

Road and Bridge Committee  
Meeting Minutes

FILED  
MAY 06 2025

Date and Time of meeting: Monday, April 7th, 2025, 4:29 pm

Location of Meeting: Shelby County Highway Department  
1590 State Highway 16  
Shelbyville, Illinois 62565

  
SHELBY COUNTY CLERK

Roll Call: Teresa Boehm, Chad Yantis, Larry Syfert, Tim Morse, Brent Wallace (All in attendance)

Also present Wendy Gregory, Michael Tappendorf, Tim Baumgarten and Alex Rose

Public Body Comment – Alex Rose spoke regarding the \$1.00/hour ARPA money for nonunion employees. Has reached out to the States Attorney 3 times and hasn't gotten an answer. Teresa Boehm responded that no one in this Committee had control over the ARPA money and wasn't sure if there was any ARPA money left.

Approval of Minutes from previous meeting – March 10th, 2025 Motion made by Tim Morse, Seconded by Teresa Boehm, Unanimously passes

Maintenance Department Update – A typed list of work completed by the maintenance department was supplied by Tim Baumgarten. Brent Wallace thanked the maintenance department for the good work they did with the ROW clearing down by Herrick. Chad Yantis also said CH 3 had no water over it this past week even though we had lots of rain. He was happy with that. Wallace asked if we are still having problems with stolen signs. Baumgarten said we put a camera up but they haven't been back to steal that sign.

Engineers report – A typed Engineer's report was supplied by Michael Tappendorf. Teresa Boehm discussed the USDA grant and is reaching out to them to see what more they need from the County regarding our 2022 audits so we can apply. Boehm also asked about the Findlay Road between bridge and Findlay getting done this year. Tappendorf said there is a letting April 25. Brent Wallace asked about the \$400,000 +/- future bill coming for work performed in 2022. Tappendorf said work was done before he got here, and the Federal/State is always behind on its billing, but was told the bill would be coming. But we have the money to pay for this. He just wanted the Committee to be aware. Tim Morse asked if there was a ceiling on the equipment grant that we hope to apply for. Tappendorf said up to \$30,000 matching if he recalls correctly.

Resolutions/Petitions for County Board Approval

1. Discussion and Approval of Resolution and to enter in to a Joint Agreement for use of local funds for the reconstruction of County Highway 3 East of Findlay. Estimated total cost to be \$2,550,000 of which \$160,000 may be used from local funds from the Matching Account (aka FASM) account. Motion made by Chad Yantis, Seconded by Larry Syfert, Unanimously passes
2. Discussion and Approval to award Section 19-17120-00-BR, reconstruction of county bridge 087-3120 to C Hill Civil Contractors in the amount of \$424,993.50 100% of construction cost to be paid by the Township Bridge Account. Motion made by Brent Wallace, Seconded by Chad Yantis, Unanimously passes, Unanimously passes
3. Discussion and Approval of Supplemental Engineering Agreement for Structure 087-3038 over Drake Creek Branch in Ash Grove/Big Spring Townships on TR 253A for the amount of \$12,100.
  - a. Supplemental due to shutdown of engineer leaving years ago and to cover costs of Construction layout and surveying services. Motion made by Chad Yantis, Seconded by Brent Wallace, Unanimously passes

Other Discussion For Road/Bridge Committee

4. Permitting
  - a. Policy on permitting landowner/contractor to perform ditching improvements on County Highways – continued.

- i. Approved List of Contractors?
  - b. Policy on the permitting of oversize/overweight loads. Multiple discussion held with other county engineers. Attachment sent with correspondence to R/B committee.
    - ii. Fees?
  - c. Oxcart Permitting System. Free to use and will track for us.

**Tappendorf is bringing the permitting policies decided on as a discussion and approval item next month.**
5. Online Posting for information on Policies for snow removal, ditching, ROW Permits. As well as posting for information on future upcoming projects.
  - a. Add/Remove Information? Post at all?

**Tappendorf is bringing this item as a discussion and approval item next month.**
6. Future Bill of \$400,000 +/- coming. This is unanticipated as construction was performed in 2022. Money to come from County Bridge and Matching Account.
7. Grants
  - a. USDA has an equipment grant. I have been told we cannot apply due to Audit.
  - b. No other Grants available other than EDP/CDBG. HSIP and TARP Opening soon. Possible Denial due to Audit.

Approval of CPCA – **Motion made by Brent Wallace, Seconded by Chad Yantis, Unanimously passes**


Approval of Claims- **Motion made by Brent Wallace, Seconded by Tim Morse, Unanimously passes**

Public Body Comment - **None**

Adjournment: Next Scheduled Meeting will be May 5th, 2025 @ 4:30 pm @ Highway Department **Motion made by Brent Wallace, Seconded by Chad Yantis, Unanimously passes**

I hereby approve these meeting minutes and authorize them to be duly recorded.

## Road & Bridge Committee

  
Teresa Boehm (Committee Chairwoman)

5-5-25  
Date

  
Tim Morse

5/5/25  
Date

  
Larry Syfert

Date

  
Brent Wallace

5/5/25  
Date

  
Chad Yantis

5-5-25  
Date