide the following certifications and assurances.

Each Applicant is required by 49 U.S.C. 5307(d)(1)(J) to expend at least one (I) percent of its Urbanized Area Formula Program assistance for public transportation security projects, unless the Applicant has certified that such expenditures are not necessary. Information about the Applicant's intentions will be recorded in the "Security" tab page of the TEAM-Web "Project Information" window when the Applicant enters its Urbanized Area Formula Program application in TEAM-Web.

FTA may not award Urbanized Area Formula Program assistance to any Applicant that is required by 49 U.S.C. 5307(d)(1)(K) to expend one (1) percent of its Urbanized Area Formula Program assistance for eligible transit enhancements unless that Applicant's quarterly report for the fourth quarter of the preceding Federal fiscal year has been submitted to FTA and includes the requisite list or the Applicant attaches in TEAM-Web or includes in its quarterly report information sufficient to demonstrate that the Designated Recipients in its area together have expended one (1) percent of the amount of Urbanized Area Program assistance made available to them for transit enhancement projects.

FTA may not award Federal assistance for the Urbanized Area Formula Program to the Applicant until the Applicant provides these certifications and assurances by selecting Category "15."

As required by 49 U.S.C. 5307(d)(1), the Applicant certifies as follows:

A. In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including the safety and security aspects of that program;

B. In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of Project equipment and facilities;

C. In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the Project equipment and facilities:

- D. In compliance with 49 U.S.C. 5307(d)(1)(D), the Applicant will assure that any elderly individual, any individual with disabilities, or any person presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 et seq. or 42 U.S.C. 1395 et seq.), will be charged for transportation during non-peak hours using or involving a facility or equipment of a project financed with Federal assistance authorized for 49 U.S.C. 5307, not more than fifty (50) percent of the peak hour fare;
- E. In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5307: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
- F. In compliance with 49 U.S.C. 5307(d)(1)(F), the Applicant has complied with or will comply with the requirements of 49 U.S.C. 5307(c). Specifically, the Applicant: (1) has made available, or will make available, to the public information on the amounts available for the Urbanized Area Formula Program, 49 U.S.C. 5307, and the program of projects it proposes to undertake; (2) has developed or will develop, in consultation with interested parties including private transportation providers, a proposed program of projects for activities to be financed; (3) has published or will publish a proposed program of projects in a way that affected citizens, private transportation providers, and local elected officials have the opportunity to examine the proposed program and submit comments on the proposed program and the performance of the Applicant; (4) has provided or will provide an

opportunity for a public hearing to obtain the views of citizens on the proposed program of projects; (5) has assured or will assure that the proposed program of projects provides for the coordination of transportation services assisted under 49 U.S.C. 5336 with transportation services assisted by another Federal government source; (6) has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final program of projects; and (7) has made or will make the final program of projects available to the public;

G. In compliance with 49 U.S.C. 5307(d)(1)(G), the Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5307(e) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by

Federal law;

In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: (1) 49 U.S.C. H. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);

In compliance with 49 U.S.C. 5307(d)(1)(I), the Applicant has a locally developed process I. to solicit and consider public comment before raising a fare or implementing a major

reduction of public transportation;

In compliance with 49 U.S.C. 5307(d)(1)(J), each Federal fiscal year, the Applicant will J. spend at least one (1) percent of its funds authorized by 49 U.S.C. 5307 for public transportation security projects, unless the Applicant has certified to FTA that such expenditures are not necessary. Public transportation security projects include increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, emergency telephone line or lines to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of existing or planned public transportation; and

In compliance with 49 U.S.C. 5307(d)(1)(K), if the Applicant is a Designated Recipient serving an urbanized area with a population of at least 200,000, (1) the Applicant certifies either that it has expended or will expend for transit enhancements as defined at 49 U.S.C. 5302(a)(15) not less than one (1) percent of the amount of the Urbanized Area Formula Assistance it receives this Federal fiscal year, or that at least one Designated Recipient in its urbanized area has certified or will certify that the Designated Recipients within that urbanized area together have expended or will expend for transit enhancements as defined at 49 U.S.C. 5302(a)(15) not less than one (1) percent of the total amounts the Designated Recipients receive each Federal fiscal year under 49 U.S.C. 5307, and (2) either the Applicant has listed or will list the transit enhancement projects it has carried out with those funds, or at least one Designated Recipient in the Applicant's urbanized area has listed or will list the transit enhancement projects carried out with funds authorized under 49 U.S.C. 5307. If the Designated Recipient's quarterly report for the fourth quarter of the preceding Federal fiscal year includes a list of transit enhancement projects the Designated Recipients in its urbanized area have implemented during that preceding Federal fiscal year using those

funds, the information in that quarterly report will fulfill the requirements of 49 U.S.C. 5307(d)(1)(K)(ii), and thus that quarterly report will be incorporated by reference and made part of the Designated Recipient's and Applicant's certifications and assurances.

## 16. CLEAN FUELS GRANT PROGRAM

Each Applicant for Clean Fuels Grant Program assistance authorized under 49 U.S.C. 5308 is required to provide the following certifications on behalf of itself and its subrecipients. Unless FTA determines otherwise in writing, the Applicant is ultimately responsible for compliance with its certifications and assurances even though a subrecipient, lessee, third party contractor, or other participant may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the Applicant is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the Applicant has made to FTA. FTA may not award Federal assistance for the Clean Fuels Grant Program until the Applicant provides these certifications by selecting Category "16."

As required by 49 U.S.C. 5308(d)(1), which makes the requirements of 49 U.S.C. 5307 applicable to Clean Fuels Grant Program assistance, and 49 U.S.C. 5307(d)(1), the designated recipient or the recipient serving as the Applicant on behalf of the designated recipient, or the State or State organization serving as the Applicant on behalf of the State, certifies as follows:

- A. In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including the safety and security aspects of that program;
- B. In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;
- C. In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;
- D. In compliance with 49 U.S.C. 5307(d)(1)(D), the Applicant will assure that any elderly individual, any individual with disabilities, or any person presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 et seq. or 42 U.S.C. 1395 et seq.), will be charged for transportation during non-peak hours using or involving a facility or equipment of a project financed with Federal assistance authorized under 49 U.S.C. 5308, not more than fifty (50) percent of the peak hour fare;
- E. In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5308: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
- F. In compliance with 49 U.S.C. 5307(d)(1)(F), the Applicant has complied with or will comply with the requirements of 49 U.S.C. 5307(c). Specifically, the Applicant: (1) has made available, or will make available, to the public information on the amounts available for the Clean Fuels Grant Program, 49 U.S.C. 5308, and the projects it proposes to

undertake; (2) has developed or will develop, in consultation with interested parties including private transportation providers, the proposed projects to be financed; (3) has published or will publish a list of the proposed projects in a way that affected citizens, private transportation providers, and local elected officials have the opportunity to examine the proposed projects and submit comments on the proposed projects and the performance of the Applicant; (4) has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects; (5) has assured or will assure that the proposed projects provide for the coordination of transportation services assisted under 49 U.S.C. 5336 with transportation services assisted by another Federal government source; (6) has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects; and (7) has made or will make the final list of projects available to the public;

- G. In compliance with 49 U.S.C. 5307(d)(1)(G), the Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5308(d)(2) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law;
- H. In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: (1) 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);
- I. In compliance with 49 U.S.C. 5307(d)(1)(I), the Applicant has a locally developed process to solicit and consider public comment before raising a fare or implementing a major reduction of public transportation; and
- J. The Applicant certifies it will operate vehicles purchased with Federal assistance provided under the Clean Fuels Grant Program, 49 U.S.C. 5308 only with clean fuels.

## 17. ELDERLY INDIVIDUALS AND INDIVIDUALS WITH DISABILITIES FORMULA GRANT PROGRAM AND PILOT PROGRAM

Before FTA may award Elderly Individuals and Individuals with Disabilities Formula Grant Program assistance and, if applicable, Elderly Individuals and Individuals with Disabilities Pilot Program assistance to a State, the U.S. Secretary of Transportation or his or her designee is required to make the pre-award determinations required by 49 U.S.C. 5310. Because certain information is needed before FTA can make those determinations, each State is requested to provide the following certifications assurances on behalf of itself and its subrecipients. Unless FTA determines otherwise in writing, the State itself is ultimately responsible for compliance with its certifications and assurances even though a subrecipient, lessee, third party contractor, or other participant may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the State is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the State has made to FTA. A State that fails to provide these certifications and assurances on

behalf of itself and its subrecipients may be determined ineligible for a grant of Federal assistance under 49 U.S.C. 5310 if FTA lacks sufficient information from which to make those determinations required by Federal laws and regulations governing the Elderly Individuals and Individuals with Disabilities Formula Grant Program and, if applicable, the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by 49 U.S.C. 5310 and section 3012 of SAFETEA-LU, respectively. The State is thus requested to select Category "17."

- A. As required by 49 U.S.C. 5310(d), which makes the requirements of 49 U.S.C. 5307 applicable to the Elderly Individuals and Individuals with Disabilities Formula Grant Program to the extent that the Federal Transit Administrator or his or her designee determines appropriate, and 49 U.S.C. 5307(d)(1), the State or State organization serving as the Applicant (State) and that administers, on behalf of the State, the Elderly Individuals and Individuals with Disabilities Program authorized by 49 U.S.C. 5310, and, if applicable, the Elderly Individuals and Individuals with Disabilities Pilot Program authorized by subsection 3012(b) of SAFETEA-LU, 49 U.S.C. 5310 note, certifies and assures on behalf of itself and its subrecipients as follows:
  - (1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including the safety and security aspects of that program;
  - (2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;
  - (3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;
  - (4) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5310 or subsection 3012(b) of SAFETEA-LU: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
  - (5) The State has or will have available and will provide the amount of funds required by 49 U.S.C. 5310(c), and if applicable by subsections 3012(b)(3) and (4) of SAFETEA-LU, for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and
  - (6) In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: (1) 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);
- B. The State assures that each subrecipient either is recognized under State law as a private nonprofit organization with the legal capability to contract with the State to carry out the proposed project, or is a public body that has met the statutory requirements to receive Federal assistance authorized for 49 U.S.C. 5310:

- C. The private nonprofit subrecipient's application for 49 U.S.C. 5310 assistance contains information from which the State concludes that the transit service provided or offered to be provided by existing public or private transit operators is unavailable, insufficient, or inappropriate to meet the special needs of the elderly and persons with disabilities;
- D. In compliance with 49 U.S.C. 5310(d)(2)(A) and subsection 3012(b)(2) of SAFETEA-LU, the State certifies that, before it transfers funds to a project funded under 49 U.S.C. 5336, that project has been or will have been coordinated with private nonprofit providers of services under 49 U.S.C. 5310;
- E. In compliance with 49 U.S.C. 5310(d)(2)(C), the State certifies that allocations to subrecipients of financial assistance authorized under 49 U.S.C. 5310 or subsection 3012(b) of SAFETEA-LU will be distributed on a fair and equitable basis; and
- F. In compliance with 49 U.S.C. 5310(d)(2)(B) and subsection 3012(b)(2) of SAFETEA-LU, the State certifies that: (1) projects it has selected or will select for assistance under that program were derived from a locally developed, coordinated public transit-human services transportation plan; and (2) the plan was developed through a process that included representatives of public, private, and nonprofit transportation and human services providers and participation by the public.

## 18. NONURBANIZED AREA FORMULA PROGRAM FOR STATES

The provisions of 49 U.S.C. 5311 establishing the Nonurbanized Area Formula Program for States do not impose, as a pre-condition of award, any explicit certification or assurance requirements established specifically for that program. Only a State or a State organization acting as the Recipient on behalf of a State (State) may be a direct recipient of this Nonurbanized Area Formula Program assistance. Separate certifications and assurances have been established in Category 22 for an Indian tribe that is an Applicant for Tribal Transit Program assistance authorized by 49 U.S.C. 5311(c)(1).

Before FTA may award Nonurbanized Area Formula Program assistance to a State, the U.S. Secretary of Transportation or his or her designee is required to make the pre-award determinations required by 49 U.S.C. 5311. Because certain information is needed before FTA can make those determinations, each State is requested to provide the following certifications and assurances on behalf of itself and its subrecipients. Unless FTA determines otherwise in writing, the State itself is ultimately responsible for compliance with its certifications and assurances even though a subrecipient, lessee, third party contractor, or other participant may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the State is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the State has made to FTA. A State that fails to provide these certifications and assurances on behalf of itself and its subrecipients may be determined ineligible for a grant of Federal assistance under 49 U.S.C. 5311 if FTA lacks sufficient information from which to make those determinations required by Federal laws and regulations governing the Nonurbanized Area Formula Program authorized by 49 U.S.C. 5311. The State is thus requested to select Category "18."

The State or State organization serving as the Applicant and that administers, on behalf of the State (State) the Nonurbanized Area Formula Program for States authorized by 49 U.S.C. 5311, assures on behalf of itself and its subrecipients as follows:

- A. The State has or will have the necessary legal, financial, and managerial capability to apply for, receive, and disburse Federal assistance authorized for 49 U.S.C. 5311; and to carry out each project, including the safety and security aspects of that project;
- B. The State has or will have satisfactory continuing control over the use of project equipment and facilities;
- C. The State assures that the project equipment and facilities will be adequately maintained;
- D. In compliance with 49 U.S.C. 5311(b)(2)(C)(i), the State's program has provided for a fair distribution of Federal assistance authorized for 49 U.S.C. 5311 within the State, including Indian reservations within the State;
- E. In compliance with 49 U.S.C. 5311(b)(2)(C)(ii), the State's program provides or will provide the maximum feasible coordination of public transportation service to receive assistance under 49 U.S.C. 5311 with transportation service assisted by other Federal sources;
- F. The projects in the State's Nonurbanized Area Formula Program are included in the Statewide Transportation Improvement Program and, to the extent applicable, the projects are included in a metropolitan Transportation Improvement Program;
- G. The State has or will have available and will provide the amount of funds required by 49 U.S.C. 5311(g) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and
- H. In compliance with 49 U.S.C. 5311(f), the State will expend not less than fifteen (15) percent of its Federal assistance authorized under 49 U.S.C. 5311 to develop and support intercity bus transportation within the State, unless the chief executive officer of the State, or his or her designee, after consultation with affected intercity bus service providers, certifies to the Federal Transit Administrator, apart from these certifications and assurances herein, that the intercity bus service needs of the State are being adequately met.

## 19. JOB ACCESS AND REVERSE COMMUTE FORMULA GRANT PROGRAM

Each Applicant for Job Access and Reverse Commute (JARC) Formula Grant Program assistance authorized under 49 U.S.C. 5316 is required to provide the following certifications on behalf of itself and any subrecipient that may be implementing its project. Unless FTA determines otherwise in writing, the Applicant itself is ultimately responsible for compliance with its certifications and assurances even though a subrecipient, lessee, third party contractor, or other participant may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the Applicant is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the Applicant has made to FTA. FTA may not award Federal assistance for the JARC Formula Grant Program until the Applicant provides these certifications by selecting Category "19."

A. As required by 49 U.S.C. 5316(f)(1), which makes the requirements of 49 U.S.C. 5307

applicable to Job Access and Reverse Commute (JARC) formula grants, and 49 U.S.C. 5307(d)(1), the Applicant for JARC Formula Program assistance authorized under 49 U.S.C. 5316, certifies on behalf of itself and its subrecipients, if any, as follows:

(1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including the safety and security aspects of that program;

(2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;

(3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;

(4) In compliance with 49 U.S.C. 5307(d)(1)(D), the Applicant will assure that any elderly individual, any individual with disabilities, or any person presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 et seq. or 42 U.S.C. 1395 et seq.), will be charged for transportation during non-peak hours using or involving a facility or equipment of a project financed with Federal assistance authorized under 49 U.S.C. 5316 not more than fifty (50) percent of the peak hour fare;

(5) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5316: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;

(6) In compliance with 49 U.S.C. 5316(f)(1) and 49 U.S.C. 5307(d)(1)(F), the Applicant certifies that (1) with respect to financial assistance authorized under 49 U.S.C. 5316, it will conduct in cooperation with the appropriate MPO an areawide solicitation for applications, and make awards on a competitive basis and (2) with respect to financial assistance authorized under 49 U.S.C. 5316, it will conduct a statewide solicitation for applications, and make awards on a competitive basis; and that these activities will be carried out in a manner that complies with or will comply with 49 U.S.C. 5307(c);

(7) The Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5316(h) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and

(8) In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: (1) 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); and (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);

B. In compliance with 49 U.S.C. 5316(d), the Applicant certifies that (1) with respect to financial assistance authorized under 49 U.S.C. 5316(c)(1)(A), it will conduct in cooperation with the appropriate MPO an areawide solicitation for applications, and make awards on a competitive basis and (2) with respect to financial assistance authorized under

- 49 U.S.C. 5316(c)(1)(B) or 49 U.S.C. 5316(c)(1)(C), it will conduct a statewide solicitation for applications, and make awards on a competitive basis;
- C. In compliance with 49 U.S.C. 5316(f)(2), the Applicant certifies that any allocations to subrecipients of financial assistance authorized under 49 U.S.C. 5316 will be distributed on a fair and equitable basis;
- D. In compliance with 49 U.S.C. 5316(g)(2), the Applicant certifies that, before it transfers funds to a project funded under 49 U.S.C. 5336, that project has been or will have been coordinated with private nonprofit providers of services;
- In compliance with 49 U.S.C. 5316(g)(3), the Applicant certifies that: (1) the projects it has selected or will select for assistance under that program were derived from a locally developed, coordinated public transit-human services transportation plan; and (2) the plan was developed through a process that included representatives of public, private, and nonprofit transportation and human services providers and participation by the public; and
- F. In compliance with 49 U.S.C. 5316(c)(3), before the Applicant uses funding apportioned under 49 U.S.C. 5316(c)(1)(B) or (C) for projects serving an area other than that specified in 49 U.S.C. 5316(2)(B) or (C), the Applicant certifies that the chief executive officer of the State, or his or her designee will have certified to the Federal Transit Administrator, apart from these certifications herein, that all of the objectives of 49 U.S.C. 5316 are being met in the area from which such funding would be derived.

## 20. NEW FREEDOM PROGRAM

Each Applicant for New Freedom Program assistance authorized under 49 U.S.C. 5317 must provide the following certifications on behalf of itself and any subrecipient that may be implementing its project. Unless FTA determines otherwise in writing, the Applicant itself is ultimately responsible for compliance with its certifications and assurances even though a subrecipient, lessee, third party contractor, or other participant may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its prospective subrecipients, the Applicant is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from each subrecipient, to assure the validity of all certifications and assurances the Applicant has made to FTA. FTA may not award Federal assistance for the New Freedom Program until the Applicant provides these certifications by selecting Category "20."

- A. As required by 49 U.S.C. 5317(e)(1), which makes the requirements of 49 U.S.C. 5310 applicable to New Freedom grants to the extent the Federal Transit Administrator or his or her designee determines appropriate, by 49 U.S.C. 5310(d)(1), which makes the requirements of 49 U.S.C. 5307 applicable to Elderly Individuals and Individuals with Disabilities Formula grants to the extent the Federal Transit Administrator or his or her designee determines appropriate, and by 49 U.S.C. 5307(d)(1), the Applicant for New Freedom Program assistance authorized under 49 U.S.C. 5317 certifies and assures on behalf of itself and its subrecipients, if any, as follows:
  - (1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including the safety and security aspects of that program;

(2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;

(3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the

project equipment and facilities;

(4) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5317: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;

(5) The Applicant has or will have available and will provide the amount of funds required by 49 U.S.C. 5317(g) for the local share, and that those funds will be provided from approved non-Federal sources except as permitted by Federal law; and

(6) In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: (1) 49 Û.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);

B. In compliance with 49 U.S.C. 5317(d), the Applicant certifies that (1) with respect to financial assistance authorized under 49 U.S.C. 5317(c)(1)(A), it will conduct in cooperation with the appropriate MPO an areawide solicitation for applications, and make awards on a competitive basis and (2) with respect to financial assistance authorized under 49 U.S.C. 5317(c)(1)(B) or financial assistance authorized under 49 U.S.C. 5317(c)(1)(C), it will conduct a statewide solicitation for applications, and make awards on a competitive

C. In compliance with 49 U.S.C. 5317(f)(2), the Applicant certifies that, before it transfers funds to a project funded under 49 U.S.C. 5336, that project has been or will have been coordinated with private nonprofit providers of services;

D. In compliance with 49 U.S.C. 5317(e)(2), the Applicant certifies that any allocations to subrecipients of financial assistance authorized under 49 U.S.C. 5317 will be distributed on

a fair and equitable basis; and

In compliance with 49 U.S.C. 5317(f)(3), the Applicant certifies that: (1) the projects it has selected or will select for assistance under that program were derived from a locally developed, coordinated public transit-human services transportation plan; and (2) the plan was developed through a process that included representatives of public, private, and nonprofit transportation and human services providers and through participation by the public.

## 21. PAUL S. SARBANES TRANSIT IN PARKS PROGRAM

Each State, tribal area, or local government authority that is an Applicant for Paul S. Sarbanes Transit in Parks Program assistance (Applicant) authorized by 49 U.S.C. 5320, is required to

provide the following certifications. FTA may not award assistance for the Paul S. Sarbanes Transit in Parks Program to the Applicant until the Applicant provides these certifications by selecting Category "21."

- A. As required by 49 U.S.C. 5320(i), which makes the requirements of 49 U.S.C. 5307 applicable to the Paul S. Sarbanes Transit in Parks Program to the extent the Federal Transit Administrator or his or her designee determines appropriate, and 49 U.S.C. 5307(d)(1), the Applicant certifies as follows:
  - (1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed project, including the safety and security aspects of that project;
  - (2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;
  - (3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the project equipment and facilities;
  - (4) In compliance with 49 U.S.C. 5307(d)(1)(E), in carrying out a procurement financed with Federal assistance authorized under 49 U.S.C. 5320, the Applicant: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
  - (5) In compliance with 49 U.S.C. 5307(d)(1)(F) and with 49 U.S.C. 5320(e)(2)(C), the Applicant has complied with or will comply with the requirements of 49 U.S.C. 5307(c). Specifically, it: (1) has made available, or will make available, to the public information on the amounts available for the Paul S. Sarbanes Transit in Parks Program, 49 U.S.C. 5320, and the projects it proposes to undertake; (2) has developed or will develop, in consultation with interested parties including private transportation providers, projects to be financed; (3) has published or will publish a list of proposed projects in a way that affected citizens, private transportation providers, and local elected officials have the opportunity to examine the proposed projects and submit comments on the proposed projects and the performance of the Applicant; (4) has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects; (5) has assured or will assure that the proposed projects provide for the coordination of transportation services assisted under 49 U.S.C. 5336 with transportation services assisted by another Federal government source; (6) has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects; and (7) has made or will make the final list of projects available to the public;
  - (6) In compliance with 49 U.S.C. 5307(d)(1)(H), the Applicant will comply with: (1) 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements); and

- (7) In compliance with 49 U.S.C. 5307(d)(1)(I), the Applicant has a locally developed process to solicit and consider public comment before raising a fare or implementing a major reduction of public transportation; and
- B. In compliance with 49 U.S.C. 5320(e)(2)(A), (B), and (D), the Applicant assures that it will:
  - (1) Comply with the metropolitan planning provisions of 49 U.S.C. 5303;
  - (2) Comply with the statewide planning provisions of 49 U.S.C. 5304; and
  - (3) Consult with the appropriate Federal land management agency during the planning process.

## 22. TRIBAL TRANSIT PROGRAM

Each Applicant for Tribal Transit Program assistance must provide all certifications and assurances set forth below. Except to the extent that FTA determines otherwise in writing, FTA may not award any Federal assistance under the Tribal Transit Program until the Applicant provides these certifications and assurances by selecting Category "22."

In accordance with 49 U.S.C. 5311(c)(1) that authorizes the Secretary of Transportation to establish terms and conditions for direct grants to Indian tribal governments, the Applicant certifies and assures as follows:

A. The Applicant assures that:

- (1) It has or will have the necessary legal, financial, and managerial capability to apply for, receive, and disburse Federal assistance authorized for 49 U.S.C. 5311; and to carry out each project, including the safety and security aspects of that project;
- (2) It has or will have satisfactory continuing control over the use of project equipment and facilities;
- (3) The project equipment and facilities will be adequately maintained; and
- (4) Its project will achieve maximum feasible coordination with transportation service assisted by other Federal sources;
- B. In accordance with 49 CFR 18.36(g)(3)(ii), the Applicant certifies that its procurement system will comply with the requirements of 49 CFR 18.36, or will inform FTA promptly that its procurement system does not comply with 49 CFR 18.36;
- C. To the extent applicable to the Applicant or its Project, the Applicant certifies that it will comply with the certifications, assurances, and agreements in Category 08 (Bus Testing), Category 09 (Charter Bus Agreement), Category 10 (School Transportation Agreement), Category 11 (Demand Responsive Service), Category 12 (Alcohol Misuse and Prohibited Drug Use), and Category 14 (National Intelligent Transportation Systems Architecture and Standards) of this document; and
- D. If its application exceeds \$100,000, the Applicant agrees to comply with the certification in Category 02 (Lobbying) of this document.

## 23. TIFIA PROJECTS

Each Applicant for Transportation Infrastructure Finance and Innovation Act (TIFIA) credit assistance authorized under 23 U.S.C. chapter 6, is required to provide the following

certifications. FTA may not award TIFIA credit assistance to the Applicant until the Applicant provides these certifications by selecting Category "23."

As required by 49 U.S.C. 5323(o), which makes the requirements of 49 U.S.C. 5307 applicable to Applicants seeking TIFIA credit assistance authorized under 23 U.S.C. chapter 6, and by 49 U.S.C. 5307(d)(1), the Applicant certifies as follows:

(1) In compliance with 49 U.S.C. 5307(d)(1)(A), the Applicant has or will have the legal, financial, and technical capacity to carry out its proposed program of projects, including

the safety and security aspects of that program;

(2) In compliance with 49 U.S.C. 5307(d)(1)(B), the Applicant has or will have satisfactory continuing control over the use of project equipment and facilities;

(3) In compliance with 49 U.S.C. 5307(d)(1)(C), the Applicant will adequately maintain the

project equipment and facilities;

- (4) In compliance with 49 U.S.C. 5307(d)(1)(D), the Applicant will assure that any elderly individual, any individual with disabilities, or any person presenting a Medicare card issued to himself or herself pursuant to title II or title XVIII of the Social Security Act (42 U.S.C. 401 et seq. or 42 U.S.C. 1395 et seq.), will be charged for transportation during non-peak hours using or involving a facility or equipment of a project financed with Federal assistance authorized under 23 U.S.C. chapter 6, not more than fifty (50) percent of the peak hour fare;
- (5) In compliance with 49 U.S.C. 5307(d)(1)(E), the Applicant, in carrying out a procurement financed with Federal assistance authorized under 23 U.S.C. chapter 6: (1) will use competitive procurement (as defined or approved by FTA), (2) will not use exclusionary or discriminatory specifications in its procurements, (3) will comply with applicable Buy America laws, and (4) will comply with the general provisions for FTA assistance of 49 U.S.C. 5323 and the third party procurement requirements of 49 U.S.C. 5325;
- (6) In compliance with 49 U.S.C. 5307(d)(1)(F), the Applicant has complied with or will comply with the requirements of 49 U.S.C. 5307(c). Specifically, it: (a) has made available, or will make available, to the public information on the amounts available for TIFIA credit assistance, 23 U.S.C. chapter 6, and the projects it proposes to undertake; (b) has developed or will develop, in consultation with interested parties including private transportation providers, the proposed projects to be financed; (c) has published or will publish a list of projects in a way that affected citizens, private transportation providers, and local elected officials have the opportunity to examine the proposed projects and submit comments on the proposed projects and the performance of the Applicant; (d) has provided or will provide an opportunity for a public hearing to obtain the views of citizens on the proposed projects; (e) has assured or will assure that the proposed projects provide for the coordination of transportation services assisted under 49 U.S.C. 5336 with transportation services assisted by another Federal government source; (f) has considered or will consider the comments and views received, especially those of private transportation providers, in preparing its final list of projects; and (g) has made or will make the final list of projects available to the public;
- (7) In compliance with 49 U.S.C. 5307(d)(1)(G), the Applicant has or will have available and will provide the amount of funds required for the local share, and that those funds

will be provided from approved non-Federal sources except as permitted by Federal law; (8) In compliance with 49 U.S.C. 5307(d)(1)(H), (1) the Applicant will comply with: 49 U.S.C. 5301(a) (requirements for public transportation systems that maximize the safe, secure, and efficient mobility of individuals, minimize environmental impacts, and minimize transportation-related fuel consumption and reliance on foreign oil); (2) 49 U.S.C. 5301(d) (special efforts to design and provide public transportation for elderly individuals and individuals with disabilities); and (3) 49 U.S.C. 5303 through 5306 (planning and private enterprise requirements);

(9) In compliance with 49 U.S.C. 5307(d)(1)(I), the Applicant has a locally developed process to solicit and consider public comment before raising a fare or implementing a

major reduction of public transportation;

(10) To the extent that the Applicant will be using funds authorized under 49 U.S.C. 5307 for the project, in compliance with 49 U.S.C. 5307(d)(1)(J), each Federal fiscal year, the Applicant will spend at least one (1) percent of those funds authorized under 49 U.S.C. 5307 for public transportation security projects (this includes only capital projects in the case of a Applicant serving an urbanized area with a population of 200,000 or more), unless the Applicant has certified to FTA that such expenditures are not necessary. Public transportation security projects include increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, emergency telephone line or lines to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation; and

(11) To the extent that the Applicant will be using funds authorized under 49 U.S.C. 5307 for the project, in compliance with 49 U.S.C. 5309(d)(1)(K): (1) an Applicant that serves an urbanized area with a population of at least 200,000 will expend not less than one (1) percent of the amount it receives each Federal fiscal year under 49 U.S.C. 5307 for transit enhancements, as defined at 49 U.S.C. 5302(a), and (2) if it has received transit enhancement funds authorized by 49 U.S.C. 5307(k)(1), its quarterly report for the fourth quarter of the preceding Federal fiscal year includes a list of the projects it has implemented during that Federal fiscal year using those funds, and that report is

incorporated by reference and made part of its certifications and assurances; and B. As required by 49 U.S.C. 5323(o), which makes the requirements of 49 U.S.C. 5309 applicable to Applicants seeking TIFIA credit assistance authorized under 23 U.S.C. chapter 6, and by 49 U.S.C. 5309(g)(2)(B)(iii), 5309(g)(3)(B)(iii), and 5309(i)(2)(C), the Applicant certifies that it will not seek reimbursement for interest and other financing costs incurred in connection with the Project unless the Applicant is eligible to receive Federal assistance for those expenses and the Applicant's records demonstrate that it has used reasonable diligence in seeking the most favorable financing terms underlying those costs, to the extent FTA may require.

## 24. DEPOSITS OF FEDERAL FINANCIAL ASSISTANCE TO STATE INFRASTRUCTURE BANKS

The State organization that administers the State Infrastructure Bank (SIB) Program on behalf of

a State (State) and that is also an Applicant for Federal assistance authorized under 49 U.S.C. chapter 53 that it intends to deposit in its SIB is requested to provide the following assurances on behalf of itself, its SIB, and each subrecipient. Unless FTA determines otherwise in writing, the State itself is ultimately responsible for compliance with its certifications and assurances even though the SIB and a subrecipient may participate in that project. Consequently, in providing certifications and assurances that involve the compliance of its SIB and prospective subrecipients, the State is strongly encouraged to take the appropriate measures, including but not limited to obtaining sufficient documentation from the SIB and each subrecipient, to assure the validity of all certifications and assurances the State has made to FTA. FTA may not award Federal assistance for the SIB Program to the State until the State provides these assurances by selecting Category "24."

The State organization, serving as the Applicant (State) for Federal assistance for its State Infrastructure Bank (SIB) Program authorized by section 1602 of SAFETEA-LU, now codified at 23 U.S.C. 610, or by section 1511 of TEA-21, 23 U.S.C. 181 note, or by section 350 of the National Highway System Designation Act of 1995, as amended, 23 U.S.C. 181 note, agrees and assures the agreement of its SIB and the agreement of each recipient of Federal assistance derived from the SIB within the State (subrecipient) that each public transportation project financed with Federal assistance derived from SIB will be administered in accordance with:

- A. Applicable provisions of section 1602 of SAFETEA-LU, now codified at 23 U.S.C. 610, or by section 1511 of TEA-21, 23 U.S.C. 181 note, or by section 350 of the National Highway System Designation Act of 1995, as amended, 23 U.S.C. 181;
- B. The provisions of the FHWA, FRA, and FTA or the FHWA and FTA cooperative agreement with the State to establish the State's SIB Program;
- C. The provisions of the FTA grant agreement with the State that provides Federal assistance for the SIB, except that any provision of the Federal Transit Administration Master Agreement incorporated by reference into that grant agreement will not apply if it conflicts with any provision of section 1602 of SAFETEA-LU, now codified at 23 U.S.C. 610, or section 1511 of TEA-21, 23 U.S.C. 181 note, or section 350 of the National Highway System Designation Act of 1995, as amended, 23 U.S.C. 181 note, or Federal guidance pertaining to the SIB Program, the provisions of the cooperative agreement establishing the SIB Program within the State, or the provisions of the FTA grant agreement;
- D. The requirements applicable to projects of 49 U.S.C. 5307 and 5309, as required by 49 U.S.C. 5323(o); and
- E. The provisions of applicable Federal guidance that may be issued and amendments thereto, unless FTA has provided written approval of an alternative procedure or course of action.

##
-Selection and Signature Page(s) follow.

## FEDERAL FISCAL YEAR 2011 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of A	Applicant: Shelby County	
The Applic	cant agrees to comply with applicable provisions of Categories $01 - 24$ .	
The Applic	OR cant agrees to comply with applicable provisions of the Categories it has s	elected:
Category	<u>Description</u>	olocioa.
01.	Assurances Required For Each Applicant.	X
02.	Lobbying.	X
03.	Procurement Compliance.	X
04.	Protections for Private Providers of Public Transportation.	X
05.	Public Hearing.	X
06.	Acquisition of Rolling Stock for Use in Revenue Service.	X
07.	Acquisition of Capital Assets by Lease.	X
08.	Bus Testing.	X
09.	Charter Service Agreement.	X
10.	School Transportation Agreement.	X
11.	Demand Responsive Service.	X
12.	Alcohol Misuse and Prohibited Drug Use.	X
13.	Interest and Other Financing Costs.	X
14.	Intelligent Transportation Systems.	X
15.	Urbanized Area Formula Program.	
16.	Clean Fuels Grant Program.	
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	
18.	Nonurbanized Area Formula Program for States.	X
19.	Job Access and Reverse Commute Program.	X
20.	New Freedom Program.	X
21.	Paul S. Sarbanes Transit in Parks Program.	4
22.	Tribal Transit Program.	
23.	TIFIA Projects	
24.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	

## FEDERAL FISCAL YEAR 2011 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE (Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

## AFFIRMATION OF APPLICANT

Name of Applicant: Shelby County		
Name and Relationship of Authorized Representative: Chairman, Shelby	County	Board
BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has these certifications and assurances and bind the Applicant's compliance. Thus, the Aall Federal statutes and regulations, and follow applicable Federal directives, and coassurances as indicated on the foregoing page applicable to each application it make Administration (FTA) in Federal Fiscal Year 2011.	Applicant a	grees to comply with
FTA intends that the certifications and assurances the Applicant selects on the other representative of the certifications and assurances in this document, should apply, as which the Applicant seeks now, or may later, seek FTA assistance during Federal Fig.	provided	to cook musicat for
The Applicant affirms the truthfulness and accuracy of the certifications and assurar statements submitted herein with this document and any other submission made to F Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementi "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurar The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or s with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or a	TA, and acting U.S. Do not or submission any other st	cknowledges that the OT regulations, nission made to FTA. made in connection tatute
In signing this document, I declare under penalties of perjury that the foregoing certiany other statements made by me on behalf of the Applicant are true and correct.	ifications a	nd assurances, and
one, statements made ox the day behan of the Applicant are true and correct.		
Signature	Date:	6/8/2011
SignatureName_ Bruce Cannon	Date:	6/8/2011
SignatureName_ Bruce Cannon	Date:	6/8/2011
SignatureName_ Bruce Cannon	-	6/8/2011
Name Bruce Cannon Authorized Representative of Applicant  AFFIRMATION OF APPLICANT'S ATTORNEY	-	6/8/2011
Name Bruce Cannon Authorized Representative of Applicant  AFFIRMATION OF APPLICANT'S ATTORNEY For (Name of Applicant): Shelby County  As the undersigned Attorney for the above named Applicant, I hereby affirm to the Aunder State, local, or tribal government law, as applicable, to make and comply with assurances as indicated on the foregoing pages. I further affirm that in my opinion is	Applicant the certific	nat it has authority
Name Bruce Cannon Authorized Representative of Applicant	Applicant the certificate.	nat it has authority ations and itions and assurances
Name Bruce Cannon Authorized Representative of Applicant  AFFIRMATION OF APPLICANT'S ATTORNEY  For (Name of Applicant): Shelby County  As the undersigned Attorney for the above named Applicant, I hereby affirm to the Aunder State, local, or tribal government law, as applicable, to make and comply with assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the nave been legally made and constitute legal and binding obligations on the Applicant further affirm to the Applicant that, to the best of my knowledge, there is no legislar miniment that might adversely affect the validity of these certifications and assurance project.	Applicant the certificate.  tion or litiges, or of the	nat it has authority ations and assurances gation pending or experiormance of the
Name Bruce Cannon Authorized Representative of Applicant  AFFIRMATION OF APPLICANT'S ATTORNEY  For (Name of Applicant): Shelby County  As the undersigned Attorney for the above named Applicant, I hereby affirm to the Aunder State, local, or tribal government law, as applicable, to make and comply with assurances as indicated on the foregoing pages. I further affirm that, in my opinion, that have been legally made and constitute legal and binding obligations on the Applicant further affirm to the Applicant that, to the best of my knowledge, there is no legislate maninent that might adversely affect the validity of these certifications and assurance maninent that might adversely affect the validity of these certifications and assurance.	Applicant the certificate.  tion or litiges, or of the	nat it has authority ations and itions and assurances

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

## 03/11

# DAYS AND HOURS OF SERVICE

**TRIP office hours are Monday through Friday** 8:30 a.m. to 4:00 p.m.

Reservations can only be taken during these times.

Phone Number: (217)639-5167 or Toll Free 1-855-477-8747

## **FARE STRUCTURE**

cooperative transportation companies we partner with, plus trip and will be based on the current fare structures of the Fotal cost will be subject to origin and destination of each a fee of \$0.50 each trip coordinated.

rendered. TRIP accepts cash, credit cards, and money or-\*\*\*Payment must be made to TRIP before services are

Please ask your coordinator about the possibility of financial assistance if you can not pay for your ride.

## SERVICE AREA

Clark, Cumberland, Douglas, DeWitt, Edgar, Piatt, Moultrie, TRIP coordinates transportation within Champaign, Coles, Macon, Shelby and Vermilion Counties.

## "One Call

It All!" Does

(217)639-5167

1-855-477-8747 Toll Free

Illinois Relay Service for the Hearing Impaired (The system is open 24 hours and is free of charge):

......1-800-526-0857 or 711 ..1-800-526-0844 or 711

Voice user dial.....

## PASSENGER COMMENT AND **COMPLAINT PROCEDURES**

about our services. We encourage your comments and recommenand efficient manner, in accordance with the Coles County Council dations. All comments and complaints will be handled in a timely TRIP is committed to being responsive to passenger perceptions on Aging Client Grievance Policy. Please make all recommendaions and/or complaints to the following address in writing:

Phone Number: (217)639-5167 or Toll Free 1-855-477-8747 Fransit Reservation Information Program (TRIP) Coles County Council on Aging, Inc. 11021 E. County Road 800 North eax Number: (217)639-5199 Charleston, IL 61920-8632

## **MISSION STATEMENT**

gional transportation, human services and community information 'To provide passengers with a single point of access to receive repaign, Clark, Coles, Cumberland, Douglas, DeWitt, Edgar, Macon, facilitating greater personal mobility for all individuals in Cham-Moultrie, Piatt, Shelby and Vermilion Counties."

# TRIP observes the following holidays:

Christmas Eve/Christmas Day Thanksgiving Day/Day After Independence Day Columbus Day Labor Day Martin Luther King Day Vew Year's Eve/Day President's Day Memorial Day **Sood Friday** 

Jpon request, service information shall be made available to the oublic in large print, Spanish, Braille, or computer disk free of charge.

TRIP reserves the right to make changes to this brochure without notice.

# Coles County Council on Aging, Inc.

## Transit Reservation Information Program

## Connection to Transit Across **County Lines** Your



Phone Number: (217)639-5167 or Toll Free 1-855-477-8747 Address: 11021 E. County Road 800 North Charleston, IL 61920-8632

(1-800-526-0844 or 711 TTY Only)

www.colescouncilonaging.org

A United Way Agency

FTA Section 5317 New Freedom Act Funded by

IDOT

Funded in part by Title III of the

Americans Act

125

## WHAT WE DO

- provider. TRIP uses existing transportation providers to get you where you need to go. While preference will be given TRIP provides coordination of existing transportation services for trips not provided by your local transportation to medical, work and education related excursions, TRIP can be used for any reason and by persons of any age.
  - should be given to your coordinator. Because many providers can be used detailed information is required in order to mobility devices (i.e. wheelchairs, scooters, canes, oxygen TRIP will make every effort to accommodate all types of tanks, etc.). Information about the device that you use make the best transportation provider match for you.
    - other specified location and dropped off at the curb of your TRIP typically uses providers that offer a curb-to-curb service. You are picked up at the curb of your home or andestination.
- senger but must pay an equal fare. Please be sure to notify with you so we can be sure that there is a seat available for A personal care attendant may accompany a passenger at no extra charge. Companion riders may accompany a pasour coordinator at the time you schedule your ride that a personal care attendant/companion rider will be riding this individual.
- out of the aisle area on the bus. The passenger utilizing the service animal. Information regarding your animal must be Service animals will be required to remain on the floor and service animal will be responsible for the conduct of the Service animals are allowed on vehicles. At no time will any animal other than a service animal be transported. given to your coordinator.
  - Adequate time will be given for individuals with disabilities to board or disembark the vehicle.

# PASSENGER NO SHOW POLICY

ride), services will be suspended for 90 days. This does not apply to trips that are missed for reasons that are beyond the passentional problems are considered beyond the passenger's control. Shows" (calling for a ride, then not being there or refusing the TRIP reserves the right to deny ridership if a passenger consisger's control. Scheduling problems, late pick ups, and operatently misses scheduled appointments. After 3 "No

# RESERVATIONS/SCHEDULING PROCEDURE

be made through the office with at least 48 hours advance notice by Free 1-855-477-8747 or 711 TTY only. All requests for rides must hours of 8:30 a.m. to 4:00 p.m., by dialing (217)639-5167 or Toll Reservations can be made Monday through Friday during office providing the following information:

\*1 or 2 Way Trip \*Telephone Number \*Name and Address

\*Date of Appointment

\*Address of Destination \*Time of Appointment 'Mobility Device Information (Wheelchair, Cane, Scooter, etc.)

\*Medicaid Information if Applicable

\*Number of people travelling

All 1st time passengers (and annually thereafter) will be required to register for the program. To register, each passenger will complete a form with basic information.

sidered "late" and on a space available basis. We will do our best to "work in" same day or "late" requests. We will determine based on Any requests after 1 p.m. with less than 48 hours notice will be conyour reservation the time that you will be required to be ready.

## **CANCELLATION PROCEDURE**

Your consideration concerning cancellations is important in avoiding unnecessary trips, which cost time and money and are an inconven-TRIP encourages and appreciates passengers who cancel in a timely voice mail so you may leave a message before or after office hours. manner. Cancellations should be made as early as possible but no weekend or a Monday A.M. trip is scheduled cancellations are relater than three hours prior to your scheduled pick up time. If a quired by the Friday before. The telephones are equipped with ience to other passengers.

# WHEELCHAIR/LIFT INFORMATION

guidelines in accommodating all "common wheelchair" and mobility wheeled "scooters" and other non-traditional designs that fit within If requested, TRIP can arrange for a vehicle equipped with a wheelwithin these guidelines, TRIP may not be able to accommodate the aids must provide their own. TRIP providers will comply with ADA ured two inches above the ground, and does not weigh more than does not exceed 30 inches in width and 48 inches in length measchair lift and wheelchair tie-downs. Passengers needing mobility aids in common use. A common wheelchair is a wheelchair that 600 pounds when occupied. Wheelchairs are defined to include these standards will be transported. If a mobility device is not both three-wheeled and four-wheeled mobility aids. Threerequest for transportation.

Please note: The maximum capacity for the lift is 600 pounds. This includes the passenger, any mobility aid, any medical equipment and any personal items.

## **EMERGENCY PROCEDURES**

TRIP providers may not operate when roads are icy and unsafe either at your origin or destination be sure to call your TRIP or during inclement weather. In case of inclement weather coordinator to ensure that your provider is operating.

menting an orderly evacuation of the vehicle if warranted, staying off the roadway in a safe location until further notification, TRIP drivers are thoroughly trained in emergency evacuation procedures. In the event of an accident, basic procedures include following driver's instructions, remaining calm, implecalling for emergency response if required and not smoking near the vehicle.

Passengers are responsible for notifying the driver if they or another passenger are ill, injured or in distress while on the vehicle.

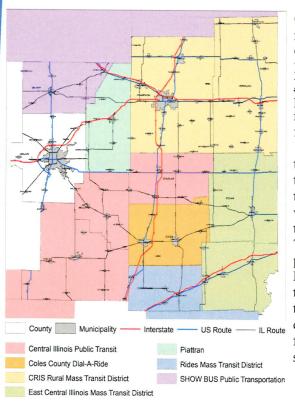
# PASSENGER CONDUCT AND RESPONSIBILITIES

ruling will decide the continuation of carriage of such persons or TRIP requires all passengers to be courteous and considerate of sengers/drivers or others will not be tolerated. A case-by-case rectified. Inappropriate behavior includes eating, drinking, and the use of tobacco products, foul language, disruptive behavior, substances or having open containers of alcohol on the vehicle. TRIP providers will not be responsible for checking/signing perneeded, it is the responsibility of the passenger to provide one. other passengers and the driver and abide by all provider rules by all passengers. Behavior that may affect the safety of other Transportation of any hazardous substance (acids, gasoline, oil, on vehicles. Taking prohibited items on a vehicle may result in fuels, etc.) is prohibited. Weapons of any sort are not allowed and regulations. Instructions from a driver are to be followed passengers, the driver or create a safety hazard for other pasgroups and may require the presence of one or more personal care attendant to be provided by the family/residential or daycare facility/social welfare/health care agency as appropriate. Inappropriate behavior will result in the passenger being susand harassment of other passengers or the driver, horseplay, pended from riding with TRIP providers until the behavior is sons in or out of any facility. If a personal care attendant is fighting, carrying of weapons, possession of illegal drugs or an immediate suspension of service.

TRIP reserves the right to refuse service to any individual violating these procedures. Please call the office for the procedure for appealing decisions.

Coles County Council on Aging, Inc.

## Transit Reservation Information Program (TRIP)



Coles County Council on Aging, Inc. is proud to provide a new service to the residents and visitors of Champaign, Clark, Coles, Cumberland, Douglas, DeWitt, Edgar, Macon, Moultrie, Piatt, Shelby and Vermilion Counties. It is Transit Reservation Information Program or TRIP for short. This program provides customers with a single point of access to receive regional transportation, and community information facilitating greater personal mobility for all individuals in the 12 county region with mobility management. CCCoA found that there was an unmet need in the community for transportation that crossed the boundary lines of one public transportation provider into or through another transportation provider's covered area. TRIP will be a service that the customer can contact with one call, give their trip details, and the Travel Coordinator can act as a liaison among all of the transportation providers on the customer's behalf to get them from Point A to Point B and returned. The TRIP Travel Coordinator will make all of the necessary arrangements for routing, transfers, scheduling, and rates. While medical, work, and education transportation will be a priority, TRIP can be used for any reason, by persons of any age, and by persons with special needs or abilities.

TRIP will work with all of the qualified Transportation Providers in Region 8 (illustrated in the map above), to make these trips accessible and easy for the customer at an <u>affordable</u> rate.

TRIP office hours are Monday through Friday 8:30 a.m. to 4:00 p.m. Total cost will be based on origin and destination of each trip.

Call for your ride: 217-639-5167 or Toll Free at 1-855-477-8747

## Coles County Council on Aging, Inc.

Transit Reservation Information Program (TRIP) 11021 E. County Road 800 N Charleston, IL 61920-8632

Phone: 217-639-5167 or Toll Free at 1-855-477-8747 Fax: 217-639-5199 www.colescouncilonaging.org A United Way
Agency
&
Funded by FTA
Section 5317 New
Freedom Act &
IDOT
&
Funded in part by
Title III of the Older
Americans
Act

01/11

## RESOLUTION NO. 11-26

## A RESOLUTION FOR THE REAPPORTIONMENT OF THE COUNTY OF SHELBY

**WHEREAS**, 55 ILCS 5/2-3001, et seq., provides for the reapportionment of counties having a population of less than 3,000,000 inhabitants and with a township form of government; and

WHEREAS, said statutes require the County Board to determine the size of the County Board to be elected; the method by which such County Board members shall be elected; the method by which the Shelby County Board Chairman shall be elected; and the amount of compensation to be paid the members of the Shelby County Board; and

WHEREAS, the Shelby County Board has determined that the County Board shall consist of 22 members to be elected from 11 County Board Districts, with two members to be elected from each District.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Shelby County Board shall consist of 22 members, to be elected from 11 Districts as set forth in Exhibit A (consisting of four pages and attached hereto) with two members to be elected from each District.

**BE IT HEREBY FURTHER RESOLVED** that the Chairman of the Shelby County Board shall be elected by the members of the Shelby County Board, commencing following the election of November, 2012, and every two years thereafter.

**BE IT HEREBY FURTHER RESOLVED** that the members of the Shelby County Board members, excluding the Chairman of the County Board, shall be paid compensation on a per diem basis as follows: \$60.00 per day for regularly scheduled County Board meetings and \$45.00 per day for scheduled committee meetings plus mileage. Pursuant to previous resolution,

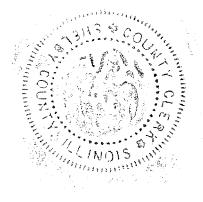
the Chairman of the County Board shall be paid \$70.00 per day for regularly scheduled County Board meetings and \$45.00 for scheduled committee meetings plus mileage. The change in compensation shall not take effect during the term for which an incumbent County Board member has been elected.

Duly presented, adopted and passed this <u>8th</u> day of <u>June</u>, 2011.

Bruce Cannon, Shelby County Board Chairman

ATTEST:

Kathy Lantz, Shelby County Clerk



### District #1:

- Moweaqua Precincts Numbers 1 and 2
- North Half of Penn Township (County Road 2800 is division line)

## District #2:

- Flat Branch Township
- South Half of Penn Township (County Road 2800 is division line)
- Pickaway Township
- Ridge Township
- Rural Township
- Todds Point Township
- Tower Hill Township starting at the intersection of 1000 E and 1500 N,
   South on 1000 E to the intersection of 1300 N, West on 1300 N to the intersection on 600 E
   North to the N. W. ¼ of Section 6
   Township 11N Range 2E, East to the Point of beginning.

## District #3:

- Rose Precincts Number 1, excluding part of Rose Precinct Number 1
  beginning at the intersection West Main Street and S Cedar St., south to
  the intersection of W South 5<sup>th</sup> Street, west to the intersection of S Oak
  Street, north to the intersection of West Main Street, east to P.O.B.
- Rose Precincts Number 2
- Tower Hill Township from County Roads 1500 N/1200 E intersection, West to 1000 E, South on 1000 E to 1100 N, West on 1100 N to the Herrick Road, North to 6<sup>th</sup> Street/Cemetery Road (1150 N) West to Dollville Road (800 E) South on Dollville Road (800 E) to 1100 N, West on 1100 N to 700 E, South on 700 E to 900 N and East on 900 N to Township Line (1200 E) North on 1200 E to 1500 N

## District #4:

- Cold Spring Township
- Oconee Township
- Tower Hill Township starting at the intersection of 1300 N and 1000 E, South on 1000 E to 1100 N, West on 1100 N to 950 E (Herrick Rd), North on 950 E (Herrick Rd.) to E 6<sup>th</sup> St, West on E 6<sup>th</sup> St to 800 E (Dollville Rd.), South on 800 E (Dollville Rd.), to 1100 N, West on 1100 N to 700 E, South on 700 E to 900 N or Cold Spring Township Line, West on 900 N to 600 E, North on 600 E to 1300 N, East on 1300 N. to 1000E (POB).

### District #5:

- Dry Point Township
- Herrick Township
- Lakewood Township

### District #6:

- Clarksburg Township
- Holland Township
- Prairie Township

## District #7:

- Ash Grove Township
- Big Spring Township
- Sigel Township

## District #8:

- Okaw Township
- All of Windsor Township on the East side of Vine Street, South to Township Line, East to Township Line and all North of County Road 1600 N to Okaw Township Line on the West and Township Lines on the North

### District #9:

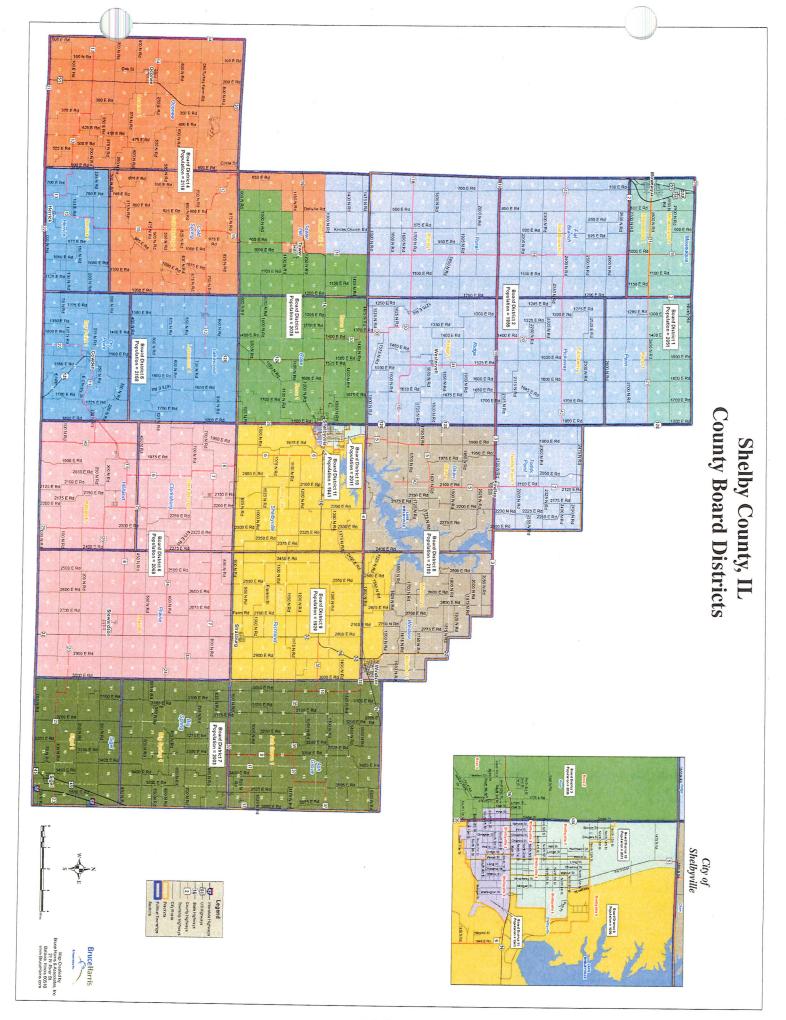
- Richland Township
- Shelbyville Precinct Number 5
- Windsor Township West side of Vine Street (City Street) to the intersection of Corporate Boundary Line (extension of Slater) to intersection at 1600 N Road, West to 2700 N, North to 1625 N, West to 2600 N and South to intersection of Lick Creek, along Lick Creek to Lake Shelbyville to Township Line, along Lake Shelbyville South to Okaw Township Line, South on Okaw Township Line to Richland Township Line, East on Township Line to Vine Street intersection with Township Line

## District #10:

• Shelbyville Precincts 1, 6 and 7

## District #11:

- Shelbyville Precincts 2, 3 and 4,
- Including part of Rose Precinct Number 1: Beginning at the intersection
  West Main Street and S Cedar St., south to the intersection of W South 5<sup>th</sup>
  Street, west to the intersection of S Oak Street, north to the intersection
  of West Main Street, east to P.O.B.



## ORDINANCE TO SET FEES FOR THE ISSUANCE OF CIVIL UNIONS AND MARRIAGE LICENSES

WHEREAS, on JANUARY 10, 2011 Illinois Governor Pat Quinn signed the Illinois Religious Freedom Protection and Civil Union Act (750 Illinois Complied Statutes 75/1 et.seq.), which Act legitimizes Civil Unions and Domestic Partnerships; and,

WHEREAS, said Act takes effect JUNE 1, 2011; and,

WHEREAS, Section 20 of said Act (750 ILCS 75/30) sets forth the requirements for the Director of Public Health for the application, license and certificate of a Civil Union; and Section 35 (750 ILCS 75/35) sets forth the duties of the County Clerk as it relates to the issuing of a Civil Union License, Section 4001 (55 ILCS 5/4-4001) sets forth the fees that may be charged by the County Clerk for both civil unions and/or marriage licenses; and,

WHEREAS, the requirements and duties of the Director of Public Health and the County Clerk are similar to those requirements for the application, license and certificate of marriage; and,

WHEREAS, to partially defray expenses of administering the statutory requirements, it would be just and appropriate that the fees levied to license a Civil Union shall be the same as those fees levied for Marriage Licenses; and

WHEREAS, the Shelby County Board sets the fees to be charged for both marriage and civil union licenses at \$50.00. This is to include the \$5.00 domestic violence fee that shall be remitted by the clerk to the State Treasurer for deposit into the Domestic Violence Fund per statute.

## NOW, THEREFORE, BE IT, AND IT IS HEREBY ORDAINED:

1. That the fee imposed and collected by the County Clerk for the issuance of each civil union license, the certificate thereof, and the recording of same, shall be \$50.00;

- 2. That the fee imposed and collected by the County Clerk for the issuance of each marriage license, the certificate thereof, and the recording of the same, shall be \$50.00; and
  - 3. That imposition of said fee shall commence June 8, 2011.

PRESENTED, PASSED, APPROVED AND RECORDED BY THE COUNTY BOARD OF

SHELBY COUNTY, ILLINOIS THIS Sth DAY OF June, 2011.

BRUCE CANNON, Chairman County Board of Shelby County, Illinois

ATTEST:

Kathy Lantz, County Clerk

Ex Officio Secretary of said Shelby County Board

## **RESOLUTION 2011 - 24**

WHEREAS, the Illinois Prevailing Wage Act provides that a public body awarding any contract for public work, or doing the work by day labor, shall ascertain the general prevailing hourly rate of wages for employees engaged in such work; and

WHEREAS, the Act further provides that the said rates be publicly posted or kept available for inspection by any interested party, and that a certified copy be filed in the Office of the Secretary of State.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Shelby County that the prevailing wage rates set forth in "Exhibit A", attached hereto, and made a part of this Resolution, are the prevailing wage rates to be paid all laborers workers, and mechanics engaged in the construction and maintenance of public works coming under the jurisdiction of the County Board of Shelby County.

**BE IT FURTHER RESOLVED** that nothing herein shall be construed to apply to the prevailing hourly rate of wages in the locality for employment other than public works construction as defined in the said Act; and

**BE IT FURTHER RESOLVED** that the County Clerk of Shelby County is hereby directed to file a certified copy of this Resolution with the Illinois Secretary of State's Springfield office.

This Resolution shall be in full legal force and effect from and after its passage pursuant to law.

**DULY ADOPTED** on June 8, 2011.

Kathy A. Lantz, Shelby County Clerk

Bruce Cannon, Chairman of the Board Shelby County, Illinois

**ATTEST:** 

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## **Shelby County Prevailing Wage for June 2011**

Trade Name				Base	FRMAN					Pensn	Vac	Trng
ASBESTOS ABT-GEN	==	BLD	=		===== 29.560					9.520		
ASBESTOS ABT-MEC		BLD			29.710					2.500		
BOILERMAKER		BLD			34.000					11.43		
BRICK MASON		BLD			29.640					9.230		
CARPENTER		BLD			31.850					11.50		
CARPENTER		HWY			31.100					11.50		
CEMENT MASON		BLD			31.010					8.100		
CEMENT MASON		HWY			31.430					8.100		
CERAMIC TILE FNSHER		BLD		25.240	0.000		1.5	2.0	8.200	8.430	0.000	0.000
ELECTRIC PWR EOMT OP		ALL		35.440	0.000					10.98		
ELECTRIC PWR GRNDMAN		ALL		24.320	0.000					7.540		
ELECTRIC PWR LINEMAN		ALL		39.370	41.910					12.20		
ELECTRIC PWR TRK DRV		ALL		25.510	0.000		1.5	2.0	5.000	7.920	0.000	0.190
ELECTRICIAN		BLD		33.220	36.540	1.5	1.5	2.0	5.350	6.540	0.000	0.500
ELECTRONIC SYS TECH		BLD		30.630	32.380	1.5	1.5	2.0	5.250	5.240	0.000	0.250
ELEVATOR CONSTRUCTOR		BLD		39.100	43.990	2.0	2.0	2.0	10.53	10.71	2.350	0.000
GLAZIER		BLD		30.780	32.780	1.5	2.0	2.0	6.130	7.650	0.000	0.330
HT/FROST INSULATOR		BLD		36.260	37.260	1.5	1.5	2.0	7.150	10.46	0.000	0.500
IRON WORKER		BLD		29.140	31.140	1.5	1.5	2.0	5.860	10.78	0.000	0.600
IRON WORKER		HWY		29.640	31.140	1.5	1.5	2.0	5.860	10.78	0.000	0.600
LABORER		BLD		26.310	27.560	1.5	1.5	2.0	5.750	9.520	0.000	0.800
LABORER		HWY		27.720	28.720	1.5	1.5	2.0	5.750	9.520	0.000	0.800
LATHER		BLD		29.600	31.850	1.5	1.5	2.0	7.350	11.50	0.000	0.420
MACHINIST		BLD		43.160	45.160	1.5	1.5	2.0	7.640	8.700	0.000	0.000
MARBLE FINISHERS		BLD		25.240	0.000	1.5	1.5	2.0	8.200	8.430	0.000	0.000
MARBLE MASON		BLD		26.740	27.990	1.5	1.5	2.0	8.200	8.430	0.000	0.000
MILLWRIGHT		BLD		29.620	31.870	1.5	1.5	2.0	7.350	11.94	0.000	0.420
MILLWRIGHT		HWY		30.800	32.550	1.5	1.5	2.0	7.350	12.39	0.000	0.420
OPERATING ENGINEER		$\mathtt{BLD}$	1	32.250	33.750	1.5	1.5	2.0	8.750	7.450	0.000	1.300
OPERATING ENGINEER		BLD	2	29.900	33.750	1.5	1.5	2.0	8.750	7.450	0.000	1.300
OPERATING ENGINEER		$_{\mathrm{BLD}}$	3	26.300	33.750	1.5	1.5	2.0	8.750	7.450	0.000	1.300
OPERATING ENGINEER		BLD	4	33.750	33.750	1.5	1.5	2.0	8.750	7.450	0.000	1.300
OPERATING ENGINEER				34.600						7.450		
OPERATING ENGINEER				31.000						7.450		
OPERATING ENGINEER				25.500						7.450		
OPERATING ENGINEER			4	36.100						7.450		
PAINTER		ALL		27.500	29.000	1.5				9.420		
PAINTER OVER 30FT		ALL			30.000					9.420		
PAINTER PWR EQMT		ALL			29.750					9.420		
PILEDRIVER		BLD			32.350					11.50		
PILEDRIVER		HWY			32.100					11.50		
PIPEFITTER		BLD			38.600					7.650		
PLASTERER		BLD			31.970					9.300		
PLUMBER		BLD			38.600					7.650		
ROOFER		BLD			27.300					6.280		
SHEETMETAL WORKER		BLD			35.100					9.800		
SPRINKLER FITTER		BLD			38.890					8.200		
STONE MASON		BLD			29.640		–			9.230		
TERRAZZO FINISHER		BLD		25.240	0.000					8.430		
TERRAZZO MASON TILE LAYER		BLD			27.990					8.430		
TILE MASON		BLD		29.600						11.50		
TRUCK DRIVER	T	BLD	7	26.740						8.430		
TRUCK DRIVER	E E			30.350						4.610 4.610		
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                   W O&C 3 24.900
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TRUCK DRIVER
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TUCKPOINTER
                       BLD
                             28.140 29.640 1.5
                                                1.5 2.0 8.200 9.230 0.000 0.580
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### Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

## **Explanations**

SHELBY COUNTY

TRUCK DRIVERS (EAST) - East of a line starting where such line from the northeast corner of Moultrie County in a southwesterly direction to Findlay intersects the Moultrie-Shelby Counties line, to Findlay, continuing in a southerly direction to a point approximately 2-1/2 miles south of Middlesworth, continuing to a point on the Shelby-Cumberland Counties line approximately one mile south of the Trowbridge Neoga Road.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

... ... Book Appliations. . .

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

## ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vactor trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

## OPERATING ENGINEERS - BUILDING

Asphalt Screed Man; Aspco Concrete Spreaders; Asphalt Pavers; Asphalt Plant Engineer; Asphalt Rollers on Bituminous Concrete; Athey Loaders; Backfillers, Crane Type; Backhoes; Barber Green Loaders; Bulldozers; Cableways; Cherry Pickers; Clam Shells; C.M.I. & similar type autograde formless paver, autograde placer & finisher; Concrete Breakers; Concrete Pumps; Derricks; Derrick Boats; Draglines; Earth Auger or Boring Machines; Elevating Graders; Engineers on Dredges; Gravel Processing Machines; Head Equipment Greaser; High Lifts or Fork Lifts; Hoists with two or more drums or two or more load lines; Locomotives, All; Mechanics; Motor Graders or Auto Patrols; Operators or Leverman on Dredges; Operators, Power Boat; Operators, Pug Mill (Asphalt Plants); Orange Peels; Overhead Cranes; Paving Mixers; Piledrivers; Pipe Wrapping and Painting Machines; Pushdozers, or Push Cats; Robotic Controlled Equipment in this Classification; Rock Crushers; Ross Carrier or Similar Machines; Rotomill; Scoops, Skimmer, two cu. yd. capacity and under; Scoops, All or Tournapull; Sheep-Foot Roller (Self Propelled); Shovels; Skid Steer; Skimmer Scoops; Temporary Concrete Plant Operators; Test Hole Drilling Machines; Tower Machines; Tower Mixers; Track Type End Loaders; Track Type Fork Lifts or High Lifts; Track Jacks and Tampers; Tractors, Sideboom; Trenching or Ditching Machine; Tunnelluggers; Vermeer Type Saws; Water Blaster Cutting Head; Wheel Type End Loaders; Winch Cat.

CLASS 2. Air Compressors (six to eight)\*; Asphalt Boosters and Heaters; Asphalt Distributors; Asphalt Plant Fireman; Oiler on Two Paving Mixers When Used in Tandem; Boom or Winch Trucks; Bull Floats or Flexplanes; Concrete Finishing Machine; Concrete Saws, Self-Propelled; Concrete Spreading Machines; Conveyors (six to eight)\*; Generators (six to eight)\*; Gravel or Stone Spreader, Power Operated; Hoist (with One Drum and One Load Line); Light Plants (six to eight)\*; Mechanical Heaters (six to eight)\*; Mud Jacks; Post Hole Digger, Mechanical; Pug Mills when used for other than Asphalt operation; Robotic Controlled Equipment in this Classification; Road or Street Sweeper, Self Propelled; Rollers (except bituminous concrete); Seaman Tiller; Straw Machine; Vibratory Compactor; Water Blaster, Power Unit; Welding Machines (six to eight)\*; Well Drill Machines.

CLASS 3. Air Compressors(one to five)\*; Air Compressors, Track or Self-Propelled; Automatic Hoist; Building Elevators; Bulk Cement Batching Plants; Conveyors (one to five)\*; Concrete Mixers (Except Plant, Paver, or Tower); Firemen; Generators (one to five)\*; Greasers; Helper on Single Paving Mixer; Hoist, Automatic; Light Plants (one to five)\*; Mechanic Helpers; Mechanical Heaters (one to five)\*; Oilers;

Power Form Graders; Power Sub-Graders; Robotic Controlled Equipment in this Classification; Scissors Hoist; Tractors without power attachments regardless of size or type; Truck Crane Oiler and Driver (1 man); Vibratory Hammer (power source); Water Pumps (one to five) \*; Welding Machines (1/300 Amp. or over)\*; Welding machines (one to five) \*

- CLASS 4. Lattice Boom Crawler Cranes; Lattice Boom Truck Cranes; Telescopic Truck-Mounted Cranes; Tower Cranes.
- \* Combinations of one to eight of any Air Compressors, Conveyors, Welding Machines, Water Pumps, Light Plants, or Generators shall be in batteries or within 400 feet and shall be paid as per the Classification Schedule contained in this Article.

### OPERATING ENGINEERS - HIGHWAY

- Asphalt Screed Man; Asphco Concrete Spreaders; Asphalt Pavers; Asphalt Plant Engineer; Asphalt Rollers on Bituminous Concrete; Athey Loaders; Backhoes; Barber Green Loaders; Bulldozers; Cableways; Carry Deck Pickers; Cherry Pickers (Rough Terrain); C.M.I. & similar type-autograde formless paver, autograde placer & finisher; Concrete Breakers; Concrete Plant Operators; Concrete Pumps; Derricks; Derrick Boats; Dewatering Systems; Earth Auger or Boring Machines; Elevating Graders; Engineers on Dredges; Gravel Processing Machines; Grout Pump; Head Equipment Greaser; High Lifts or Fork Lifts; Hoists with two or more drums or two or more load lines; Hydro Jet or Hydro Laser; Locomotives, All; Mechanics; Motor Graders or Auto Patrols; Multi-Point Power Lifting Equipment; Operators or Leverman on Dredges; Operators, Power Boat; Operators, Pug Mill (Asphalt Plants); Overhead Cranes; Paving Mixers; Piledrivers; Pipe Wrapping and Painting Machines; Push-dozers, or Push Cats; Robotic Controlled Equipment in this Classification; Rock Crushers; Ross Carrier or Similar Machines; Roto-Mill; Scoops, Skimmer, two cu. yd. capacity and under; Sheep-Foot Roller (Self Pro-pelled); Shovels; Skid Steer; Skimmer Scoops; Test Hole Drilling Machines; Tower Machines; Tower Mixers; Track Type End Loaders; Track Type Fork Lifts or High Lifts; Track Jacks and Tampers; Tractors, Side-boom; Trenching or Ditching Machine; Tunnelluggers; Vermeer-Type Saws; Wheel Type End Loaders; Winch Cat; Scoops, All or Tournapull.
- Air Compressors (six to eight)\*; Articulated Dumps; Asphalt Boosters and Heaters; Asphalt Distributors; Asphalt Plant Fireman; Boom or Winch Trucks; Building Elevators; Bull Floats or Flexplanes; Concrete Finishing Machine; Concrete Saws, Self-Propelled; Concrete Spreading Machines; Conveyors (six to eight)\*; Generators (six to eight)\*; Gravel or Stone Spreader, Power Operated; Hoist, Automatic; Hoist with One Drum and One Load Line; Light Plants (six to eight) \*; Mechanical Heaters (six to eight)\*; Mud Jacks; Off Road Water Wagons; Oiler on Two Paving Mixers When Used in Tandem; Post Hole Digger, Mechanical; Robotic Controlled Equipment in This Classification; Road or Street Sweeper, Self-Propelled; Rollers (except bituminous concrete); Scissor Hoist; Sea-man Tiller; Straw Machine; Vibratory Compactor; Water Pumps (six to eight)\*; Well Drill Machines.
- CLASS 3. Air Compressors (one to five)\*; Air Compressors, Track or Self-Propelled; Bulk Cement Batching Plants; Conveyors (one to five)\*; Concrete Mixers (Except Plant, Paver, or Tower); Firemen; Generators

(one to five)\*; Greasers; Helper on Single Paving Mixer; Light Plants (one to five)\*; Mechanic Helpers; Mechanical Heaters (one to five)\*; Oilers; Power Form Graders; Power Sub-Graders; Pug Mills when used for other than Asphalt operation; Robotic Controlled Equipment in This Classification; Tractors without power attachments, regardless of size or type; Truck Crane Oiler and Driver (1 man); Vibratory Hammer (power source); Water Pumps (one to five)\*; Welding Machines (one 300 Amp. or over)\*; Welding Machines (one to five)\*.

CLASS 4. Lattice Boom Crawler Crane; Lattice Boom Truck Crane; Telescopic Truck-Mounted Crane; Tower Crane.

\*Combinations of one to eight of any Air Compressors, Conveyors, Welding Machines, Water Pumps, Light Plants or Generators shall be in batteries or within 400 feet and shall be paid as per the Classification Schedule contained in this Article.

## Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Pra je

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING EXAMINED THE ATTACHED

RESOLUTION \_\_\_\_\_\_X

AGREEMENT

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

A-58 Byers Printing Company, Springfield, Illinois.

STATE OF ILLINOIS,						
County of Shelby	SS.					
Road District of Prairie						
To the County Board of She1	by County, Illinois:					
The undersigned, Highway Comm	nissioner of the Road District of Shelby in s	said				
County, would respectfully represent the	hat a culvert needs to be replaced					
over the unnamed tributary	where the same is crossed by the high	way				
TR 328 at a point near NE 1	/4, NE 1/4 Section 17; R5E; T9N; 3rd pm					
in said Road District, for which said v	work the Road District of Prairie is					
responsible; and the cost of which work will be three thousand Dollars, which sum will be more than .02 per cent of the full, fair cash value of all the taxable property in said Road District, as equalized or assessed by the Department of Revenue, and the tax rate for road purposes in said Road District was in each year for the 2 years last past not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code.						
"County Bridge Fund" in the County	mmissioner hereby petitions you for aid, and for an appropriation from a Treasury of a sum sufficient to meet one half the expenses of said bring prepared to furnish the other half of the amount required.					
Dated at Shelbyville	this 1st day of June 20	011				
	Highway Commissioner					
STATE OF ILLINOIS,						
County of Shelby	ss.					
Road District of Prairie						
I, the undersigned Highway Comm	nissioner of the Road District of Prairie at I have made a careful estimate of the probable cost of	, the				
I, the undersigned Highway Comm County aforesaid, hereby state th	missioner of the Road District of	the				
I, the undersigned Highway Comm County aforesaid, hereby state th	at I have made a careful estimate of the probable cost of	the				
I, the undersigned Highway Comn County aforesaid, hereby state th	at I have made a careful estimate of the probable cost of (Here state the description of the work asked for.)	the				
I, the undersigned Highway Comm County aforesaid, hereby state th	at I have made a careful estimate of the probable cost of  (Here state the description of the work asked for.)  1500  1500	the				
I, the undersigned Highway Comm County aforesaid, hereby state the Pipe Culvert - Labor, Equip, Mat'1	at I have made a careful estimate of the probable cost of  (Here state the description of the work asked for.)  1500  1500	the				
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I, the undersigned Highway Comm County aforesaid, hereby state the  Pipe Culvert -  Labor, Equip, Mat'1  TOTAL  and I do estimate that the probable co	at I have made a careful estimate of the probable cost of (Here state the description of the work asked for.)  1500  - 1500  - 3000  st of the same will be three thousand Doll	ars.				

County of.

ROAD DISTRICT OF

Prairie

COUNTY, ILLINOIS

Shelby

S. Alan Spesard

Notary Public, State of Illinois

Shelby County

My Commission Expires 5/14/2015

2011

Highway Commissioner.

-being duly swom, on oath says that

Dollars mentioned in the estimate to which this

Highway Commissioner of said Road District of

day of June

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253 Byers Printing Company, Springfield, Illinois,	County Clerk.	Filed thisday o	



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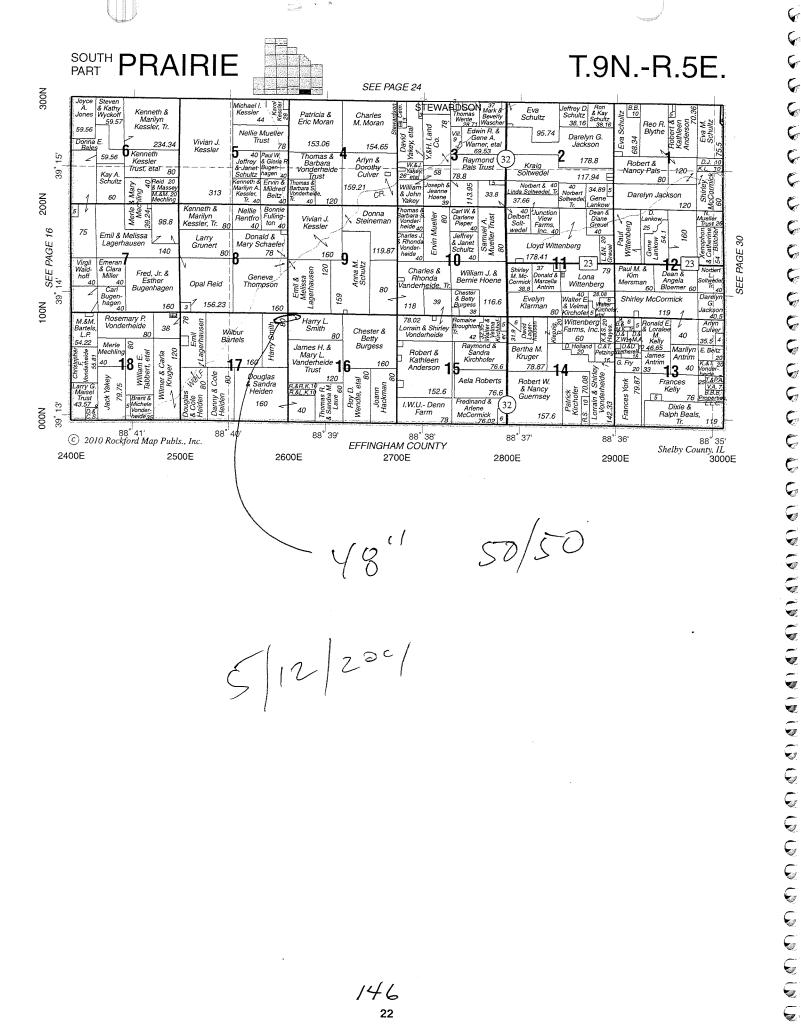
Ervin Mueller

Prairie

Prairie

Shelby

SLYLE OF ILLINOIS,



TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING EXAMINED THE ATTACHED

RESOLUTION	
PETITION	X
AGREEMENT	

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD-& BRIDGE COMMITTEE

#### **DETERMINATION OF JURISDICTION OVER ROADWAY**

Whereas there exists a roadway running from the county road to Bethel Cemetery being 1056 pt. Feet long including the turnaround, running north and south generally along the line between sections 20 and 21 of Okaw Township in Shelby County Illinois and;

Whereas there has existed a question as between the Road District and the Cemetery Board of Managers as to which party had jurisdiction over said road, and;

Whereas a plat has been located, a copy of which is attached hereto, from the year 1914 which shows said road to be a township road and which plat would have been prepared from highway records of that time, but now lost, and is the best evidence now existing which defines the nature of said road;

NOW THEREFORE, I the undersigned, being the Highway Commissioner of Okaw Road District do hereby determine, based on said plat, that the described road is now, and has always been, a Township road.

Dated 2011

Donald R. Keown Highway Commissioner

Copies to: County Highway Office Okaw Road District Cemetery Board of Managers

A-58 Byers Printing Company, Springfield, Illinois.

STATE OF ILLINOIS,					
County of She1by	SS.			. 7	
Road District of Okaw					
To the County Board of St	nelby		County,	Illinois:	
The undersigned, Highway Comr	missioner of the Ros	ad District	of Ol	saww	in said
County, would respectfully represent the	hat a drainage	structu	re nec	eds to be re	placed
over the unnamed t	tributary		where the sa	me is crossed b	by the highway
Bethel Cemetary Road, at a	point near NW	1/4, NW	1/4, Section	on 21; R4E;	T12N; 3rd PM
in said Road District, for which said v	work the Road Distr	rict of	Okaw	i	S
responsible; and the cost of which work which sum will be more than .02 per District, as equalized or assessed by Road District was in each year for the in Section 6-501 of the Illinois Highway	cent of the full, fa the Department of 2 years last past n	air cash val f Revenue,	ue of all the and the tax	taxable property rate for road p	y in said Road urposes in said
Wherefore, the said Highway Co "County Bridge Fund" in the County or other work, said Road District being	y Treasury of a sum	sufficient	to meet one h	alf the expenses	s of said bridge
Dated at Shelbyville	, this	lst	day of	June	A. D. 3 2011
				Highway Co	ommissioner.
STATE OF ILLINOIS,					
County of Shelby	SS.				
Road District of Okaw					
I, the undersigned Highway Comn County aforesaid, hereby state th					,
	(Here state the description			the probable	cost of the
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Pipe -	12,000	1	<u>Quotani di</u>	200 mm 200 200 200 200 200 200 200 200 2	
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	\$15,000				
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Filed this.  A. D  County  Byers Frinting Company, Springfield, Illinois.		COT	OR REPAIR DRAIN ROAD
ompany, Spring	JUN 0 8 2011	Shelby COUNTY, ILL	ON FOR COUNTY AID TO REPAIR BRIDGE, CULVET DRAINAGE STRUCTURE ROAD DISTRICT OF OKAW
A. D. County C	NIV CLERK	lby ILLINOIS	
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June A. D. 2011	to value	isi s	worn to before me, thi	Subscribed and s
Hıghway Commissioner.		_		
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expensive than is needed for the purpose	atom ad ton	lliw ames at	necessary, and that the	affidavit is attached is
mentioned in the estimate to which this	216[Io(I		fifteen thousand	
being duly sworn, on oath says that			Okaw	
ay Commissioner of said Road District of	wdgiH		Don Keown	MAS
			OKOW	Koad District of

OFFICIAL SEAL
S. Alan Spesard
Notary Public, State of Illinois
Shelby County
My Commission Expires 5/14/2015

County of Shelby

STATE OF ILLINOIS,



Hendricks John Ulric Jomes Dazey 294.45 right 40. Middles worth 216-55  $\mathcal{H}$ 8 Freyburg A. W dell MARK Fitzwa LEHUBAT FARM Walter W.M. Price Coleman Edw. Turne Richards 218.41 E. Fr. . 160 255 J.L. Truitt B. J.E. Dog E. Barşcht 217.55 John Mi W.O. Llew ellyn Lander 100. 20 Hiela Wm.  $\mathcal{H}$ Hendricke Hendri N.A. Bosta H. W. W. W. Baxte 1+44 WW. Chas. Hardin Dove 40. Coon Bros. E.A.Mrs. T. Welsk

As broye

TO: THE SHELBY COUNTY BOARD

WE, THE MEMBERS OF THE ROAD AND BRIDGE COMMITTEE, HAVING EXAMINED THE ATTACHED

DO HEREBY RECOMMEND APPROVAL OF SAME BY THE COUNTY BOARD.

RESPECTFULLY SUBMITTED,
ROAD & BRIDGE COMMITTEE

A-58 Byers Printing Company, Springfield, Illinois.

STATE OF ILLINOIS,						
County of Shelby	SS.					
Road District of Ash Grove						
To the County Board of Shel	lby		County,	Illinois:		
The undersigned, Highway Comm	missioner of the Roa	d District o	of As	sh Grove	in	said
County, would respectfully represent the	hat <u>a culve</u>	t A	nee	eds to be	replaced	
over the unnamed tributa	ary		where the sa	me is crossed	by the hig	hway
TR 428 at a point near SW 1	1/4, SE 1/4 Sec	tion 12;	R6E; T111	I; 3rd PM		
in said Road District, for which said v	work the Road Distr	ict of	Ash Grove	2	is	
responsible; and the cost of which work which sum will be more than .02 per District, as equalized or assessed by Road District was in each year for the in Section 6-501 of the Illinois Highway	cent of the full, fa the Department of 2 years last past no	ir cash value Revenue, a	e of all the and the tax	taxable prope rate for road	erty in said i purposes in	Road said
Wherefore, the said Highway Co: "County Bridge Fund" in the County or other work, said Road District beir	y Treasury of a sum	sufficient to	meet one h	alf the expen	ses of said b	
Dated at Shelbyville	e, this	3rd	_day of	June		2011
	••••			Highway	Commission	er.
STATE OF ILLINOIS,  County of Shelby  Road District of Ash Grove  I, the undersigned Highway Comm County aforesaid, hereby state the	ss.  missioner of the Road at I have made (Here state the description	a careful	estimate of	Grove the probal	ole cost of	the
Pipe Culvert -	2000	grana man	يو هن در ادر در دادر المعراقيس المعاشد		~ ~~~~	
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and I do estimate that the probable co		. 1	hree thou	sand		ollars.
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Byers Printing Company, Springfield, Illinois,		Filed this day of		SHEENY COUNTY CLERK O	JW 08 2011			COUNTY, ILLINOIS	Shelby	Ash Grove	ROAD DISTRICT OF	DRAINAGE STRUCTURE

OFFICIAL SEAL
S. Alan Spesard
Notary Public, State of Illinois
Shelby County
Wy Commission Expires 5/14/2015

1102

Highway Commissioner.

July 1	
Dollars mentioned in the estimate to which this not be more expensive than is needed for the purpose	three thousand affidavit is attached is necessary, and that the same will required.
being duly swom, on oath says that	Arove Grove
Highway Commissioner of said Road District of	Brian Anderson
	County of Shelby Ss. Road District of Ash Grove
	STATE OF ILLINOIS,
154	4

3rd

Subscribed and sworn to before me, this.

Resolution Number: 2

2011-25

Applicants: Ralph Riley c/o Jared Kirkendoll

Whereas, petition by Mr. Riley, wishing to rezone his property, that is currently zoned Agriculture to General Business, to develop a light industrial manufacturing operation. The property is located at S21 T10N R2E \* E 1/2 NW SW 20 AC (Section 21, Cold Spring Township). Approximately 275' by 287' section of said property will be rezoned. Section is located on East side of property around existing buildings to be used for business, along township road 825N. A total of 60,445 ft<sup>2</sup>.

**Whereas**, hearings with respect to this rezoning request concerning the said real estate have been held before the Shelby County Planning Commission and Zoning Board of Appeals;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the County Board of Shelby County assembled this 8th day of June, 2011, that the rezoning request for the said real estate be approved.

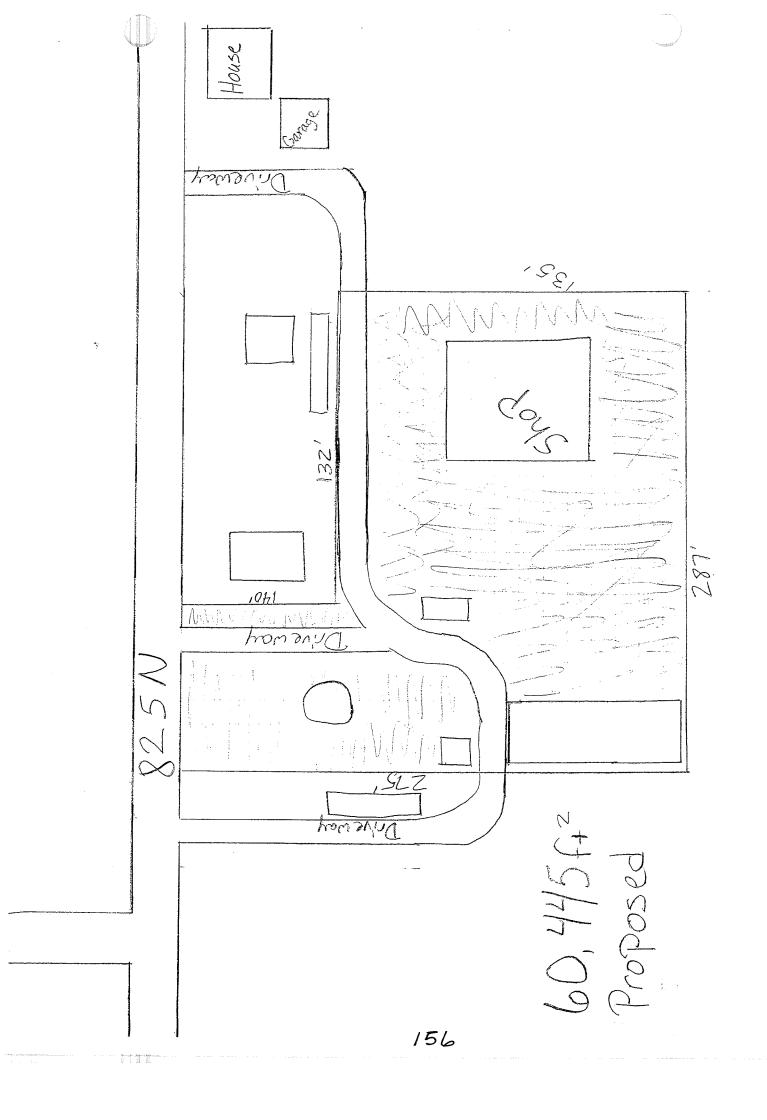
**BE IT FURTHER RESOLVED** that the Zoning Administrator be, and he is, hereby directed to issue Notice of District Change to the owner of the said real estate.

Duly adopted and approved this 8th day of June 2011

Bruce Cannon, Chairman Shelby County Board

ATTEST:

Kathy Lantz, Shelby County Clerk



## Zoning/EMA Report Shelby County Board Meeting 6/8/11

#### **Zoning**

Petition to Rezone, Mr. Ralph Riley c/o Jared Kirkendoll, Cold Spring Township Section 21, Ag to GB.
-Approved by Planning Commission and Board of Appeals.

10 Building Permits Issued

- 6 Accessory Buildings
- 1 Grain Bin
- 2 New Residences
- 1 Residential Addition

#### **EMA**

Incident Command(ICS 300) will be held July 9<sup>th</sup> and 10<sup>th</sup> Incident Command(ICS 400) will be held August 20<sup>th</sup> and 21<sup>st</sup>

Local Emergency Planning Committee meeting will be held June 16<sup>th</sup> at 6:30 pm location to be determined.

EMA Committee met May 13<sup>th</sup> and discussed the Sheriff's office giving EMA a vehicle. Committee discussed and approved.

#### **May Building Permit Log**

<u>Date</u>	<u>Name</u>	<u>Township</u>	Parcel ID	<u>Type</u>	<u>Fee</u>
5/3/2011	Mike Matlock	34; Flat Branch	0603-34-00-300-003	Acc Building	N/F
5/4/2011	Frank Woodall	32; Holland	0819-32-00-300-008	Acc Building	N/F
5/6/2011	Rob Amling	16; Cold Spring	0417-16-00-100-003	Acc Building	\$ 125.00
5/11/2011	Danny Jones	25; Lakewood	0918-25-00-100-015	Ag to GB	\$ 250.00
5/16/2011	Rhodes France Scout Camp	12; Oconee	1116-12-00-100-001	Acc Building	\$ 125.00
5/18/2011	Bethany Farms c/o Gary McDonald	01; Penn	1304-01-00-100-001	Mod Home	\$ 175.00
5/19/2011	Shirley Smart	33; Tower Hill	2311-33-00-300-002	Res. Addition	\$ 125.00
5/20/2011	MKB Farms, Inc	10; Herrick	0723-10-00-400-004	New Res.	\$ 175.00
5/23/2011	Doris Giesler	36; Windsor	2409-36-00-200-004	Acc Building	N/F
5/27/2011	Rick Kuhn	19; Oconee	1116-19-00-200-004	Grain Bin	N/F
5/27/2011	Robert Florey	25; Tower Hill	2311-25-00-200-003	Acc Building	N/F
	5/3/2011 5/4/2011 5/6/2011 5/11/2011 5/16/2011 5/18/2011 5/19/2011 5/20/2011 5/23/2011 5/27/2011	5/3/2011 Mike Matlock 5/4/2011 Frank Woodall 5/6/2011 Rob Amling 5/11/2011 Danny Jones 5/16/2011 Rhodes France Scout Camp 5/18/2011 Bethany Farms c/o Gary McDonald 5/19/2011 Shirley Smart 5/20/2011 MKB Farms, Inc 5/23/2011 Doris Giesler 5/27/2011 Rick Kuhn	5/3/2011Mike Matlock34; Flat Branch5/4/2011Frank Woodall32; Holland5/6/2011Rob Amling16; Cold Spring5/11/2011Danny Jones25; Lakewood5/16/2011Rhodes France Scout Camp12; Oconee5/18/2011Bethany Farms c/o Gary McDonald01; Penn5/19/2011Shirley Smart33; Tower Hill5/20/2011MKB Farms, Inc10; Herrick5/23/2011Doris Giesler36; Windsor5/27/2011Rick Kuhn19; Oconee	5/3/2011Mike Matlock34; Flat Branch0603-34-00-300-0035/4/2011Frank Woodall32; Holland0819-32-00-300-0085/6/2011Rob Amling16; Cold Spring0417-16-00-100-0035/11/2011Danny Jones25; Lakewood0918-25-00-100-0155/16/2011Rhodes France Scout Camp12; Oconee1116-12-00-100-0015/18/2011Bethany Farms c/o Gary McDonald01; Penn1304-01-00-100-0015/19/2011Shirley Smart33; Tower Hill2311-33-00-300-0025/20/2011MKB Farms, Inc10; Herrick0723-10-00-400-0045/23/2011Doris Giesler36; Windsor2409-36-00-200-0045/27/2011Rick Kuhn19; Oconee1116-19-00-200-004	5/3/2011         Mike Matlock         34; Flat Branch         0603-34-00-300-003         Acc Building           5/4/2011         Frank Woodall         32; Holland         0819-32-00-300-008         Acc Building           5/6/2011         Rob Amling         16; Cold Spring         0417-16-00-100-003         Acc Building           5/11/2011         Danny Jones         25; Lakewood         0918-25-00-100-015         Ag to GB           5/16/2011         Rhodes France Scout Camp         12; Oconee         1116-12-00-100-001         Acc Building           5/18/2011         Bethany Farms c/o Gary McDonald         01; Penn         1304-01-00-100-001         Mod Home           5/19/2011         Shirley Smart         33; Tower Hill         2311-33-00-300-002         Res. Addition           5/20/2011         MKB Farms, Inc         10; Herrick         0723-10-00-400-004         New Res.           5/23/2011         Doris Giesler         36; Windsor         2409-36-00-200-004         Acc Building           5/27/2011         Rick Kuhn         19; Oconee         1116-19-00-200-004         Grain Bin

Fee Total: \$975.00

# REGIONAL OFFICE OF EDUCATION #11 "Report of Official Acts" (Fiscal Year 2011)

	Dec 10-Feb 11	Mar 11 -May 11	Jun 11 -Aug 11	Sept 11-Nov 11
General Operations				
Grant Funded Employees	33	33		
# of Grant Programs	11	11		
Treasurer Bonds Approved	0	0		
School District Audits Reviewed	27	0		
Teaching Vacancies Posted (web)	web	web		
Regional Board of School Trustee Meetings	2	0		
Reorganization/Detachment Hearings	2	0		
Regional Office of Education Committee Meetings	1	1		
Professional Development Advisory Committee Meetings	0	1		
Regional Reviews Printed (Newsletters)	0	0		
Regional Directories Printed (web)	web	web	,	
Retired Teacher Newsletters Printed	146	1170		
GED	· · · · · · · · · · · · · · · · · · ·			
GED Applications Received	62	133		
Candidates completing exam - initial exam	33	82		
Candidates Retested	17	36		
Candidates who have met score requirements	21	54		
Official Transcripts issued	35	47		
Bus Drivers	J		L	<u> </u>
Initial Bus Driver Courses Held	2	2		
Initial Bus Driver Course Participants	12	12		
Refresher Bus Driver Courses Held	3	8		
Refresher Bus Driver Course Participants	184	228		
	<u> </u>			
Number of Students in "Beacons"	12	9	***************************************	
Number of Students in "Bridges" (Safe Schools Program)	90	88		
Number of Students in "Pathways" (Alternative Educ. Prog.)	92	83		
Home School Packets to Parents/Guardians	13	15		
Home Schools Registered	6	3		
Home Schooled Students Registered	8	3		
Truancy Letters Sent to Parent/Guardian	69	57		
Truancies Referred to State's Attorney	6	6	· · · · · · · · · · · · · · · · · · ·	
	<u> </u>	<u></u>		· · · · · · · · · · · · · · · · · · ·
Buildings Inspected	32	7		
Building Permits Issued / Occupancy Permits Issued	0/2	0/0		
Amendments processed / 10 Year Surveys processed	1	0		

#### Shelby County Treasurer Monthly Report of Investments 1-Jun-11

Bank Balance: \$12,636,816.34

### Passbooks, Money Markets, & Certificates of Deposits

#### Checking & Cash

\$ \$	637,745.44	MMD			
	4 454 470 07		_		
	1,454,473.37	MMD	General Fund	\$	65,433.09
<u>\$</u>	-				
Φ	-		County Payroll Clearing	\$	16,518.06
Φ	-				
	_		Section 105 Claims	\$	2,000.00
<u>\$</u>	-		_		
<u>\$</u>	32,518.77	PB	County Health Fund	\$	-
<u>D</u>	123,941.44	CD			
<u>\$</u>	17,411.30	MMD	County Health-TB	\$	_
<u>\$</u>	37,555.96	MMD			
\$	47,965.52	MMD	Animal Control Fund	\$	_
\$	23,379.06	MMD			
\$	97,678.04	PB	Ambulance Fund	\$	-
\$	151,963.87	MMD			
\$	959,706.89	MMD	Mental Health Fund	\$	
\$	_			,	
\$	1,260,580.20	PB	IMRF Fund	\$	_
\$					
\$	223,200.32	PB	Social Security Fund	\$	
\$	54,574.46	CD & N	ИMD		
\$	32,491.31	PB	Indemnity Fund	\$	-
\$	_				
\$	2,384.06	PB	Court Security Fund	\$	_
\$	-		•		
\$	217,959.56	MMD	County Bridge Fund	\$	_
\$	-		, 0		
\$	66,137.52	PB	County Highway Fund	\$	_
\$	-		, <u> </u>	<u> </u>	
\$	108,600.72	MMD	FASM Fund	\$	_
\$	-			<u> </u>	
\$	426,262.23	MMD	County Motor Fuel Tax Fund	\$	
\$	<del>-</del>		ara and	Ψ	
	6,694.66	PB	Tourism Fund	\$	
\$	97,053.51	CD & N		Ψ	
\$	242,297.28	PB	Probation Fund	\$	
\$	55,222.96	CD & N		Ψ	_
\$	74,518.95	PB	Assist Court Fund	Φ.	
\$ \$ \$ \$ \$ \$	7-4,070.00	: 0	Assist Court Fulld	\$	-
\$	6,530.65	РВ	Law Library Fund	<b>c</b>	
*	0,000.00	י ו	Law Library Fullu	\$	
\$	84,800.99	РВ	Automation Fund	\$	
\$	,555.55		. tetomation i unu	Ψ	-
\$ \$ \$	100,435.81	РВ	Recording Fund	\$	
<u>·</u>		. 5	. tooording i unu	Φ	-
\$	9,788.61	PB	Drug Traffic Fund	Ф	
\$	6,871.68	CD	Drag Trame Lunu	\$	_
\$	26,103.95	MMD	Airport Fund	ø	4 55
\$	241,895.32	CD & N	•	\$	1,565.50
\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	569,010.92	MMD		ው	
\$	503,010.32	טואויי	Home Nursing Fund	\$	-
\$	_		\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	•	
\$	_		W.I.C. Fund	\$	28,368.58
Ψ Φ	445.407.01				
Φ	115,137.91	MMD	Local Bridge Fund	\$	_
Φ	-		<b></b>	_	
φ	-		Township Bridge Fund	\$	18,339.82
\$	-		T 1. 6	_	
\$	-		Township Construction Fund	\$	374.13

\$ 292,178.33	MMD			- I
\$ 1,126,713.60 \$ -	MMD	Township Motor Fuel Tax	\$	_
\$ 1,126,713.60 \$ - \$ 1,147.05 \$ - \$ 280,118.99	PB	Estate Tax Fund	\$	_
	РВ	Minor Unknown Heirs Fund	\$	_
\$ - \$ 7,097.95	РВ	Probation Drug Testing	\$	-
\$ 178.82	MMD	Carriage Park Fund	\$	-
\$ 42,083.67 \$ 198,650.28	MMD PB	Drainage Fund	\$	1,500.00
\$ 178.82 \$ 42,083.67 \$ 198,650.28 \$ - \$ 43,324.81 \$ 81,826.72 \$ 169,397.26 \$ 26,794.87	РВ	Document Storage Fund	\$	
\$ 81,826.72 \$ 169,397.26	MMD PB	Misc County Health Fund	\$	-
\$ 26,794.87 \$ 45,197.69	MMD PB	Litigation Fund	\$	-
\$ 45,197.69 \$ 208,137.41 \$ 184,647.10	CD PB	Revolving Loan Fund	\$	_
\$ - \$ 13,477.95 \$ -	PB	Victim Impact Panel Fund	\$	
\$ - \$ 769.32	PB		· · · · · · · · · · · · · · · · · · ·	
\$ -		States Attorney Forf Fund	\$	-
\$ 623.54 \$ -	MMD	Findlay Road Project Fund	\$	
\$ 6,154.94 \$ -	PB	Rescue Squad Fund	\$	-
\$ 866.12 \$ -	MMD	Garden Acres Road Fund	\$	•
\$ 15,356.12	PB	DUI Equipment Fund	\$	
\$ - \$ 109,602.80 \$ 1,000,000.00	PB CD	GIS Fund	\$	-
\$ 175,577.63 \$ -	PB	Capital Improvement Fund	\$	574,551.60
\$ - \$ -		Pet Population	\$	11,153.12
\$ -	MMD	EMA Special Fund	\$	13,232.11
\$ - \$ - \$ -		County Health Petty Cash	\$	135.64
\$ -		Probation Petty Cash	\$	50.00
\$ - \$ -		County Treasurer Cash	\$	5,000.00
			\$	12,381,037.86
		County Collector Accounts		
Shelby County State Bank-Che	ockina		Φ.	
Busey Bank-Checking	cking	r	\$ \$ \$	200.00
National Bank at Pana				1,355.27
First National Bank of Assumpt			\$	3,098.63
Community Banks of Shelby Co Shelby County State Bank-Stra		wden	\$ \$ \$	14,457.85
First Federal Savings & Loan-S		2	\$	4,560.70
Busey Bank-Real Estate Tax Tr			\$ •	17,498.75
Shelby County State Bank-She			\$	7,657.25 32,327.73
Busey Bank-Money Market	,	,	\$	67,149.92
Ayars State Bank-Moweaqua				17,223.71
Shelby County State Bank-Find	llay		\$ \$ \$	7,312.26
First National Bank of Pana				11,800.81
Peoples Bank of Pana				21,976.21
Prairie National	J		\$ \$ \$	7,838.85
Shelby County State Bank-Win			<u></u>	23,185.34
Dewitt Federal Savings & Loan Sigel Community Bank	-ivioweai	dug	\$	155.88
Shelby County State Bank-Mov	vesous		\$	9,899.52
Illinois Epay	•cayua		\$ \$ \$	1,937.33
1 - 3			Ψ	5,942.47
			\$	255,778.48

#### CERTIFICATE OF DEPOSITS June 1, 2011

General Fund(001) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 637,745.44
Animal Control Fund(003) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 37,555.96
Ambulance Fund(004) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 23,379.06
Mental Health Fund(005) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 151,963.87
Indemnity Fund(008) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 9,574.46
Probation Fund(016) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 97,053.51
Assist Court(017) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 222.96
Home Nursing Fund(024) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 116,895.32
Township Motor Fuel Tax Fund(029) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 292,178.33
Miscellaneous County Health Fund(043) Community Banks of Shelby County-MMD# 390	
.25% Interest	\$ 81,826.72
County Health Fund-TB(002) Ayars State Bank-CD# 3162 Matures 7/31/2011	
.75% Interest	\$ 123,941.44

#### CERTIFICATE OF DEPOSITS June 1, 2011

Indemnity Fund(008) Shelby County State Bank-CD# 14065 Matures 8/12/2011		
.65% Interest		\$ 45,000.00
Assist Court Fund(017) Shelby County State Bank-CD# 14794 Matures 10/18/2011 .65% Interest		
.00 // Interest		\$ 55,000.00
Home Nursing Fund(024) Prairie National Bank-CD# 14288 Matures 8/18/2011		
.65% Interest		\$ 125,000.00
Revolving Loan Fund(045) Community Banks of Shelby County-MMD# 720151		
.10% Interest		\$ 208,137.41
Capital Improvement(054) First Federal Savings & Loan-CD# 20555 Matures 10/16/2011		
1.25% Interest		\$ 1,000,000.00
Airport(022)		\$ 6,871.68
	TOTAL	\$ 3,012,346.16