

## **SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION**

### **REGULAR MEETING MINUTES**

**March 10, 2025**

#### **Members present at meeting:**

Commissioners--John Hall, Rick Brown, Paul Canaday, Steve Wempen

#### **Members not present at meeting:**

Commissioners--Walt Lookofsky

#### **Others Present**

Airport Manager--Scott Jefson

County Board Members--Carol Cole, Austin Pritchard

Farm Manager--

Lyle Jefson

Rick calls the meeting to order.

Scott offers each of the board members a free hat compliments of Power Lift Doors. Scott also said they were easy to work with. Did a few extra things for him, everything was all good. They did a nice job. Paul ask exactly how much did the doors end up costing per each. Carol said the total for all six doors was \$189,214. Austin said the doors came to \$31,535 per door. Steve handed Scott the new NDB Maintenance Manual to be placed under the counter. Paul ask how many doors still needed replace. Steve said there were nine left out of fifteen. Scott mentioned talking to Dave with the door company about converting the Main Hangar doors into a solid lift and he is going to get back to him with a price. Austin asks about the remaining old doors and Scott said there were four left on the north t-hangars and five old ones on the south set of t-hangars.

The minutes for the Regular Meeting held February 10th were read by all. Paul made a motion to approve the minutes. It was second by John and was approved by all saying aye.

The February Treasurer's Report was read by all. Rick made a motion to approve the Treasurer's Report. It was second by Paul and approved by all saying aye.

#### **Bills Presented**

Shelby County Aviation--Reimbursement for Storm Water Recertification	\$	299.00
Steve Darnell Trucking--Hauling Dirt	\$	510.00
Steve Wempen--Reimbursement for Tyvek for New Hangar Doors	\$	871.10
Triple B Home Center-- Building Maintenance	\$	45.78

Rick made a motion to accept the bills as presented. John second it and it was approved by all saying aye.

#### **Managers Report**

Scott mentions getting recertified with the American Storm Water Institute. The tractor is back now with the new loader on it. The new doors are done now just today. He and Steve did a walk thru with Dave and gave them a sign off that everything was good. Scott mentions Dave from Power Lift purchasing all the steel for door skins and all six man doors from Triple B Home Center. He also purchased several 2X4's and misc. supplies for attaching the steel to the doors from Triple B. Dave also welded some tabs on the building frame on both sides of the new bathrooms for anchoring some 2X lumber so we can finish putting trim up. The new Zero Turn mower should be here sometime in April. The new weather station has arrived but he hasn't had time to install yet. Needed to replace the breakers on all six doors and also will be getting a bill from Matt Figgins for electrical material for hooking up the doors.

Scott said he has to go to the doctor and might need surgery on his shoulder. He has all the keys to the new doors and need to pass them out to the different renters.

Don Gherardini is now out of hangar number one and Lyle Jefson is present wanting to ask the board if he could rent that hangar. Lyle said he did not have an airplane but would have one in the near future.

Scott said he would be willing to release his hangar that he receives as part of his pay and keep his airplane in the Main Hangar. Scott ask the board to consider increasing his salary by \$125, then the airport would receive the \$125 in additional rent income by renting his old hangar out. A lengthy discussion ensued on the proposal.

Also Scott mention Dave from Power Lift said if we would remove the old skins from the old doors and stack on a pallet, then cut all the aluminum frame work into short pieces and stack it on pallets, we would get a lot more per pound for separating the steel and aluminum. That would be the best for the airport, but he didn't have time to deal with at present. A lengthy discussion ensued on scraping the old doors.

Scott said Garrett Wasson was up the other day and said he might have someone interested in purchasing his junk airplane. Rick makes a motion to increase Scott salary by \$125 upon releasing his hangar back to the airport making it available to rent. Paul second it and it was approved by all saying aye.

Rick then made a motion to let Lyle take over Don Gherardini's hangar. A discussion ensued on Don and the remaining stuff left in the hangar. It was mentioned that we didn't need a motion to rent a hangar out.

#### End of Managers Report

#### Old Business

Some discussion ensued on Lindsay's monthly report on current projects.

A discussion ensued on switching to spray foam insulation on the new hangar doors instead of fiberglass. Steve said the additional cost would run about \$5,000 and that in a long run would be the best for our money. John mentioned possibly lining the lower portion of the new doors to protect the foam. Some discussion ensued on lining the inside of the doors.

Paul made a motion to amend the motion to insulate the doors from fiberglass to spray foam. It was second by John and approved by all saying aye. Scott ask if by approving the motion, would Steve be able to go ahead and pay for the insulation when they finish. It was decided that Steve pay the invoice after a walk thru inspection for approval when the job is finished.

#### New Business

Additional hangar doors was discussed. Austin mentioned trying to work in some additional doors into next years budget. Some more discussion ensued on additional doors.

Paul made a motion to adjourn and Steve second it. Motion approved by all saying aye.

# **SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION** **TREASURER'S REPORT**      **March 31, 2025**

<b>Beginning Balance</b>	February 28, 2025	\$	26,838.20
<b>Deposits</b>			
Arrow Energy--Credit Card Fuel Sales		\$	2,884.74
Fuel Sales--Cash & Check		\$	721.25
Rent		\$	1,112.65
Shelby County Aviation--Ameren		\$	332.17
Bank Interest		\$	1.91
		\$	<u>5,052.72</u>
		\$	31,890.92

**FILED**  
**APR 10 2025**

*Shirley Dey*  
SHELBY COUNTY CLERK

<b>Bills Received and Paid</b>			
Shelby County Aviation--FBO March, 2025	\$	3,500.00	
Shelby Electric Cooperative	\$	1,364.12	
Steve Wempen--Bookkeeping March, 2025	\$	200.00	
Illinois Department of Revenue--Sales Tax Payment	\$	191.00	
John Deere Financial--New Tractor Payment 59 of 84	\$	751.36	
Shelbyville Water Department	\$	26.00	
Ameren IP	\$	504.78	
Shelby County Aviation--Storm Water Recertification	\$	299.00	
Steve Wempen--Reimbursement for Tyvek/New Hangar Doors	\$	871.10	
Steve Darnell Trucking--Dirt Hauling	\$	510.00	
A. C. T. S. LLC--Internet	\$	50.00	
Aerihova Aerial--Jet Fuel Settlement	\$	32.70	
Iconic Insulation--Spray Foamed New Hangar Doors	\$	8,190.00	
Triple B Home Center--Building Material	\$	45.78	
Consolidated Communications	\$	196.49	
Arrow Energy--1829 Gal. 100LL Avgas @\$4.2302 per Gal.	\$	7,737.03	
	\$	<u>24,469.36</u>	
	\$	7,421.56	

Shelby County State Bank	\$	7,421.56
First Federal Savings and Loan	\$	1,447.13
Farm Agency Account	\$	14,551.32
Fuel Receivable	\$	893.94
Rent Receivable	\$	460.00
Cash On Hand	\$	729.89
The Illinois Fund	\$	60,456.71
Certificates of Deposit	\$	73,769.35
	\$	<u>159,729.90</u>