

Road and Bridge Committee
Meeting Agenda Minutes

Date and Time of meeting: Monday, July 7th, 2025, 4:30 pm

Location of Meeting: Shelby County Highway Department
1590 State Highway 16
Shelbyville, Illinois 62565

Roll Call: Teresa Boehm, Chad Yantis, Larry Syfert, Tim Morse, Brent Wallace (All present except for Brent Wallace)

Public Body Comment – None

Approval of Minutes from previous meeting – June 9th, 2025

Motion made by Chad Yantis, Seconded by Tim Morse, Passes Unanimously

Maintenance Department Update – Tim Baumgarten provided a typed list of work performed by the Laborers. Tim stated the list seemed a little shorter this month because they spent multiple days doing the same work.

Engineers report – Michael Tappendorf provided a typed Engineer's report. Tim Morse asked which railroad crossings the report was referring to. Michael pointed them out on the map in Okaw Township and other areas on the map. Teresa Boehm asked if they would be totally closed when they are being worked on and Michael stated "Yes, they will." But they would do it one at a time. Teresa Boehm asked about the status of the grant applications. Michael said we haven't heard anything yet.

Michael stated we have a bridge project in progress northwest of Henton. Hope to have it opened up next week. We had our preconstruction meeting for County Highway. Everything is leading to September construction.

Discussion and Approval items of R/B Committee

- 1) Discussion and Approval to move forward with hiring of new Engineering Technician. See Attached Offer Letter. Committee approved the hiring of new Engineering Technician. It was agreed his benefits would start as a new employee.
- 2) Discussion and Approval of County Highway 5/Country Club Road for Flowline reconstruction on large diameter pipe. Estimated cost from SD Fox Co, Inc in the amount of \$16,380 which will be paid by County Bridge Fund. Committee approved
- 3) Discussion and Recommendation for Approval at County Board of 50/50 petition from Clarksburg Township Highway Commissioner to Remove a failing CMP Pipe and replace with 2-36" diameter x 40-foot-long CMP(s). The estimated cost of the project will be \$8,764 which will be shared 50/50 between the township and County Bridge account.

Chad Yantis-Yes, Larry Syfert-Yes, Tim Morse-Yes, Teresa Boehm-Yes

- 4) Discussion and Recommendation for Approval at County Board for the below:
- Discussion and Approval of Permit Fee Schedule
 - Policy on permitting landowner/contractor to perform ditching improvements on County Highways.
 - Policy on permitting of oversize/overweight loads. Multiple discussion held with other county engineers. Attachment sent with correspondence to R/B committee.
 - Approval to utilize Oxcart Permitting System.

Motion to table this item by Chad Yantis, Seconded by Larry Syfert, Passes Unanimously

Approval of CPCA – Motion made by Teresa Boehm, Seconded by Larry Syfert, Passes Unanimously

Approval of Claims- Motion made by Teresa Boehm, Seconded by Chad Yantis, Passes Unanimously

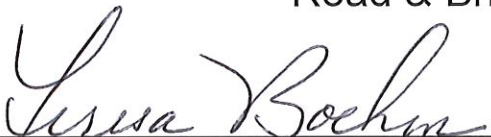
Public Body Comment – None

Adjournment: Next Scheduled Meeting will be August 11th, 2025 @ 4:30 pm @ Highway Department

Motion made by Chad Yantis, Seconded by Tim Morse, Passes Unanimously

I hereby approve these meeting minutes and authorize them to be duly recorded.

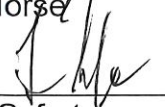
Road & Bridge Committee


Teresa Boehm (Committee Chairwoman)

8-11-25
Date


Tim Morse

8/11/25
Date


Larry Syfert

8-11-25
Date


Brent Wallace

8-09-25
Date


Chad Yantis

8-11-25
Date