

Shelby County Budget and Legislative Committee Meeting

Shelby County Courthouse – Courtroom B

301 East Main Street

Shelbyville, IL 62565

Meeting Minutes

Date: August 25, 2025

Time: 6:30 PM

1. Call to Order

The meeting was called to order by Chairman Mayhall at 6:31 PM.

2. Roll Call

Members present: Morse, Wafford, Mayhall, Matlock, Pritchard. A quorum was established.

3. Approval of Minutes

Motion: To approve the minutes as presented.

Motion by: Morse

Seconded by: Matlock

Vote: Motion carried unanimously.

4. Public Comment

No public comment was presented.

5. FY2025 Budget Review and Discussion

Discussion

- **Mayhall** commented that the county is 75% of the way through the fiscal year with the overall budget being around 53% spent. No additional discussion on FY 25.

6. Review and Discuss FY26 Budget submissions

Discussion:

- Mayhall commented that department heads provided the clerk with their estimates for their FY26 spending. General fund revenue estimates were sent by the treasurer, and we are waiting on special fund revenue estimates.
- Mayhall commented that Ms. Fox has reached out to Sikich to provide assistance in the reports to be used for budget preparation. The county contracted Sikich to perform pre-audit services as well as budget preparation services using ARPA funds.
- A review of each department was performed, and committee and board members were assigned to a department to review their submission and provide any information back to the committee during the next meeting. The assignments and discussions are indicated below:

County Clerk – Pritchard/Cole – With the additional responsibilities added to the clerk's office this year, a review of resources and payroll should be an emphasis.

Circuit Clerk – Mayhall/Ross – The FY26 budget proposal of the circuit clerk's office increased from ~\$560,000 in FY25 to over \$1.3 million. Additional line items were added. ~\$1 million is split between technology grants and miscellaneous grants, but the income does not appear to be reflected in the revenues.

Treasurer – Morse/Wallace – Mr. Morse said he had recently visited with the treasurer to obtain the historical property tax collection data and stated he would set a time to visit about the FY26 budget.

Coroner – Matlock – With the recent changes to the deputy pay structure, the deputy and chief deputy pay should be reviewed. Notable increases to autopsy expense, transportation expenses, and death certificates will also be reviewed.

State's Attorney – Mayhall/Boehm – The budget is down from FY24, both projected and actual. Deputy clerk's pay will be reviewed.

Highway Department – Yantis/Matlock – Ms. Matlock agreed to connect with Mr. Yantis and set some time to visit with Mr. Tappendorf.

Supervisor of Assessments – Wafford/Cole – Ms. Wafford was going to be off work for a few days and stated she would contact Ms. Cole and they would visit with Ms. Dunaway.

Probation – Wafford – Ms. Wafford agreed to set time with Ms. Wade when she went to see the SOA.

Animal Control – Pritchard – Mr. Pritchard volunteered to visit with the Animal Control Admin.

EMA – Matlock – Ms. Matlock stated she would make one trip to visit with Mr. McKee for EMA and Zoning.

Zoning - Matlock

Farm – Morse – The farm will require little work with the contract. Some improvements may be needed at the cemetery, as well as the cost-sharing of some inputs.

Circuit Judge - Mayhall

Sheriff – Morse/Boehm – A brief discussion was had about the size of this portion of the budget as well as it having multiple line items to review.

Health Department – Matlock/Wood – Some discussion was had regarding the size of this portion of the budget as well as the different grant-funding portions within the line items.

County Board - Mayhall/Boehm

Expenses Not Separately Budgeted – Mayhall/Pritchard – Some discussion was had about this portion of the budget and the items included. Some significant expenses take place, including insurance expenses, which are over \$1MM. Pritchard and Mayhall will work with the clerk to better understand all the expenses and income sources via grants, as well as the levy and making sure that the Social Security portion is properly funded.

Rescue Squad/Dive Team – Gregg – It was discussed that the two entities are separate and that their budgets should be reflected as separate as well.

Airport – Pritchard/Cole – The proposal shows a decrease in spending in capital improvements, which is likely due to grant funding. The committee members will confirm items in the budget and the capital improvement plan for FY26.

Public Defender – Mayhall/Boehm

Community Services – Boehm – Ms. Boehm has worked with areas of Community Services and she previously agreed to spend some time with them on understanding their budget.

C.E.F.S. Admin/PCOM – Gregg/Miller – Due to the PCOM falling under the Public Safety Committee and Ms. Miller being on the C.E.F.S Board, Mr. Gregg and Ms. Miller will work with the PCOM on her FY26 budget submission.

It was discussed and decided on that the committee would come back together on September 9th at 7:00 p.m. to review the budget submissions after the department heads had been visited.

7. Old Business

No old business was presented.

8. New Business

No new business was presented.

9. Adjournment

Motion to Adjourn by: Pritchard

Seconded by: Matlock

Vote: Motion carried.

Adjourned at: 8:34 PM.