

SHELBY COUNTY BOARD MEETING

August 14, 2025 – 7:00 P.M.

(Video archive of this meeting can be found at shelbycounty-il.gov on YouTube)

The Shelby County Board met on Thursday, August 14, 2025, at 7:00 P.M. in Courtroom A of the Shelby County Courthouse in Shelbyville, Illinois.

Chairman Tad Mayhall called the meeting to order. All those present recited the Pledge of Allegiance and board member Chad Yantis gave the prayer.

County Clerk Jessica Fox called the roll. McCormick, Mitchell, Price, Syfert, and Tate were absent.

Minutes for the July 10, 2025, board meeting were presented for approval. Boehm made motion to approve the minutes. Yantis seconded said motion, which passed by voice vote (17 yes, 0 no).

Chairman Mayhall called for public body comment.

Public body comments/opinions expressed are summarized as follows:

A question was asked about the Rescue Squad SOP/SOG's

A couple of comments were made in opposition to the prohibition of shipping containers

Shelby County Coroner Beth Debolt requested approval from the board for an updated pay structure for the deputy coroners. The proposed pay structure would increase the on-call stipend from \$1000 to \$1200 per month and increase the hourly wage for any deputy responding to a call from \$15.00 to \$17.00 an hour. (See the proposed update to pay structure document attached to these minutes). Debolt stated the money was already in the budget. There are currently 8 deputy coroners, 2 which are used frequently, 2 which are very new, and 4 that are not used that much, but are available if needed. Debolt stated she increased her deputies in order to try and reduce burnout. Debolt stated the number of calls varies per month. The most calls received in a month since she took over in January was 45, in July there were only 15 calls.

Matlock made motion to approve the new pay changes. Pritchard seconded said motion, which passed by roll call vote (16 yes, 1 nay – Wallace). Ayes: Boehm, Brown, Cole, Edwards, Grant, Gregg, Hardy, Matlock, Mayhall, Miller, Morse, Pritchard, Ross, Wafford, Wood, and Yantis. Nay: Wallace.

Gregg made motion to approve Probation CMO Heather Wade's request to approve an intergovernmental agreement with Kane County for juvenile detention services, and the annual firearms approval. Boehm seconded said motion. Wade explained she would like to request to amend the IgA will be a 2-year contract instead of a 3-year contract. The price will also increase from \$175 per person/day to \$225 per day. The Sheriff would like her to find someplace closer but unfortunately other places are either full, or only take juveniles of their own county. The county could get out of this agreement with Kane sooner, if they could find a facility closer to Shelby County. Wade stated that the Kane County facility was one of the best in the state that provided great service and care and was a safe place for the kids. Wade also presented her annual firearms authorization which must be approved and signed by herself, the board chair, the chief judge, and the resident circuit judge

Pritchard made motion to approve the amendments to the IgA. Morse seconded said motion, which passed by voice vote (17 yes, 0 no).

Gregg's motion with Boehm's second, passed by roll call vote (16 yes, 1 no – Edwards). Ayes: Boehm, Brown, Cole, Grant, Gregg, Hardy, Matlock, Mayhall, Miller, Morse, Pritchard, Ross, Wafford, Wallace, Wood, and Yantis. Nay: Edwards.

Wade also updated the board that the office has received their allocation for FY 2026. \$172,677, was approved for salaries by the Supreme Court and for the 6th straight year the salaries will be 100% funded. Wade completed her budget and submitted it to the County Clerk. She will be making some changes following the completion of her annual plan which is 75% complete and is due August 31. Shelby County juvenile detention policy and procedures were recently updated. New standards were released by the AOIC in February and those have been updated in the annual plan. Wade will be meeting with all local law enforcement regarding juvenile detention. There are currently 5 participants in the Drug Court program. Probation officer Angie Durbin created a pamphlet about drug court that is on the website detailing the program and the referral.

Ross made motion to approve a map amendment for Greg and Rosemary Baugher to rezone parcel 2409-36-00-400-008 from residential to general business for use as a commercial self-storage facility. Morse seconded said motion. Zoning Administrator Scott McKee said this was a fairly basic zoning amendment. McKee did receive one letter in

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opposition from Don and Linda Doehring stating they wished this ground to remain agricultural as they were concerned about an increase in taxes. Although the entire parcel of ground will be rezoned, the parts of the ground that are not being used for the business can still be farmed. Ross stated he urged a yes vote to encourage business growth in Windsor. A question was asked about an increase in taxes with a zoning change, which McKee said he could not answer.

Ross's motion, with Morse's second, passed by voice vote (17 yes, 0 no).

Yantis made motion to approve a text amendment prohibiting shipping containers in areas of Shelby County zoned as residential or rural residential. Grant seconded said motion. Yantis asked if legal had looked at this text amendment. McKee stated she has not. Yantis felt that legal should look at this. The original situation that brought this about was an anonymous call to the health department, although there were no health concerns reported by the health department. Matlock stated she didn't feel it was the county board's business to tell people what they can put on their property. McKee did state the county has no authority over the municipalities, but this would impact those subdivisions that are out in the county. Yantis said this issue needed to be written into the covenants for those wishing to subdivide rural property. Ross stated the county doesn't issue permits for these containers, so there is an issue of enforcement since we don't permit them. Ross also said he is a private landowner rights type of person and if there is a problem in a certain area the county should look at that area and not make this a blanket item and encouraged a no vote. This would also not impact any current storage containers that are currently in place; those would be grandfathered in. Brown asked to call the vote. Yantis's motion, with Grant's second, failed by voice vote (0 yes, 17 no).

Yantis made motion to approve posting a job notice for the Zoning Administrator job. Woods seconded said motion, which passed by voice vote (17 yes, 0 no).

Ross made motion to approve the Shelby County Hazard Mitigation Plan. Miller seconded said motion. McKee introduced Allison Hudson from Coles County Regional Planning who was part of the audience. Hudson was one of the people who spear headed putting this 220-page plan together. Motion and second to approve the plan passed by voice vote (17 yes, 0 no).

There were no items requiring board action for the Highway Department. The Highway Engineer's report is attached to these minutes.

The Sheriff's office requested the surplus of a 2013 Ford Explorer (VIN 1FM5K8B88DG0246) with approximately 178,000 miles. Matlock made motion to approve the request to surplus the vehicle. Pritchard seconded said motion, which passed by voice vote. (17 yes, 0 no).

Boehm made motion to approve to amend the budget for the PCOM/Public Transportation Administrator position which will fall under the CEFS budget. Yantis seconded said motion. Discussion was held. These line items will fall under the CEFS budget. The money remains the same but the appropriations of the CEFS budget will change. Edwards stated she had spoken with the Treasurer, who expressed concerns about whether the funds would come out of the grant or the general fund. These funds will be allocated from the CEFS grants and the line items will be created under the CEFS grant and not from the general fund. Brown expressed concerns that the Treasurer hasn't been communicated with and stated 3 separate times tonight it had been asked if legal counsel had been consulted. Brown stated we have a very competent, capable, ethical Treasurer and the board doesn't communicate with her, and he thinks they should. Mayhall clarified that Crystal Watkins, PCOM, himself, the auditor and the County Clerk have all communicated with the Treasurer about this issue. Brown stated he felt we needed to have a meeting with the Treasurer, as she had requested, and Brown stated he wanted to have the Treasurer's blessing on this issue.

PCOM budget amendment passed by roll call vote (16 yes, 1 no – Brown). Ayes: Boehm, Cole, Edwards, Grant, Gregg, Hardy, Matlock, Mayhall, Miller, Morse, Pritchard, Ross, Wafford, Wallace, Wood, and Yantis. Nay: Brown.

Ross made motion to approve the SOP/SOG's for the Shelby County Rescue Squad as recommended by the Public Safety committee. Pritchard seconded said motion. Discussion was held. PSC Chair Gregg stated this was a group with members of the Rescue squad, board members Ross and Pritchard. Ross stated he appreciated the opportunity to work with the Rescue Squad and the group to work on these SOP/SOG's. Cole stated there were still some spelling errors on page 5, and page 7.

Ross made motion to amend the document to correct the errors on pages 5 & 7. Cole seconded said motion, which passed by voice vote (17 yes, 0 no).

Original motion by Ross with a second by Pritchard to approve the SOP/SOG's passed by voice vote (17 yes, 0 no).

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The 2026 holiday calendar was presented for approval. Wood made motion to approve the 2026 holiday calendar as presented. Cole seconded said motion, which passed by voice vote (17 yes, 0 no).

At this time Chairman Mayhall called for committee reports. There were no reports given.

There were no Chairman appointments.

Under Chairman updates and correspondence, Mayhall informed the board that the budget committee meets monthly and at the July meeting, budget reports are showing just over 52% of the overall budget spent and the county is 2/3 through the fiscal year. Mayhall stated all the back pay for both unions have now been paid out since those contracts were not settled until 2025, although they were due in 2024. Last year the budget committee had to get the budget done very quickly, and a lot of the numbers were a guess. The department heads are being fiscally responsible with their budgets. Mayhall read a public notice from the Illinois EPA regarding the proposed renewal of the Clean Air Act Permit Program Permit (CAAPP) for the Shelby County Energy Center, LLC in Neoga. Mayhall also read a letter addressed to the County board from Linda Voris of Windsor regarding the tax levy for Ambulance services.

Matlock made motion to pay the claims as reviewed by the committees. Boehm seconded said motion, which passed by voice vote (17 yes, 0 no). Ayes: Boehm, Brown, Cole, Edwards, Grant, Gregg, Hardy, Matlock, Mayhall, Miller, Morse, Pritchard, Ross, Wafford, Wallace, Wood, and Yantis. Nay: none.

Chairman Mayhall again called for Public Body comment.

Public body comments/opinions expressed are summarized as follows:

Requirement for financial statements and annual reports to be produced
County money invested in local banks and the collateralization of county funds by those local banks

There was no further business to come before the Shelby County Board.

Ross made motion to adjourn until the next regular meeting to be held on September 12, 2024. Firnhaber seconded said motion, which passed by voice vote (17 yes, 0 no) and the meeting was adjourned at 8:15 P.M.

Jessica Fox
Shelby County Clerk and Recorder