

SHELBY COUNTY BOARD MEETING
December 14, 2023 – 7:00 P.M.

Video archive of entire meeting can be found at shelbycounty-il.gov under You Tube

The Shelby County Board met on Thursday, December 14, 2023, at 7:00 P.M. in Courtroom A of the Shelby County Courthouse in Shelbyville, Illinois.

Chairman Robert Orman called the meeting to order. Board member Lori Nelson gave the prayer, and all present recited the Pledge of Allegiance.

County Clerk Jessica Fox called the roll. Brands, Cole, Davis, Firnhaber, and Martin were absent.

Minutes for the November 9, 2023, board meeting were presented for approval. Nelson made a motion to approve the minutes. McCormick seconded said motion, which passed by voice vote (16 yes, 0 no).

Minutes for the special meeting held on November 27, 2023, were presented for approval. Tate made motion to approve the minutes. Bennett seconded said motion, which passed by voice vote (15 yes, 1 no - Nelson).

Finance chair Mark Bennett addressed the board to state some claims from Community Services had not made it into the folders for review. Bennett asked some questions of Lavonne Chaney, who was in the audience and sits on the Mental Health "708" Board, for an explanation of some of the expenditure and showed her what had been submitted. Chaney informed the board about the various expenditures presented. The money is in the Community Services budget for FY 2024.

County Engineer Michael Tappendorf was not available for the meeting as he was attending bridge inspection training. R/B Chair Tim Brown presented the County Highway items.

Brown requested approval to declare the 1997 Caterpillar excavator as surplus equipment so the Highway department can put it up for sale. Williams made motion to approve. Morse seconded said motion, which passed by voice vote (16 yes, 0 no).

Next, Brown requested approval to declare a 54-inch excavator bucket and an 18-inch excavator bucket as surplus equipment as these items will not fit the new equipment. Hardy made motion to approve. Wallace seconded said motion, which passed by voice vote.

Brown presented a resolution for approval to allocate an additional \$155,000 and some change to replace the Herborn Bridge. Former County Engineer Alan Spesard had earmarked \$120,000 to this bridge and this additional sum of money will be added to that initial amount. The estimate for this bridge replacement is \$256,000. The additional \$155,000 will come from MFT Rebuild Illinois funds, which Brown informed the board is "use it or lose it."

McCormick made motion to approve the resolution for additional funding. Tate seconded said motion. Discussion was held as board members were not presented with a copy of the resolution prior to the meeting, as it was not provided to the Clerk.

Ross made motion to table, which died for lack of a second.

Mayhall made motion to amend the original motion to include up to an additional \$156,000 funding for the Herborn Bridge project. Shuff seconded said motion, which passed by roll call vote (16 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Edwards, Hardy, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

Original motion by McCormick to approve resolution, as amended, seconded by Tate, passed by roll call vote (16 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Edwards, Hardy, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

At this time, Chairman Orman presented the contract for managed services with Mytec Solutions for fiscal year 2024 to the board for approval. Williams made motion to approve the contract. Wallace seconded said motion. Discussion was held. David Woods, with Mytec, answered questions from the board. Woods made mention of the hold harmless agreement in his contract since his services are not on some machines in the courthouse, and this agreement also needs to be signed.

Chairman Orman requested a roll call vote for the Mytec contract, which passed (9 yes, 7 no). Ayes: Amling, Brown, Edwards, Hardy, McCormick, Morse, Orman, Wallace and Williams. Nays: Bennett, Boehm, Mayhall, Nelson, Ross, Shuff, and Tate.

Chairman Orman presented a resolution for approval to remove the photo option from the electronic timekeeping system recently installed. Orman read the resolution, which is attached to the minutes. Mayhall made motion to approve the resolution. Edwards seconded said motion. Discussion was held. Concerns were expressed over the collection of the photos and those being considered biometric data. Board members and employees were unaware that photos would be taken of them during the clock in/clock out procedure. Williams referred to 740 ILCS 14/10 which statutorily defines biometric data. Williams continued to express concerns about past payroll issues in the county and the Legislative committee saw concerns, needs and a solution. Williams stated there was concern about employees clocking others in/out, and those kinds of activities which might fall under an ethically questionable category. Photos would eliminate that type of behavior. It was asked where the photos would be store and who would have access to them. There are several security cameras in the courthouse, which could be reviewed should issues arise. Another comment was made about this being a community and knowing each other, it was questioned why we needed to always be taking pictures of people and why it was felt we couldn't trust the employees. Employees were agreeable to using the timeclock providing their pictures were not being taken.

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Mayhall's motion, with Edwards second passed by roll call vote (9 yes, 7 nay). Ayes: Amling, Boehm, Brown, Edwards, Hardy, Mayhall, McCormick, Morse, and Tate. Nay: Bennett, Nelson, Orman, Ross, Shuff, Wallace, and Williams.

Upon recommendation of the Public Safety committee a 2000 Chevy G3500 Express Van (VIN 1GAHG39J4Y1147819) used by Probation was declared surplus on a motion by Ross, second by Nelson, with all voting aye by voice (16 yes, 0 no).

Also, on recommendation of the PSC, a 2009 Chevy Impala (VIN 2G1WB57K991320615) used by the Sheriff's department was declared surplus on a motion by Ross, second by Tate with all voting aye by voice (16 yes, 0 no).

Williams made motion to approve \$100,000 in ARPA funds to be used by the Sheriff's office to purchase vehicles, since vehicle purchase money was eliminated from the Sheriff's budget for FY 2024. Wallace seconded said motion, which passed by roll call vote (16 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Edwards, Hardy, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

The next item presented to the board for approval was the purchase of the phone app for timekeeping for the Sheriff's Department. The coroner's office will be using this feature and the Sheriff feels this would be much easier for the deputies as well. McCormick made motion to approve the purchase. Edwards seconded said motion. Discussion was held. The app costs \$799.00 for 1-20 devices and will be installed on the employee's county phone. Concerns were voiced about data services and the sharing of sensitive information on the phones. Initially it was thought the deputies would use their web based tough books in the squad cars, but those computers can be tough to turn on when the cars are cold.

McCormick's motion, Edwards second to purchase the timekeeping phone app passed by roll call vote (14 yes, 2 nays). Ayes: Amling, Bennett, Boehm, Brown, Edwards, Hardy, McCormick, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: Mayhall, Morse.

Williams made motion to approve the county title policy upon recommendation by the Legislative committee. McCormick seconded said motion. This would require all vehicles to be titled as Shelby County and are to be maintained at the County Clerk's office. Property is also to be titled under Shelby County. The Sheriff stated all vehicles under the Sheriff's office are title under Shelby County Sheriff. Vehicles at the highway department are also titled under Shelby County Highway department. The costs to retitle/correct the vehicles are approximately \$2,000. ARPA funds could be used to retitle the vehicles. Another reason for making the change is to centralize records for insurance and auditing purposes.

William's motion, McCormick's second passed by voice vote (11 yes, 5 nay – Boehm, Hardy, Mayhall, Morse, and Wallace).

County Clerk Fox presented for approval the calendars of regularly scheduled board meetings, committee meetings and County holidays for 2024.

Ross made motion to approve the 2024 holiday calendar, 2024 county board and committee meeting schedules. Edwards seconded said motion. Williams made motion to amend the committee meeting schedule and move the Legislative meeting to the 1st Tuesday of the month at 6:30 PM. McCormick seconded said motion, which passed by voice vote (16 yes, 0 no). Ross's motion to approve the 2024 schedule as amended for Legislative, seconded by Edwards, passed by voice vote (16 yes, 0 no).

Chairman Orman called for committee reports. (Committee reports are attached to these minutes).

Legislative chair Williams updated the board that at the last meeting the committee had received a lot of good input from Judge Ade-Harlow and Probation CMO Wade and would now have the County Clerk forward policy drafts to the department heads for input, prior to them coming before the board.

Board member Boehm requested an update on the audit for FY ending August 31, 2022. Chairman Orman stated the audit should be wrapped up by the January 11, 2024, board meeting. The Chairman was also requested to notify Benford Brown of the specials audits to be conducted in the State's Attorney's office, and the Dive Term.

Boehm also updated the board there was currently a balance of \$2,909,713 in the ARPA funds, however \$1.25 million of this has been earmarked for the Courthouse window project.

There was no correspondence or old business to come before the Board.

Bennet made motion to pay the claims as presented. Tate seconded said motion. The following claims from Shelby County Community Service, which failed to make it into the folders to be reviewed by the Finance committee were presented.

Payment of claims to be amended to include the following during roll call -

Bennett made motion to approve payment of \$109,500 for client services from Jan – March 2024. Tate seconded said motion, which passed by voice vote (16 yes, 0 no).

Bennett made motion to approve payment of \$7,500 for substance abused for Jan – March 2024. Tate seconded said motion, which passed by voice vote (16 yes, 0 no).

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Bennett made motion to approve payment of \$59,609.73 for computer upgrades. Mayhall seconded said motion, which passed by voice vote (16 yes, 0 no).

Bennett made motion to approve payment of \$23,400 for the bathroom remodel of the pavilion behind the main building of SCCS to make this ADA compliant. Mayhall seconded said motion, which passed by voice vote (16 yes, 0 no).

Bennett made motion to approve a balance payment of \$1,447.77 for security cameras that had been purchased. Mayhall seconded said motion, which passed by voice vote (16 yes, 0 no).

The total SCCS bills to be approved with the payment of claims is \$201,457.23.

The \$5,000 Mytec monthly bill was also okayed to pay with the approval of contract.

Motion to approve the payment of claims as amended to include the SCCS claims and Mytec on Bennett's motion and Tate's second passed by roll call vote (16 yes, 0 no). Ayes: Amling, Bennett, Boehm, Brown, Edwards, Hardy, Mayhall, McCormick, Morse, Nelson, Orman, Ross, Shuff, Tate, Wallace, and Williams. Nay: none.

Chairman Orman called for Public Body comment at 8:25 PM.

Public Body comments/opinions were voiced about the following:

Dive Team Intergovernmental Agreement with City of Shelbyville
Applications received for Dive Team, volunteers hired to date, instruction/training of volunteers
Dive Team insurance questions
Rescue Squad insurance
Appointment of Cemetery trustees
Titles of Dive Team vehicles
Treatment of County employees
Timeclock
Animal Control
Farming the County Farm
State's Attorney's office/ASA

There was no further business to come before the Shelby County Board.

Williams made motion to adjourn until the next regularly scheduled meeting to be held on January 11, 2024. Tate seconded said motion, which passed by voice vote (16 yes, 0 no) and the meeting was adjourned at 9:27 P. M.

Jessica Fox
Shelby County Clerk and Recorder