

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION
TREASURER'S REPORT **December 31, 2023**

Beginning Balance		November 30, 2023		\$ 25,568.81
Deposits				
Arrow Energy--Credit Card Fuel Sales			\$ 6,129.92	
Fuel Sales--Cash & Check			\$ 2,770.17	
Rent			\$ 1,800.00	
Shelby County Aviation--Ameren			\$ 112.35	
Bank Interest			\$ 1.73	
			<u>\$ 10,814.17</u>	
			<u>\$ 36,382.98</u>	

Bills Received and Paid				
Shelby County Aviation--FBO	December, 2023			\$ 3,500.00
Shelby Electric Cooperative				\$ 1,044.11
Steve Wempfen--Bookkeeping	December, 2023			\$ 200.00
Illinois Department of Revenue--Sales Tax Payment				\$ 536.00
John Deere Financial--New Tractor Payment 44 of 84				\$ 751.36
Shelbyville Water Department				\$ 33.75
Ameren IP				\$ 171.00
Shelbyville Ace Hardware--#6 Hangar Door Repair				\$ 65.98
Illinois Oil Marketing--Jet A Fuel Pump Repair				\$ 3,104.80
Arrow Energy--2142 Gallon 100LL @\$4.22005 per Gallon				\$ 9,039.34
John Hall--Reimbursement for Mobil Toilet & Fence Panels				\$ 3,517.50
Shelby County Aviation--Fuel for Van / Fan Motor				\$ 335.02
Illinois Department of Agriculture--Flow Test				\$ 200.00
Consolidated Communications				\$ 329.04
				<u>\$ 22,827.90</u>
				<u>\$ 13,555.08</u>

- Shelby County State Bank
- First Federal Savings and Loan
- Farm Agency Account
- Fuel Receivable
- Rent Receivable
- Cash On Hand
- Certificates of Deposit

FILED

FEB 08 2024

Jamie Dore

SHELBY COUNTY CLERK

				\$ 13,555.08
				\$ 7,256.21
				\$ 43,569.22
				\$ 1,319.97
				\$ 230.00
				\$ 821.02
				<u>\$ 120,396.71</u>
				<u>\$ 187,148.21</u>

SHELBY COUNTY AIRPORT and LANDING FIELD COMMISSION

REGULAR MEETING MINUTES

December 11, 2023

Members present at meeting:

Commissioners--John Hall, Rick Brown, Steve Wempen, Paul Canaday

Members not present at meeting:

Commissioners--Walt Lookofsky

County Board Members--Carol Cole

Airport Manager--Scott Jefson

Others Present--Jim Schwerman, Don Kroenlein, Derek Alms

Rick calls the meeting to order.

Jim Schwerman is present and hands out a copy of his farm report to all commissioners. Jim mentions that the report is for the end of the quarter, from September 1st to the end of November. Jim said the rent money came in from Stuart Fox and that he had to pay crop insurance, the federal crop insurance bill came due. Jim also mentions a distribution of \$40,000 that he and Steve had talked about. He said that was basically it, then went on to go over the other entry's in the report and explained them. Jim said he and a couple others met with Scott and went to look at the tree line needing removed. He said he would be getting a bid from them on what it would cost to remove them and also clean up afterwards. Also he said he didn't reach out to Brad Eversole, that they mow pretty well up to the fence line and if the decision is made to have a contractor do the work up there that they should help with the expenses, that it would benefit them too. Jim mentioned how big some of the trees are and the danger if we tried to remove ourselves. Carol ask Jim if he only gets paid when we sell something and Jim said yes, that's the way it's always been. That's why he always tries to do the best as he can for his customers and explained it some. Jim wished all a Merry Christmas and excused himself.

Rick asks Don Kroenlein and Derek Alms if they had anything they wanted to discuss and they both said they were just observing.

The minutes for the Regular meeting held November 6th were read by all. Rick made a motion to approve the minutes. It was second by John and was approved by all saying aye.

Carol asks Steve if Erica purchased the new CD's for the airport and Steve said no that he did, that we have total control of what the airport does with it's money. A short discussion ensued on the new CD's, the rate, term and amounts.

The Treasurer's report was read by all. Paul made a motion to approve the Treasurer's Report. It was second by John and approved by all saying aye.

Bills Presented

Arrow Energy--2142 Gallon of 100LL @\$4.22005 per gal.	\$ 9,039.34
Shelby Electric Cooperative	\$ 1,044.11
Ameren IP	\$ 171.00
Shelbyville Ace Hardware--Building Material and Light Bulbs	\$ 65.98
Department of Agriculture--Bureau of Weights and Measures/Flow Test	\$ 200.00
Illinois Oil Marketing Equipment--Jet Fuel Pump Repair	\$ 3,104.80
John Hall--Mobile Toilet and Fence Panels	\$ 3,517.50
Shelby County Aviation--Fuel for Courtesy Van and Fan Motor	\$ 335.02

Rick makes a motion to accept the bills as presented. John second it and it was approved by all saying aye.

Managers Report

Scott mentions getting a load of fuel and that the Jet fuel was on line for two days, then got shut down by the state until recalibrated. You have to pump out 150 gallon and pump it back in and that Illinois Oil Marketing did not do that so he found a company in Quincy and Oreana that could do it and will check with them.

Barry Brunken, one of our hangar renters, brought over his backhoe and together, after seven days, they removed all of the old fence that we wanted removed except for across the front. Scott said he had been using his own trailer and after blowing a tire and ripping a fender off he talked to Colemans, where he had been taking the old fence and they had a container they would bring over, but with limited time to use it. With bad weather coming he wasn't sure about what to do. Also all the steel post had concrete at the bottom, so there are a lot of holes that need to be dealt with.

The new mobile toilet and the new fencing is in the Main Hangar, if anyone wanted to look at it.

Rick asks John about the gates we didn't win because of out bidding. Some discussion ensued on the gates and how they were constructed.

Scott mentions to Steve that he had just looked at Fore Flight and Vandalia's fuel is at \$4.85, Greenville is at \$5.46, Taylorville is at \$5.25, we are at \$5.69, Litchfield is at \$5.20, Lincoln is at \$5.30. Steve said we brought it at \$4.22 and after adding sales tax of 6.25% and another 3% for credit card, which usually runs about 2.2% to 2.6%, it puts cost up to \$4.61 per gallon. Steve said he likes to get at least 10% and last year on sales of \$100,000 we made just over 10% on fuel. Mt. Vernon is at \$5.38, Benton is \$5.35, Pinckneyville is at \$5.35, Perryville is \$5.40, Tuscola is at \$6.50, Coles County at \$6.49, Champaign at \$5.89, Urbana's at \$6.80 Decatur is at \$6.93. After some discussion it was decided that we drop our price to \$5.35.

End of Managers Report

Old Business

Discussion of where to place the new mobile toilet. Scott mentions recessing it into the half hangar next to hangar No.1 since there is water, sewer and electricity already there. A lengthy discussion ensued on the matter. It was decide that installing into the hangar, flush with the outside wall, would be the best option if possible.

Placement of the new fence was discussed and Scott explained that we could tie into the SRE building, come east across the drive with a gate and hook on to the Terminal building. Then from the east end of building, stay just south of the septic system and make kind of a sweeping arch over to the other drive thru with a gate and there put a key pad so hangar renters could open it and not use a chain and padlock. A total of three drive thru and two walk thru gates.

Some more discussion on the tree removal and how to approach the issue ensued. It was decided that we hold off until we see what we can work out with the county.

Rick asks Scott about the new hangar doors and Scott said he hadn't had time to do anything with that yet.

A short discussion ensued on the new hangar doors.

New Business

None

Paul makes a motion to adjourn and John second it.

SHELBY COUNTY AIRPORT AND LANDING FIELD COMMISSION RECORD JOURNAL

CHECK NO.	DATE	DESCRIPTION OF TRANSACTION	BUDGET ACCT NO.	DEBITS	CREDITS	BALANCE
	30-Nov-23	Balance Shelby County State Bank				\$ 25,568.81
6358	1-Dec-23	Shelby County Aviation--FBO December, 2023	022-5210-12-023	\$ 3,500.00		\$ 22,068.81
6359	1-Dec-23	John Deere Financial--Payment # 44 of 84	022-5455-12-023	\$ 751.36		\$ 21,317.45
6360	1-Dec-23	Arrow Energy--2142 Gallon 100LL Avgas @ \$4.22005	022-8010-12-023	\$ 9,039.34		\$ 12,278.11
	1-Dec-23	Arrow Energy--Deposit			\$ 1,612.55	\$ 13,890.66
6361	2-Dec-23	John Hall--Reimbursement for Mobile Toilet & Fence Panels	022-7444-12-023	\$ 3,517.50		\$ 10,373.16
6362	3-Dec-23	Shelbyville Water Department	022-7800-12-023	\$ 33.75		\$ 10,339.41
	5-Dec-23	Illinois Department of Revenue--ACH Sales Tax Payment		\$ 536.00		\$ 9,803.41
	7-Dec-23	Rent--D Gherardini \$115, D Kroenlein \$115, J Green \$115 B Brunken \$115, D Collette \$115, J Livesay \$125 BARR AIR \$230, S Wempen \$115, R Spain \$230 Flying Club \$230				
		Fuel--\$1579.43 SCA/Ameren \$31.01 Rent--\$1505.00			\$ 3,115.44	\$ 12,918.85
6363	8-Dec-23	Arrow Energy--Deposit			\$ 415.41	\$ 13,334.26
6364	14-Dec-23	Shelby County Aviation--Fuel for Van/ Fan Motor	022-7441-12-023	\$ 335.02		\$ 12,999.24
6365	14-Dec-23	Shelby Electric Cooperative	022-7800-12-023	\$ 1,044.11		\$ 11,955.13
	14-Dec-23	Shelbyville Ace Hardware--Building Maintenance Rent--D Collette \$115, W Jesse \$115, R Heimberger \$65 Fuel--\$190.74 SCA/Ameren \$81.34 Rent--\$295.00	022-7440-12-023	\$ 65.98		\$ 11,889.15
6366	14-Dec-23	Ameren IP--SCA 37528 \$81.34 Airport 06211 \$89.66	022/7800-12-023	\$ 171.00	\$ 1,567.08	\$ 13,456.23
6367	14-Dec-23	Illinois Department of Agriculture--Flow Test	022-7441-12-023	\$ 200.00		\$ 13,285.23
6368	14-Dec-23	Illinois Oil Marketing Equipment, Inc.--Jet Fuel Pump Repair	022-7441-12-023	\$ 3,104.80		\$ 9,980.43
	15-Dec-23	Arrow Energy--Deposit			\$ 1,408.97	\$ 11,389.40
6369	18-Dec-23	Consolidated Communications	022-7800-12-023	\$ 329.04		\$ 11,060.36
6370	19-Dec-23	Steve Wempen--Bookkeeping December, 2023	022-5220-12-023	\$ 200.00		\$ 10,860.36
	22-Dec-23	Arrow Energy--Deposit			\$ 1,521.80	\$ 12,382.16
	29-Dec-23	Arrow Energy--Deposit			\$ 1,171.19	\$ 13,553.35
	31-Dec-23	Bank Interest			\$ 1.73	\$ 13,555.08
		No January Meeting				

Shelby County Airport and Landing Field Commission

Fuel Sales December, 2023

DATE	QUANTITY	CUSTOMER INVOICE	PRICE	CREDIT CD	CHARGE	CASH
5-Dec-23	57.61	Cash Customer 1467	\$ 5.69			\$ 327.80
5-Dec-23	10.55	Cash Customer 1468	\$ 5.69			\$ 60.03
6-Dec-23	4.60	Credit Card Customer 1469	\$ 5.69	\$ 26.17		
6-Dec-23	6.34	Credit Card Customer 1470	\$ 5.69	\$ 36.07		
6-Dec-23	6.03	Credit Card Customer 1471	\$ 5.69	\$ 34.31		
6-Dec-23	3.98	Credit Card Customer 1472	\$ 5.69	\$ 22.65		
7-Dec-23	59.63	Credit Card Customer 1473	\$ 5.69	\$ 339.29		
7-Dec-23	6.98	Credit Card Customer 1474	\$ 5.69	\$ 39.72		
8-Dec-23	1.41	Paul Canaday 1475	\$ 5.64		\$ 7.95	
8-Dec-23	3.11	Credit Card Customer 1476	\$ 5.69	\$ 17.70		
8-Dec-23	5.11	Credit Card Customer 1477	\$ 5.69	\$ 29.08		
8-Dec-23	7.08	Credit Card Customer 1478	\$ 5.69	\$ 40.29		
8-Dec-23	7.02	Credit Card Customer 1479	\$ 5.69	\$ 39.94		
8-Dec-23	58.42	Credit Card Customer 1480	\$ 5.69	\$ 332.41		
8-Dec-23	3.60	Credit Card Customer 1481	\$ 5.69	\$ 20.48		
9-Dec-23	8.79	Credit Card Customer 1482	\$ 5.69	\$ 50.02		
9-Dec-23	8.31	Credit Card Customer 1483	\$ 5.69	\$ 47.28		
9-Dec-23	6.00	Scott Jefson 1484	\$ 5.64		\$ 22.84	
10-Dec-23	5.60	Credit Card Customer 1485	\$ 5.69	\$ 31.86		
11-Dec-23	20.10	Credit Card Customer 1486	\$ 5.69	\$ 114.37		
11-Dec-23	6.18	Credit Card Customer 1487	\$ 5.69	\$ 35.16		
12-Dec-23	5.68	Credit Card Customer 1488	\$ 5.35	\$ 30.39		
12-Dec-23	6.53	Credit Card Customer 1489	\$ 5.35	\$ 34.94		
12-Dec-23	16.13	Credit Card Customer 1490	\$ 5.35	\$ 86.30		
12-Dec-23	7.04	Credit Card Customer 1491	\$ 5.35	\$ 37.66		
12-Dec-23	20.01	Scott Jefson 1492	\$ 5.30		\$ 106.05	
12-Dec-23	5.54	Chapter 274, EAA 1493	\$ 5.30		\$ 29.36	
13-Dec-23	10.55	Credit Card Customer 1494	\$ 5.35	\$ 56.44		
13-Dec-23	5.01	Credit Card Customer 1495	\$ 5.35	\$ 26.80		
13-Dec-23	20.53	Credit Card Customer 1496	\$ 5.35	\$ 109.84		
13-Dec-23	4.11	Credit Card Customer 1497	\$ 5.35	\$ 21.99		
14-Dec-23	60.37	Credit Card Customer 1498	\$ 5.35	\$ 322.98		
14-Dec-23	10.91	Credit Card Customer 1499	\$ 5.35	\$ 58.37		
14-Dec-23	40.15	Credit Card Customer 1500	\$ 5.35	\$ 214.80		
14-Dec-23	11.59	Matt Figgins 1501	\$ 5.30		\$ 61.43	
14-Dec-23	58.76	Credit Card Customer 1502	\$ 5.35	\$ 314.37		
14-Dec-23	12.02	Credit Card Customer 1503	\$ 5.35	\$ 64.31		
15-Dec-23	26.43	Jeff Green 1504	\$ 5.30		\$ 140.08	
15-Dec-23	14.68	Credit Card Customer 1505	\$ 5.35	\$ 78.54		
15-Dec-23	7.01	Credit Card Customer 1506	\$ 5.35	\$ 37.50		
15-Dec-23	5.05	Credit Card Customer 1507	\$ 5.35	\$ 27.02		
19-Dec-23	15.38	Garrett Wasson 1508	\$ 5.30		\$ 81.51	
19-Dec-23	19.71	Credit Card Customer 1509	\$ 5.35	\$ 105.45		
19-Dec-23	10.10	Credit Card Customer 1510	\$ 5.35	\$ 54.04		
19-Dec-23	7.03	Credit Card Customer 1511	\$ 5.35	\$ 37.61		
19-Dec-23	6.62	Credit Card Customer 1512	\$ 5.35	\$ 35.42		
20-Dec-23	8.17	Credit Card Customer 1513	\$ 5.35	\$ 43.71		
20-Dec-23	7.69	Credit Card Customer 1514	\$ 5.35	\$ 41.14		
20-Dec-23	4.11	Credit Card Customer 1515	\$ 5.35	\$ 21.99		
20-Dec-23	3.11	Credit Card Customer 1516	\$ 5.35	\$ 16.64		
20-Dec-23	7.53	Credit Card Customer 1517	\$ 5.35	\$ 40.29		
20-Dec-23	50.11	Credit Card Customer 1518	\$ 5.35	\$ 268.09		
20-Dec-23	5.11	Credit Card Customer 1519	\$ 5.35	\$ 27.34		
21-Dec-23	6.58	Credit Card Customer 1520	\$ 5.35	\$ 35.20		
21-Dec-23	10.11	Credit Card Customer 1521	\$ 5.35	\$ 54.09		
21-Dec-23	4.52	Credit Card Customer 1522	\$ 5.35	\$ 24.18		
21-Dec-23	12.68	Garrett Wasson 1523	\$ 5.30		\$ 67.20	
21-Dec-23	7.64	Credit Card Customer 1524	\$ 5.35	\$ 40.87		
21-Dec-23	13.61	Credit Card Customer 1525	\$ 5.35	\$ 72.81		
21-Dec-23	7.99	Credit Card Customer 1526	\$ 5.35	\$ 42.75		
22-Dec-23	57.99	Credit Card Customer 1527	\$ 5.35	\$ 347.36		
26-Dec-23	4.01	Credit Card Customer 1528	\$ 5.35	\$ 21.45		

SHELBY COUNTY AIRPORT

100LL COST OF SALES REPORT 2023-2024

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					CREDIT CD	COST	
December	1064.94		\$ 4,915.13	\$ 516.42	\$ 387.83	\$ 5,819.38	\$ 4.22	\$ 4.48	\$ 163.20	\$ 4,938.12	\$ 881.26	
January												
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
TOTAL	1064.94		\$ 4,915.13	\$ 516.42	\$ 387.83	\$ 5,819.38			\$ 163.20	\$ 4,938.12	\$ 881.26	

\$30 Monthly Fee included in Arrow Fee Above

JET A COST OF SALES REPORT 2023-2024

MONTH	GALLONS SOLD	AVE. PRICE PER GAL.	SALES AMOUNT			TOTAL SALES	COST PER GAL	WITH TAX	ARROW FEE	TOTAL COST		NET PROFIT OR LOSS
			CREDIT CD	CHARGE	CASH					CREDIT CD	COST	
December	14.77	\$ 5.99	\$ 88.47	\$ -	\$ -	\$ 88.47	\$ 4.39	\$ 4.66	\$ 2.40	\$ 71.29	\$ 17.18	
January												
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
TOTAL	14.77		\$ 88.47	\$ -	\$ -	\$ 88.47			\$ 2.40	\$ 71.29	\$ 17.18	