

Shelby County Board Legislative Committee Agenda

5/4/23

Zoning Office-4:30pm

1. **Roll Call** – Jeremy called the meeting to order at 4:30 pm

Present – Julie Edward, Martha Firnhaber, Heath McCormick, Jeremy Williams.

Absent – Cody Brands.

2. Approval of 4/18/23 Minutes – **Julie moved to accept, Heath 2nd. No discussion. Carried unanimously.**
3. Public Comment – **No public body comment.** Sherriff McReynolds only person in attendance. Austin Pritchard did show up mid meeting.
4. Recommend to Full Board on Implementation of new County Phone System – Jeremy received an email from Dave Woods. Dave talked to Consolidated. Polycomm phone issues are the software issue. The issues Montgomery county had were the software. Montgomery was hosting the service internally and did not have the proper equipment. Julie asked if we have the timeline and everything in place. Jeremy would like start date and schedule. Jeremy doesn't have exact to penny amount. Martha mentioned it would depend on some decisions made by dept heads regarding what they want. Julie and Jeremy believe set up is overnight. 911 calls wont be effective. Martha makes motion to send to full board for approval. Julie 2nd. Julie requested Jeremy ask Dave to be at meeting to answer questions. Implementation is about 6 weeks after sign agreement. Chris Niebrugge of Consolidated has agreed to attend May 11th board meeting to answer questions. Jeremy thinks it is good idea. Jeremy all in favor – carried unanimously.
5. Recommend to Full Board Adoption of County Credit Card Policy - Martha makes motion to send to full board for approval as written. No 2nd. Discussion – Julie does not think any department head should not be responsible for their own credit card. Julie does not like idea for checking out a credit card because we have never done that. If we have a policy and anyone violates the policy then that person faces the consequences. Jeremy agrees with Julie. Martha says that the purpose of the policy is not to be punitive but rather for protection. Protection of the board, the tax payers, the department heads be them elected or appointed and the employees. Julie is not in favor of a credit card to check out. She is in favor of any department head that wants a credit card to work through the Treasurer Dept to obtain the CC and all going through the same bank. Heath explains how it works with his employer. We discussed the policy and how the various pieces work. Jeremy believes what started the credit card need is that Amazon stopped allowing an open line of credit and many departments utilize Amazon. Julie disagrees with Item #4 under II. Cardholder Responsibilities (see document). Julie believes this puts unnecessary heat on the Treasurer. Heath asked if this means a budget line item check is necessary. Julie doesn't know how large of charges would be allowed and if it would send the department over a line item budget. Heath is not sure having the check and balance is out of line. Julie asked who is a "Countywide Office Holder" and the Sherriff has already said his department needs a card and ability to use it whenever needed. Jeremy believes we need to be able to expect elected and appointed officials to act like adults. Jeremy has three problems with policy - #1 under II of CH Resp. – wants that paragraph stricken as he does not think the Treasurer should check out CCs. #4 under CH Resp – believes it should be lined out too. #7 under V Authorization for CC regarding agreement to surrender the county CC upon command of the Treasurer.

Martha made a comment to Jeremy's comment about treating them like adults. Martha brought up the Dixon IL lady that stole \$53M dollars and everyone thought she was amazing and honest and awesome until \$53M was gone. Again, the purpose of the policy is protection not punitive. Jeremy mentioned #7 under V to agreeing to surrender the credit card at the command of the county board rather than the Treasurer. Martha explained that would require a board meeting which only happens once a month. Jeremy wants there to be suspect activity before just shutting off a credit card.

Jeremy makes a motion to line out #1 and #4 under II CH Responsibilities and line out #7 under V Authorization credit card. Heath 2nd. Julie does not like taking #7 out. Julie believes if Treasurer issues it should go back to the Treasurer. Jeremy does not believe the Treasurer should be able to command it. Julie thinks it needs reworded to cover issues such as retirement, resignation, loss of election, etc. that the Treasurer should receive the CC back. Jeremy – recommends for #7 to “I agree to surrender the county credit card to the Treasurer upon vacating the office.”

Julie made motion to amend Jeremy's motion per above. Jeremy seconded. Any discussion – none. Jeremy all in favor say I – Julie – Heath – Jeremy. Opposed – Martha. Amendment carries.

Back to Jeremy's original motion. To strike #1 and #4 – all in favor – Julie, Heath, Jeremy. Opposed – Martha. Carried to take amended CC policy to the board.

Heath – best to have policy rather than not have one can be amended. Martha – are we going to request our legal counsel to review as he asked for further guidance from us for drafting instructions. Jeremy will send the amended copy to Rob Hanlon, the committee, Bobby – Chairman – for review as it will go to the full board on May 11th.

Jeremy – made motion to reconsider agenda item 5 – Martha 2nd. All in favor – carried unanimously. Julie asked Sherriff what limit would be appropriate limit for his office. He advised that there are times that plane tickets have to be ordered, hotel rooms, etc. for inmate transport. Sherriff Dept currently has three cards – Sherriff, Jail Administrator and one kept in the office. Sherriff's card has highest limit but they all go to the same account. Austin – for Dive Team a \$5,000 limit. Martha commented the Dive Team is not currently considered a county department. Austin said almost there. Dry suit closing in on \$3k. Sonar equipment is not cheap. If Sonar goes down the quickest way to replace it is online and ordering. Jeremy going to put down Dive Team for \$5k. Jeremy will ask Jessica to send email to all department heads to determine their department needs. Jeremy said let's set a number for all departments now and then amend as needed by department. Jeremy makes a motion to set all departments at \$3k for now and Dive Team at \$5k. Heath seconded. All in favor – passed unanimously.

6. **Update on Establishment of Social Media Policy** – tabled. Julie asked what the purpose of the policy is. What do we want to accomplish. Discussed that there are departments that use social media for legitimate business purposes. Trying to understand exactly the purpose.
7. **Approval of Tonight's Minutes** – Julie moved to approve minutes, Jeremy 2nd. No discussion. All in favor – Jeremy, Julie, Martha (Heath had to leave) – carried.
8. **Adjournment** - Jeremy motioned, Martha 2nd. All in favor – passed unanimously.