

**Road and Bridge Committee**  
**Meeting Minutes**  
**September 11<sup>th</sup>, 2023**

Date and Time of meeting: Monday, September 11, 2023 at 4:30 pm

Location of Meeting: Shelby County Highway Department  
1590 State Highway 16  
Shelbyville, Illinois 62565

Roll Call: Tim Brown, Clay Hardy, Mitchell Shuff (left at 5:38), Brent Wallace

Also Attending: Wendy Gregory, Michael Tappendorf and Tim Baumgarten

Public Body Comment – None

Approval of Minutes from previous meetings – August 7 and August 18

Motioned by Brent Wallace, Seconded by Mitchel Shuff, Passes unanimously

Engineers report – -4 ½ people interested in tech position.

Moweaqua Bridge – fiber optic line has been moved. They will begin work again Sept 13 or 18. There may be a hold up with installing the railing.

Michael is gathering more information on the timeframe of installing it.

-HLR (company who helps with our bridge inspections) stopped by to give Michael updates. He will be getting quotes from other companies that could do bridge inspections.

-Hammond & Reid are under contract to continue surveying for us

-Ask if it was OK to ask Alan Spesard to stop by to go over a few things. Committee said that would be fine.

-Michael told committee he had past experience applying for grants and was planning on applying for grants to use at the SCHD

-Discussed progress on current projects

-Discussed meeting with Cody Brand regarding the work needed done to County Highways 2 & 3

-Discussed equipment list for the guys out back

Maintenance Department Update –

-Ashgrove 50/50 to start September 12<sup>th</sup>

-4 tankers of oil left to do this year

-was able to obtain another location in Sigel to store rock

-Grader had broken down and is now fixed

-Discussed the work they are doing on Sigel Rd

-Found 600 tons of rock they could still get

Assistant Foreman Position – discussion (no action taken)

Credit Card for Highway Department – discussion, possible vote Erica is not ready for us to get one yet. But committee voted on naming Michael Tappendorf the signatory for the credit card. Motioned by Brent Wallace, Seconded by Clay Hardy, Passes unanimously

Moweaqua Bridge Pay Estimate – discussion, vote Committee voted on paying Pay Estimate Motioned by Tim Brown, Seconded by Clay Hardy, Passes unanimously

Two scrap trucks – discussion and vote Michael Tappendorf will reach out to the Treasurer to follow the appropriate actions to scrap/sell the trucks. Committee voted to have Michael scrap/sell the two trucks out back Motioned by Brent Wallace, Seconded by Tim Brown, Passes unanimously

Engineer’s assessment of outstanding projects yet to be done – the committee understands that our Engineer only started Sept. 1, so the Engineers assessment is expected to be limited due to his very recent start date.

Discuss Union Pacific Railroad Crossings – Michael Tappendorf is having a WebEx meeting on September 12 to discuss with Jonathon Griffith. Will meet with him at railroad crossings later in the month as well

Approval of Claims – Committee approved

Approval of CPCA – Committee approved

Adjournment: Next Scheduled Meeting will be October 9<sup>th</sup>, 2023 @ 4:30 pm @ Highway Department Motioned by Clay Hardy, Seconded by Tim Brown, Passes unanimously.

I hereby approve these meeting minutes and authorize them to be duly recorded.

## Road & Bridge Committee

\_\_\_\_\_  
Tim Brown

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clay Hardy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brent Wallace

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mitchel Shuff

\_\_\_\_\_  
Date