

Shelby County Board Legislative Committee Agenda

1/2/24

Courtroom A-6:30pm

1. Roll Call Jeremy called meeting to order at 6:33 pm

Present - Julie Edwards, Heath McCormick, Martha Firnhaber, Jeremy Williams

Absent - Cody Brands

2. **Recommendation to Full County Board to have Mytec block usage of video streaming services from County WiFi** Jeremy – only thing to note is that a meeting will be set up with the appropriate parties to discuss the issue. No action to take at this time.
3. **Discussion and vote on edits/amendments to Shelby County Travel Policy** discussion regarding tipping and the language regarding tips not being reimbursed are in the policy. Jeremy brought up Meal Allowance section. After discussion committee agreed to leave language as it is currently written. Julie mentioned Heather Wade, Probation, advised Julie this language closely aligns with the state policy. Julie made motion to accept the travel policy and send to full board. Heath seconded. Motion passed unanimously.
4. **Discussion and vote on County Fuel Policy** Jeremy read the policy and asked about the fuel that is used in water craft and AV gas use. Exceptions to the use of AV gas for boats, generators, small engines, etc. Martha asked if county needs AV Gas use would it make sense to have an AV Gas tank at the highway department for county use. Heath and Jeremy didn't think there would be enough use to justify. Brian mentioned highway department and WEX card purchases show employee ID, vehicle # and mileage. Martha makes motion to send with amendments to the full board for approval. Julie seconded. Pass unanimously.
5. **Discussion and vote on County Records Policy** Jeremy read the draft. Part way through stopped at second sentence and removed "and possible termination" after the words States Attorney. Jeremy made a few changes and then Martha motioned to table and Julie seconded. Martha thinks we should wait for audit findings as we may have much more or much less to address. Passed unanimously.
6. **Discussion and vote on County Time Keeping Policy** Julie would like to wait until the glitches in the system are worked out. Brian said the system has been a disaster and an inordinate amount of time correcting things. Can't figure out shift differential and cannot figure out OT hours. Brian would like to know where the ap for phone is. Brian asked Treasurer who referred him to Chairman and he has not heard back from Chairman. Brian gave an example of shift differential and employees have to clock in and remember to clock out at a specific time to avoid shift differential time. Brian is saying that the clocking in when you get there has added 2 hours of OT to each person because they come in before shift to talk about what is going on. In the past they did not get paid for that "talk time" but now they are getting paid for that because they are clocking in for that time. Brian says that we all need to know that paying them for the time before and shift end will add budgetary OT to his budget. Jeremy said if employees are working then they should get paid. Julie mentioned she is a shift worker and responsible for shift differential and a time clock should be able to do that. Julie mentioned there is a 15 minute period at beginning and end of shift to update the next crew. No action taken on this item to allow time for the time clock bugs to get worked out.
7. **Discussion and vote on recommendation to full board to request Sheriff's Office to investigate various allegations made in county board meetings** Jeremy brought up: 1. allegation of keys illegally being made and illegally entering the Dive Squad building and theft

2.theft of WEX cards from Dive Squad vehicles

3. alleged illegal transfer of Dive Squad vehicle titles

4. allegation of the threatening of an elected official

Brian said he believes an outside agency should investigate as his department cannot win. They will be accused of being over zealous or accused of not investigating deep enough. Martha asked why it is another agencies responsibility to investigate a Shelby County issue and Brian said it is a state issue too. Jeremy said we can turn it over to the Sheriff and if he wants to turn it over to ISP. Brian said without a complaint form signed that ISP will not do anything. Julie asked if these issues should be referred to SA or to Sheriff. Brian said an email could be sent to both the SA and Sheriff and let them decide how to handle. Jeremy mentioned that if something comes up at a county board meeting and accusations made that he would like to have the allegation looked into and a report brought back to the board as to the outcome. Julie said it is important for board members to take allegations seriously and not just ignore them. These four items listed to be taken to the SA and Sheriff for review on possible investigation and action. Jeremy asked Brian for confirmation that the passing of this at the board will mean we expect investigation and a report back to the board. Brian suggested an email to Rob with the dates and persons in the county board meetings. Julie made the motion and Jeremy seconded to send these items to the board for approval of investigation. Passed unanimously.

- 8. Discussion and vote on recommendation to full board to require the submission of agenda items 7 days prior to each regularly scheduled county board meeting. Jeremy had discussion with the County Clerk and a few years back the County Clerk was able to get agenda items and read ahead materials to the board members earlier than 7 days in advance. Jeremy is saying it would be a professional courtesy to get agenda items and read ahead materials to County Clerk early and for the County Clerk to get the read ahead materials to the board as early as possible. So the ask would be for committees or individuals to send information as soon as it is known that it will be on the agenda. No action to take. Martha did recommend we bring it up for quick discussion at the next county board meeting.**

9. Public Comment

Mark Shanks – mentioned that the city did send a draft intergovernmental agreement to the Chairman and it has not been addressed yet. Mark believes this is an important and would like to know why it is not on an agenda. Jeremy asked about the city establishing a dive team. Mark said they have established and that they have hired a Dive Commander and they are waiting to hear from the county. Mark previously shared a draft of an IGA. Mark said the city has passed unanimously and he thought it was sent to Chairman. Jeremy requested that Mark have the email from the City Clerk to Chairman Orman which Mark stated was sent on November 7th. Jeremy said he would discuss with the SA and plan to have it on the agenda for the February Legislative Committee meeting if we intend to pursue or if we are not going to pursue Jeremy will have an explanation as to why

Jake Cole – brought up the Health Dept item and the \$90k missing money. Then he brought up to Jeremy how he thinks he can stop farming. Then can we prove anyone on the Dive Team did anything wrong.

Teresa Boehm – was late – asked about video streaming item and Jeremy advised that no action was taken and that a meeting needs to be had. Teresa asked what the real problem. Jeremy said the issue is there are logs that show some employees have used streaming for entertainment purposes.

Alex Shanks – he thinks the public thinks we will block them from streaming live during meetings and Jeremy mentioned that is not the case. Streaming music is one thing, streaming Hulu, Netflix, etc.. Also, comment for approving meeting minutes at the end of the meeting. He thinks minutes should not be approved at the same meeting that they are taken during. Adjournment needs to be a part of that meeting minutes. Mark said the minutes need to have the time of adjournment so Roberts Rules of Order says the meeting minutes should be approved at the next meeting.

Teresa asked why the camera is not on tonight and Jeremy said that Cody usually sets it up and he could not make the meeting.

Carol Cole – the camera should be the responsibility for someone other than a board member or committee member that is responsible for setting it up for every meeting.

Christine Matlock – cant the camera be left in the courtroom and the courtroom locked. Christine asked Scott about the average county use of AV gas and he advised it is about 10 gallons. Discussed PeopleSoft type software where you log on at your desk and it tracks time.

Tricia Miller – advised she FOIA'd the IGA from the Chairman and he did send it and it was dated 11/7/2023 and that the Chairman advised he had not sent it to the full board. She then discussed a name being on a complaint needed for investigation. She hears people say that there has been a crime committed all the time. She said that political speech is the highest form of protected speech and if people want to allege in a public meeting that a crime has been committed isn't that political speech. Julie – when a public statement is made isn't it because you want it to be addressed. Tricia – if someone says something in a meeting the board has no idea if that person has gone to an authority to make a complaint – ISP as an example – to make a complaint and request an investigation and if that has happened then the authorities – Sheriff or ISP – cannot speak to an open investigation. So, if the board requests an investigation and one is already open we may be asking authorities to do double duty. Tricia does not think it is the board's job to request an investigation. The person that makes the allegation should be told to file a complaint if they believe there is sufficient evidence to do so.

Christine Matlock – said the board should not be dictating policy to the public as to who they report their concerns to. Jeremy said – so you are saying we should not do this. Mark – if a board member feels they have a complaint themselves then we should take legal action.

10. Approval of 12/7/23 Minutes Heath moved to approve, Julie seconded. Motion passed unanimously.

11. Approval of Tonight's Minutes will be removed for future meetings

12. Adjournment Heath moved to adjourn, Julie seconded. Passed unanimously and adjourned at 8:52 pm.